

Paramount Unified School District



15110 California Avenue, Paramount, California 90723-4378
(562) 602-6000 Fax (562) 602-8111

BOARD OF EDUCATION

LINDA GARCIA

President

VIVIAN HANSEN

Vice President

ALICIA ANDERSON

Member

SONYA CUELLAR

Member

TONY PEÑA

Member

RUTH PÉREZ

District Superintendent

REGULAR MEETING OF BOARD OF EDUCATION

MINUTES

May 8, 2017

The meeting was called to order at 6:05 p.m. by President Linda Garcia in the Boardroom at the District Office, 15110 California Avenue, Paramount, California.

Pledge of Allegiance	Chris Stamm, Director- Student Nutrition Services, led the Pledge of Allegiance.
Roll Call	Trustee Linda Garcia Trustee Vivian Hansen Trustee Alicia Anderson Trustee Sonya Cuellar Trustee Tony Peña
Administrators Present	Ruth Pérez, Superintendent Ruben Frutos, Assistant Superintendent-Business Services Myrna Morales, Assistant Superintendent-Human Resources Ryan Smith, Assistant Superintendent-Secondary Educational Services Deborah Stark, Assistant Superintendent-Educational Services Daniel Aguilar, Director-Safety & Security Cindy DiPaola, Director-Maintenance & Operations Greg Francois, Director-Secondary Education Margarita Rodriguez, Director-Research & Evaluation Manuel San Miguel, Director-Student Services Beatriz Spelker-Levi, Director-Personnel Chris Stamm, Director-Nutrition Services Patricia Tu, Director-Fiscal Services Arturo Castañeda, Interim-Director-Technology Kelly Anderson, Principal-Jackson School Andrea Aguilar-Nuno, Assistant Principal-PHS West Lynn Butler, Principal-Alondra Middle School Morrie Kosareff, Principal-Buena Vista High School Scott Law, Principal-Collins School Kevin Longworth, Principal-Paramount Park Middle School Kim Chavez, Assistant Principal-Paramount Park Middle School Margie Domino, Assistant Principal-Jackson School Jill Hammond, Assistant Principal-Alondra Middle School Lisa Kirk, Assistant Principal-Zamboni Middle School Yvonne Rodriguez, Assistant Principal-PHS West Gwen Yates, Assistant Principal-PHS West

Approve Agenda
May 8, 2017
1.133

Trustee Anderson moved, Trustee Cuellar seconded and the motion carried 5-0 to approve the agenda of the Regular Meeting of May 8, 2017.

Ayes: 5 – Trustees Anderson, Cuellar, Garcia, Hansen, Peña

Regular Meeting Minutes
April 10, 2017
1.134

Trustee Hansen moved, Trustee Peña seconded the motion carried 5-0 to approve the minutes of the Regular Meeting of April 10, 2017.

Ayes: 5 – Trustees Anderson, Cuellar, Garcia, Hansen, Peña

Study Session Minutes April
12, 2017
1.135

Trustee Cuellar moved, Trustee Anderson seconded the motion carried 5-0 to approve the minutes of the Study Session Meeting of April 12, 2017.

Ayes: 5 – Trustees Anderson, Cuellar, Garcia, Hansen, Peña

REPORTS

Student Board
Representatives

Yanet Lopez-Paramount High School, Jaylene Martinez-Paramount High School-West, Jasmine Long-Buena Vista High School and Martha Rubio-Paramount Adult School reported on school academic, athletic and extra-curricular activities.

Employee Representative
Reports

CSEA Secretary Maria Anguiano shared that all tentative agreements have been voted on and have passed. She thanked the CSEA and District negotiations team, the Board and everyone else who may have been involved in the process. She added that CSEA will have three items for their opener. Maria also shared that CSEA participated in the Dia del Niño event and added that students from the WorkAbility program provided assistance.

TAP President April O'Connor shared that TAP has concluded the principals survey and the association had great participation. TAP also hosted a teacher appreciation at Gus's Deli. April added that TAP will be sunshining their new contract for the May 22nd Board meeting. She also shared that Kim Goforth will be this year's Who's WHO award recipient.

Board Members' Reports

Trustee Anderson attended the Elk's Citizen of the Year event, the City Council meeting Kicking off Education Month, the Shell Beach Conference with the Board and Superintendent, the LACOE reception honoring Jefferson School as a Golden Bell School, the Tepic Sister Cities dinner and the TAP teacher appreciation at Gus's deli.

Trustee Cuellar attended the Shell Beach Conference with the Board and Superintendent and the LACOE reception honoring Jefferson School as a Golden Bell School.

Trustee Garcia attended the the Dia del Niño event and wished to thank all who assisted, she attended the City Council meeting kicking off Education Month. She attended the LACOE reception honoring Jefferson School as a Golden Bell School, the Tepic Sister Cities dinner and she has been assisting in reading scholarship applications.

Trustee Hansen attended the City Council meeting kicking off

Education month, the Shell Beach Conference with the Board and Superintendent and the LACOE reception honoring Jefferson School as a Golden Bell School, Tanner School's Parent PIQE Graduation event and the 24th Annual Congresswoman Lucille Royball-Allard's Art Contest awards event.

Trustee Peña attended the Dia del Niño event, the Lincoln and Tanner STAR parent meetings, and the City Council meeting Kicking off Education Month. He attended the Shell Beach Conference with the Board and Superintendent and the LACOE reception honoring Jefferson School as a Golden Bell School. He wished all the mom's in attendance a Happy Mother's Day.

Superintendent's Report

Superintendent Dr. Pérez highlighted the following:

- ❖ Superintendent Pérez is looking forward to the PUSD STAR Awards night honoring the many employees of the District.
- ❖ Dr. Pérez shared that 40 female PHS-West students participated in the Adelante Mujer Latina conference and hopes that more students will attend next year.
- ❖ Superintendent Pérez shared 30 of PHS CTE students participated in digitally displaying their work at the Microsoft location at Cerritos Mall.

Recognition: March Madness - \$10,000 Club

The Board of Education and Superintendent Dr. Pérez recognized Alondra Middle School, Jackson School, Paramount Park Middle School, Paramount High School-West and Zamboni Middle School for their support and efforts during the March Madness fundraising for Pennies for PEP. Due to their fundraising efforts exceeding \$10,000, they will now be a part of the \$10,000 Club.

Safe and Civil Schools Update

Dr. Deborah Stark, Assistant Superintendent- Educational Services presented the Board with an update on Safe and Civil Schools implementation at the elementary level and middle schools. An overview of the history of Safe and Civil School in Paramount Unified School District was provided. She also shared information on what professional development has been provided this year for elementary and middle schools, what has been implemented at Collins School and Paramount Park Middle Schools and what has been the impact. Next steps and plans for 2017-18 were also shared.

The full presentation is available on the District Website.

Business Services Initiatives

Mr. Ruben Frutos, Assistant Superintendent-Business Services provided the Board with information on the Business Services initiatives for 2016-18 and its administrative systems.

He added that the business of education is more than just about the latest technology; it's about allowing our teams to get the work done as effectively, efficiently and seamlessly as possible to support the district's instructional program.

From budgets, fiscal projections, position control, accounts payable, purchasing, work orders, facilities management, technology services, insurance reports and payroll – our systems need to provide innovative solutions to assist in doing better work...smarter and more accurate.

To address these issues, the division is planning and working on three major fiscal initiatives.

The full presentation is available on the District Website.

**BOARD MEETING
CALENDAR**

Trustee Anderson moved, Trustee Cuellar seconded the motion carried 5-0 to schedule a Study Session meeting on May 22, 2017 at 5:00 p.m.

Ayes: 5 – Trustees Anderson, Cuellar, Garcia, Hansen, Peña

HEARING SECTION

There were no speakers during the hearing section.

CONSENT ITEMS

0.137

Trustee Hansen moved, Trustee Anderson seconded and the motion carried 5-0 to approve the Consent Items.

Ayes: 5 – Trustees Anderson, Cuellar, Garcia, Hansen, Peña

Human Resources

Personnel Report
16-16
2.137

Accepted Personnel Report 16-16, as submitted. The report includes details, assignments, terminations, and employment of personnel. Certain assignments listed in this report may be contingent upon allocation of funding in the 2016-17 State Budget Act and related legislation.

Educational Services

Professional Activities
16-03
3.137

Approved the professional activities report 16-03 for two administrators and two teachers to attend the Safe and Civil National Conference in Portland, Oregon, July 16-20, 2017.

Consultant and Contract
Services
3.137

Approved the consultant and contract services request authorizing contracts with consultant or independent contractors who provide specialized services as submitted.

Overnight-Out-of-County
Study Trips
3.137

Approved the overnight and/or out-of-county study trips for students consistent with the District policies and instructional programs.

Memorandum of
Understanding with Los
Angeles Cal-Student
Opportunity and Access
Program Consortium with Rio
Hondo Community College
3.137

Approved the Memorandum of Understanding with Cal-Student Opportunity and Access Program Consortium with Rio Hondo Community College.

Professional Activities Report
16-04
3.137

Approved the Professional Activities Report 16-04 for Assistant Superintendent of Secondary Educational Services, Director of Secondary Education, CTE Curriculum Specialists, Administrators and CTE Leadership teachers to attend Association for Career and Technical Education conference on December 6-9, 2017 in Nashville, Tennessee.

Professional Activities Report
16-05
3.137

Approved the Professional Activities Report 16-05 for Director of Secondary Education, Buena Vista High School Principal, and administrator from Paramount High School, CTE Curriculum Specialists and two identified teachers to attend the INCubatoredu Startup training on July 18-20, 2017 in Chicago, Illinois.

Business Services

Purchase Order Report
16-16
4.117

Approved Purchase Order Report 16-16 authorizing the purchase of supplies, equipment, and services for the District.

Warrants for the Month of
March 2017
3.117

Approved the warrants for all funds through March with a total of \$14,138,793.61.

Acceptance of Donations
4.117

Accepted the donations as presented on behalf of the District with any bequests or gifts of money or property for a purpose deemed suitable by the District.

ACTION ITEMS

General Services

Resolution 16-34 Classified
Employees Week
1.138

Trustee Cuellar moved, Trustee Peña seconded, and the motion carried 5-0 to adopt Resolution 16-34 recognizing classified employees of Paramount Unified School District for their contributions, dedication and support for the educational success of students.

Ayes: 5 – Trustees Anderson, Cuellar, Garcia, Hansen, Peña

Human Resources

Public Hearing – Negotiated
Tentative Agreement
between Paramount Unified
School District and the
California School Employees
Association – Chapter 447,
Regarding Salary and Step
Increase, Extended Work
Year for Campus Security
Personnel and Health &
Welfare Benefits for 2016-17
2.139

Trustee Anderson moved, Trustee Peña seconded, and the motion carried 5-0 to hold a public hearing regarding the Tentative Agreement, dated March 29, 2017, between the District and the California School Employees Association – Chapter 447, regarding a salary increase of 4%, step increase, extended work year for Campus Security Personnel and health and welfare benefits for 2016-17.

Ayes: 5 – Trustees Anderson, Cuellar, Garcia, Hansen, Peña

There were no speakers during the hearing section.

Trustee Hansen moved, Trustee Cuellar seconded, and the motion carried 5-0 to hold a public hearing regarding the Tentative Agreement, dated March 29, 2017, between the District and the California School Employees Association – Chapter 447, regarding a salary increase of 4%, step increase, extended work year for Campus Security Personnel and health and welfare benefits for 2016-17.

Ayes: 5 – Trustees Anderson, Cuellar, Garcia, Hansen, Peña

Approval of the Negotiated
Tentative Agreement
between Paramount Unified
School District and the
California School Employees
Association – Chapter 447,
Regarding Salary and Step
Increase, Extended Work
Year for Campus Security
Personnel and Health &
Welfare Benefits for 2016-17
2.140

Trustee Peña moved, Trustee Anderson seconded, and the motion carried 5-0 to approve the Tentative Agreement, dated March 29, 2017, between the District and the California School Employees Association – Chapter 447, regarding a salary increase of 4%, step increase, extended work year for Campus Security Personnel and health and welfare benefits for 2016-17.

Ayes: 5 – Trustees Anderson, Cuellar, Garcia, Hansen, Peña

2017-18 Reservation of Options for represented and Unrepresented Confidential, Supervisory and Management Employees
2.141

Trustee Anderson moved, Trustee Cuellar seconded, and the motion carried 5-0 to approve that all salaries are indefinite for 2017-18 for all bargaining unit represented and unrepresented confidential, supervisory and management employees.

Ayes: 5 – Trustees Anderson, Cuellar, Garcia, Hansen, Peña

Approval of a Job Description, Establishment of, and Employment Authorization for, a New Position of Director of Facilities and Project Development
2.142

Trustee Peña moved, Trustee Cuellar seconded, and the motion carried 5-0 to approve the job description, establishment of, and employment authorization, for a new position of Director of Facilities and Project Development.

Ayes: 5 – Trustees Anderson, Cuellar, Garcia, Hansen, Peña

Educational Services

Ed. Consulting CSC Contract for Professional Development
3.143

Trustee Hansen moved, Trustee Anderson seconded, and the motion carried 5-0 to approve the contract with Ed. Consulting CSC to provide three days of professional development for approximately 50 K-5 teachers in 2017-18.

Ayes: 5 – Trustees Anderson, Cuellar, Garcia, Hansen, Peña

Nonpublic School Placement for a Special Education Student for 2016-17
3.144

Trustee Anderson moved, Trustee Cuellar seconded, and the motion carried 5-0 to approve the placement for a special education student in nonpublic schools as determined by the student's Individual Education Plan for the 2016-17 school year.

Ayes: 5 – Trustees Anderson, Cuellar, Hansen, Peña

Attorney Fees and Settlement Agreement for a Special Education Student
3.145

Trustee Cuellar moved, Trustee Hansen seconded, and the motion carried 5-0 to approve and authorize payment for attorney fees and settlement agreement for a special education student.

Ayes: 5 – Trustees Anderson, Cuellar, Hansen, Peña

EndtestPro Psychology, Inc. Consultant
3.146

Trustee Peña moved, Trustee Anderson seconded, and the motion carried 5-0 to approve EndtestPro Psychology, Inc. to provide an Independent Educational Evaluation for a psychoeducational assessment at District's expense.

Ayes: 5 – Trustees Anderson, Cuellar, Garcia, Hansen, Peña

Comprehensive School Safety Plans for the 2017-18 School Year
3.147

Trustee Cuellar moved, Trustee Peña seconded, and the motion carried 5-0 to approve the Comprehensive School Safety Plans for the 2017-18 School Year as approved by the School Site Council at each site.

Ayes: 5 – Trustees Anderson, Cuellar, Garcia, Hansen, Peña

New CTE Course: Entrepreneurship & Innovation
3.148

Trustee Anderson moved, Trustee Hansen seconded, and the motion carried 5-0 to approve the CTE Entrepreneurship & Innovation Course for the 2017-18 school year.

Ayes: 5 – Trustees Anderson, Cuellar, Garcia, Hansen, Peña

New CTE Course:
Broadcast Journalism
3.149

Trustee Anderson moved, Trustee Hansen seconded, and the motion carried 5-0 to approve the adoption of CTE Broadcast Journalism course for the 2017-18 school year.

Ayes: 5 – Trustees Anderson, Cuellar, Garcia, Hansen, Peña

Naviance Software Contract
3.150

Trustee Anderson moved, Trustee Cuellar seconded, and the motion carried 5-0 to approve the purchase of Naviance Software Program for the 2017-18 school year.

Adoption of Textbooks and
Instructional Materials for CTE
Patient Care Pathway Courses
for Grades 9-12.
3.151

Trustee Hansen moved, Trustee Anderson seconded, and the motion carried 5-0 to approve the adoption and purchase of textbooks and instructional materials for CTE Patient Care Pathway Courses for the 2017-18 school year.

Business Services

2016-17 Budget Adjustments
as of March 31, 2017
4.152

Trustee Peña moved, Trustee Cuellar seconded, and the motion carried 5-0 to approve the 2016-17 Budget Adjustments for the General Funds, Unrestricted and Restricted, Adult Education Fund, Child Development Fund and Building Fund.

Ayes: 5 – Trustees Anderson, Cuellar, Garcia, Hansen, Peña

Claim Rejection
4.153

Trustee Anderson moved, Trustee Hansen seconded, and the motion carried 5-0 to reject Claim No. 2016:006 and remand to the District's insurance carrier for adjudication.

Ayes: 5 – Trustees Anderson, Cuellar, Garcia, Hansen, Peña

Claim Rejection
4.154

Trustee Peña moved, Trustee Hansen seconded, and the motion carried 5-0 to reject Claim No. 2016:007 and remand to the District's insurance carrier for adjudication.

Ayes: 5 – Trustees Anderson, Cuellar, Garcia, Hansen, Peña

Notices of Completion – Field
Service Contracts
4.155

Trustee Anderson moved, Trustee Cuellar seconded, and the motion carried 5-0 to accept as completed the Field Service Contracts for demolition of five classrooms at Collins School; playground surface replacement at Gaines School; kinder playground structure installation at Keppel School; parking lot, play area, and basketball courts repairs at Alondra ECE; parking lot repair at the District Office; replace HVAC unit in Rooms 6-15, install an energy management system at Roosevelt School; and authorize the Superintendent or designee to file the Notices of Completion and make payment to all contracted parties upon expiration of the lien period and determination that no liens are outstanding.

Ayes: 5 – Trustees Anderson, Cuellar, Garcia, Hansen, Peña

Development of a High
School Campus at the
Lakewood Site
4.156

Trustee Hansen moved, Trustee Anderson seconded, and the motion carried 5-0 to approve the selection of the Lakewood site for the new High School campus, and develop the site in preparation for a High School-level academic program, and direct staff to finalize all the necessary documents and actions to complete this process.

Ayes: 5 – Trustees Anderson, Cuellar, Garcia, Hansen, Peña

Public Hearing – Resolution 16-32, 2016 Measure I - \$106 Million General Obligation Bond Authorization District Request of the State Board of Education to Waive the District's Statutory Bonding Limit
4.157

Trustee Hansen moved, Trustee Peña seconded, and the motion carried 5-0 to conduct a public hearing prior to adoption of Resolution 16-32, 2016 Measure I - \$106 Million General Obligation Bond Authorization District Request of the State Board of Education to Waive the District's Statutory Bonding Limit.

Ayes: 5 – Trustees Anderson, Cuellar, Garcia, Hansen, Peña

There were no speakers during the hearing section.

Trustee Anderson moved, Trustee Cuellar seconded, and the motion carried 5-0 to close the public hearing prior to adoption of Resolution 16-32, 2016 Measure I - \$106 Million General Obligation Bond Authorization District Request of the State Board of Education to Waive the District's Statutory Bonding Limit.

Ayes: 5 – Trustees Anderson, Cuellar, Garcia, Hansen, Peña

Resolution 16-32, 2016 Measure I - \$106 Million General Obligation Bond Authorization District Request of the State Board of Education to Waive the District's Statutory Bonding Limit
4.158

Trustee Cuellar moved, Trustee Hansen seconded, and the motion carried 5-0 to adopt Resolution No. 16-32 approving the District's request to the State Board of Education to waive the District's current bonding limit.

Ayes: 5 – Trustees Anderson, Cuellar, Garcia, Hansen, Peña

Resolution 16-33, 2016 Measure I - Authorized School Projects, Series 2017 General Obligation Bond Issue
4.159

Trustee Peña moved, Trustee Hansen seconded, and the motion carried 5-0 to adopt Resolution 16-33 approving the substantially final forms of the Bond Documents, and authorizing the activities required to complete the issuance of the District's 2017 Series "A" Bonds. Authorize the Superintendent or designee to execute all necessary documents.

Ayes: 5 – Trustees Anderson, Cuellar, Garcia, Hansen, Peña

CONFERENCE ITEMS

Human Resources

Proposed Revised Board Policy 4118.11, 4218.11 – Nondiscrimination in Employment

The Board accepted for first reading the proposed revised Board Policy 4118.11, 4218.11 – Nondiscrimination In Employment.

INFORMATION ITEMS

Business Services

Monthly Financial Statements, March 2017

The Board received in J-200 format a Financial Statement for each fund for the months of July to March 31, 2017.

Monthly Financial Statements, March 2017 – Special Education

The Board received in J-200 format a Financial Statement for Special Education for the months of July to March 2017.

Monthly Financial Statements, March 2017 – Health and Welfare

The Board received in J-200 format a Financial Statement for each fund for the months July to March 2017.

Average Daily Attendance Summary Report through March 17, 2017 and the Seventh Monthly School Enrollment Report

The Board received the monthly school attendance reports for 2016-17.

ANNOUNCEMENTS

President Garcia reported that the next Regular Meeting would be Monday, May 22, 2017 at 6:00 p.m. – Boardroom of the District Office. A Special Study Session meeting will take place at 5:00 p.m. on Monday, May 22, 2017.

Staff Employee Comments Per Government Code 54957

There were no staff/employee comments.

CLOSED SESSION

The Board adjourned to Closed Session at 7:46 p.m. to discuss Conference with Legal Counsel-Anticipated Litigation, Public Employee Performance/Evaluation (Superintendent), Public Employee Discipline/Dismissal/Release and Student Discipline.

OPEN SESSION

The Board reconvened to Regular Session at 9:37 p.m. President Garcia reported that they discussed Conference with Legal Counsel-Anticipated Litigation, Public Employee Performance/Evaluation (Superintendent), Public Employee Discipline/Dismissal/Release and Student Discipline.

There following action was taken in Closed Session:

Student Discipline Student E-10

Trustee Hansen moved, Trustee Cuellar seconded, and the motion carried 5-0 to expel student E-10 for the remainder of the 2016-17 school year and first semester of the 2017-18 school year.

Ayes: 5 – Trustees Anderson, Cuellar, Garcia, Hansen, Peña

Student Discipline Student E-11

Trustee Cuellar moved, Trustee Peña seconded, and the motion carried 5-0 to expel student E-11 for the the remainder of the 2016-17 school year and first semester of the 2017-18 school year.

Ayes: 5 – Trustees Anderson, Cuellar, Garcia, Hansen, Peña

ADJOURNMENT

Trustee Cuellar moved, Trustee Peña seconded, and the motion carried 5-0 to adjourn the Regular Meeting of the Board of Education held on April 10, 2017 at 9:38 p.m. in memory of teacher Christine Rodiek.

Ayes: 5 – Trustees Anderson, Cuellar, Garcia, Hansen, Peña

Ruth Pérez, Secretary
To the Board of Education

President

Vice President/Clerk

Paramount Unified School District

TO: Board of Education
FROM: Ruth Pérez, Superintendent
DATE: May 22, 2017
SUBJECT: Professional Activities Report 16-06

BACKGROUND INFORMATION:

The professional activity requested below received budget clearance and was signed by the appropriate district administrators prior to submittal. This is an out-of-state conference and awards reception, and Board approval is required for this professional activity.

Board of Education members Alicia Anderson, Tony Peña and Superintendent Dr. Ruth Pérez to attend the 2017 Annual Schools to Watch Conference and Awards ceremony in Arlington, Virginia, June 21-25, 2017. Alondra and Jackson Middle Schools were re-designated Schools to Watch schools and formal recognition will be taking place during the Conference.

POLICY/ISSUE:

Board Policy 4231.1, Conferences
Board Policy 4233, Travel; Reimbursement

FISCAL IMPACT:

\$2,025.00 – Superintendent
\$5,131.00 – Board of Education

STAFF RECOMMENDATION:

Approve the Professional Activities Report 16-06 for Board of members Alicia Anderson, Tony Peña and Superintendent Dr. Ruth Pérez's attendance at an out-of-state conference, as submitted.

PREPARED BY:

Ruth Pérez, Superintendent

DISTRICT PRIORITY 5:

Increase and promote team building and staff involvement in decision making throughout the District.

CONSENT ITEM: 1.1-C

Paramount Unified School District

TO: Ruth Pérez, Superintendent
FROM: Myrna Morales, Assistant Superintendent – Human Resources
DATE: May 22, 2017
SUBJECT: Personnel Report 16-17

BACKGROUND INFORMATION:

Following is Personnel Report 16-17, which reports details of personnel assignments, employment and terminations.

POLICY/ISSUE:

Board Policy 4110 – Permanent Personnel – Certificated
Board Policy 4111 – Recruitment & Selection – Certificated
Board Policy 4210 – Permanent Personnel – Classified
Board Policy 4211 – Recruitment & Selection – Classified

FISCAL IMPACT:

As indicated in the following personnel report.

STAFF RECOMMENDATION:

Accept Personnel Report 16-17 as submitted. The report includes details, assignments, terminations and employment of personnel. Certain assignments listed in this report may be contingent upon allocation of funding in the 2016-17 State Budget Act and related legislation.

PREPARED BY:

Myrna Morales, Assistant Superintendent – Human Resources
Beatriz Spelker-Levi, Director of Personnel – Human Resources

DISTRICT PRIORITY 1:

Raise student achievement: student achievement is the District's primary focus with an emphasis on reading/language arts, ELD, mathematics and core.

CONSENT ITEM: 2.1-C

**PERSONNEL REPORT 16-17
MAY 22, 2017
CERTIFICATED PERSONNEL**

NAME	POSITION	LOCATION	CLASS RANGE STEP	RATE	EFFECTIVE	
					FROM	TO
<u>EMPLOYMENT</u>						
*Cervantes, Natalie	Substitute Teacher on-call, as needed	District		<u>DAILY</u> \$150 General Fund	05-04-17	
*Guerra, Sandra					05-15-17	
<u>ASSIGNMENT CHANGE</u>						
<u>Decrease in Work Schedule</u>						
Reed, Monique	Teacher 100% to 80%	Paramount High-Senior	B-10	<u>ANNUAL</u> \$57,780.80 General Fund	08-14-17	
Tanimoto Matsuura, Aileen	Teacher 100% to 80%	Paramount High-Senior	E-26	\$81,288 General Fund	08-14-17	
<u>ADDITIONAL ASSIGNMENT</u>						
*Hernandez, Martin	Home/Hospital Teacher	Alternative Education		<u>HOURLY</u> \$38.00 General Fund	05-02-17	06-08-17
*Haywood, Tanika	Home/Hospital Teacher	Special Education		\$38.00 Special Education	05-01-17	06-09-17
*Powell, Stephanie					05-08-17	
*Shaw, Veronica	Compensatory Education NTE 20 hrs.	Special Education		\$38.00 Special Education	03-13-17	06-08-17
*White, Julie	Compensatory Education NTE 7 hrs.	Special Education		\$38.00 Special Education	04-24-17	06-08-17
*Bryant, Sharon	Chaperone to attend Adelante Mujer Conference NTE 11 hrs. total	Buena Vista		\$38.00 LCAP**	03-22-17	
*Archuleta, Justine	Battle of the Books NTE 22 hrs. each	Jefferson		\$38.00 LCAP	04-10-17	06-02-17
*Murphy, Kelly						

*Ratification

**Local Control Accountability Plan

**PERSONNEL REPORT 16-17
MAY 22, 2017
CERTIFICATED PERSONNEL**

NAME	POSITION	LOCATION	CLASS RANGE STEP	RATE	EFFECTIVE	
					FROM	TO
<u>ADDITIONAL ASSIGNMENT</u> continued						
*Lopez, Elizandra	After School Language Arts Intervention NTE 15 hrs. total	Jefferson		<u>HOURLY</u> \$38.00 LCAP**	04-24-17	05-24-17
*Gutierrez, Maria *Perez, Claudia	Before & After School Intervention NTE 15 hrs.	Los Cerritos		\$38.00 Title I	04-03-17	06-08-17

*Ratification

**Local Control Accountability Plan

**PERSONNEL REPORT 16-17
MAY 22, 2017
CERTIFICATED PERSONNEL**

NAME	POSITION	LOCATION	DESCRIPTION	EFFECTIVE	
				FROM	TO
<u>LEAVE OF ABSENCE WITH PAY</u> Hays, Brian	Teacher	Paramount High-Senior	Parental Leave	05-30-17	06-09-17
<u>RESIGNATION</u> Brewer, Valeria	Psychologist	Special Education	Personal	04-30-17*	
Carr, Andrea	Teacher	Alondra	Personal	04-15-17	
Rodriguez, Manuela	Teacher	Jackson	Personal	06-09-17	
Burton, Yvette	Teacher	Hollydale	Personal	06-09-17	
Hays, Brian	Teacher	Paramount High-Senior	Personal	06-09-17	
McCants, Juliana	Teacher	Tanner	Personal	06-09-17	

* Revised Date

**PERSONNEL REPORT 16-17
MAY 22, 2017
CLASSIFIED PERSONNEL**

NAME	POSITION	LOCATION	CLASS RANGE STEP	RATE	EFFECTIVE	
					FROM	TO
<u>EMPLOYMENT</u>						
*Montes, Lourdes	Senior Payroll Technician 8 hrs. per day/12 mo.	Fiscal Services	127-I	<u>Monthly</u> \$3,737 General Fund	05-08-17	
*Andrade, Andres	Instructional Assistant – Sp. Ed. 3 hrs. per day/10 mo.	Paramount High-Senior	112-II	37.5% of \$2,709 Special Education	04-24-17	
*Barajas Olguin, Jose	Instructional Assistant – Sp. Ed. 3 hrs. per day/10 mo.	Paramount High-Senior	112-I	37.5% of \$2,579 Special Education	04-24-17	
*Gomez, Jazmin	Instructional Assistant – Sp. Ed. 3 hrs. per day/10 mo.	Paramount High-Senior	112-II	37.5% of \$2,709 Special Education	04-24-17	
*Lizarraga, Jacqueline	Instructional Assistant – Sp. Ed. 3 hrs. per day/10 mo.	Paramount High-Senior	112-III	37.5% of \$2,847 Special Education	04-24-17	
*Martinez, Marlon	Instructional Assistant – Sp. Ed. 3 hrs. per day/10 mo.	Paramount High-Senior	112-I	37.5% of \$2,579 Special Education	04-24-17	
*Rathnayake, Sumudu	Instructional Assistant – Sp. Ed. 3 hrs. per day/10 mo.	Paramount High-Senior	112-I	37.5% of \$2,579 Special Education	04-24-17	
*Robles, Violeta	Instructional Assistant – Sp. Ed. 3 hrs. per day/10 mo.	Paramount High-Senior	112-III	37.5% of \$2,847 Special Education	04-24-17	
Salado, Elvis	Instructional Assistant – Sp. Ed. 3 hrs. per day/10 mo.	Paramount High-Senior	112-I	37.5% of \$2,579 Special Education	04-24-17	

* Ratification

**PERSONNEL REPORT 16-17
MAY 22, 2017
CLASSIFIED PERSONNEL**

NAME	POSITION	LOCATION	CLASS RANGE STEP	RATE	EFFECTIVE	
					FROM	TO
<u>EMPLOYMENT</u>						
<u>continued</u> *Saucedo, Melinda	Instructional Assistant – Sp. Ed. 3 hrs. per day/10 mo.	Paramount High-Senior	112-II	<u>Monthly</u> 37.5% of \$2,709 Special Education	04-24-17	
*Vasquez, Raquel	Instructional Assistant – Sp. Ed. 3 hrs. per day/10 mo.	Paramount High-Senior	112-III	37.5% of \$2,847 Special Education	04-24-17	
*Barajas, Francisco	Instructional Assistant – SE/SH 3 hrs. per day/10 mo.	Paramount High-West	115-II	37.5% of \$2,919 Special Education	05-01-17	
*Herrera, Priscilla	Instructional Assistant – SE/SH 3 hrs. per day/10 mo.	Paramount High-West	115-I	37.5% of \$2,778 Special Education	05-01-17	
*Lizarraga, Elizabeth	Instructional Assistant – Sp. Ed. 3 hrs. per day/10 mo.	Paramount High-Senior	112-III	37.5% of \$2,847 Special Education	05-01-17	
<u>Promotion</u>						
*Vega, Lizbett	Library Technician 6 hrs. per day/11 mo.	Mokler	116-IV	<u>Monthly</u> 75% of \$3,302 General Fund/ EIA-LEP**	05-01-17	
*Giczy, Hailey	Senior Library Technician 8 hrs. per day/12 mo.	Paramount High-Senior	123-I	\$3,384 General Fund	04-24-17	
<u>Short Term</u>						
*Moreno, Breana	Instructional Assistant – Sp. Ed. NTE 3 hrs. per day each	Los Cerritos	112-I	<u>Hourly</u> \$14.88 Special Education	04-24-17	06-08-17
*Pasa, Eudora					05-01-17	06-08-17

* Ratification

** Economic Impact Aid-Limited English Proficient

**PERSONNEL REPORT 16-17
MAY 22, 2017
CLASSIFIED PERSONNEL**

NAME	POSITION	LOCATION	CLASS RANGE STEP	RATE	EFFECTIVE	
					FROM	TO
<u>EMPLOYMENT</u>						
continued						
<u>Substitute</u>						
<u>On-Call</u>						
*King, Charles	Noon Duty Aide	Collins		Hourly \$11.00 General Fund	04-26-17	
*Wahl, Selena	Noon Duty Aide	Tanner		\$11.00 General Fund	04-25-17	
<u>Student Worker</u>						
*Torres, Lizzette	Student Worker NTE 27.5 hrs. per week	Adult Education		Hourly \$10.50 Adult Education	04-24-17	06-30-17
<u>College Tutor</u>						
*Rodriguez, Geraldine	College Tutor NTE 8 hrs. per week, as needed	Paramount Park		\$13.50 LCAP**	05-10-17	06-09-17
*Alvarez, Vivian	College Tutor NTE 8 hrs. per week, as needed	PHS-West		\$13.50 LCAP	04-27-17	06-09-17
<u>ADDITIONAL ASSIGNMENT</u>						
<u>Short Term</u>						
*Nunez Barragan, Margarita	Instructional Assistant SE/SH NTE 3 hrs. per day, as needed	Special Education	115-III	Hourly \$17.69 Special Education	04-25-17	06-08-17
<u>WORKING OUT OF CLASSIFICATION</u>						
*Bas, Ron	Security Supervisor NTE 8 hrs. per day	Operations	Sch. 2 9-I	Monthly \$6,348 General Fund	04-07-17	04-14-17
*Padilla, Jose	Operations Supervisor	Operations	Sch. 2 309-I	\$6,515*** General Routine Maintenance	04-05-17	05-05-17

* Ratification

** Local Control Accountability Plan

*** Includes Longevity and/or Professional Growth Increment

**PERSONNEL REPORT 16-17
MAY 22, 2017
CLASSIFIED PERSONNEL**

NAME	POSITION	LOCATION	CLASS RANGE STEP	RATE	EFFECTIVE	
					FROM	TO
<u>WORKING OUT OF CLASSIFICATION</u> continued						
*Ruiz, Joe	Lead Custodian NTE 8 hrs. per day	Operations	123-I	<u>Monthly</u> \$3,384 General Fund	04-17-17	04-21-17
*Carrillo-Barrancas, Brian	Lead Campus Security NTE 8 hrs. per day	Paramount High-Senior	121-V	\$3,925 General Fund	04-17-17	04-21-17
<u>TEMPORARY ATHLETIC TEAM COACH</u>						
*Murphy, Thomas	Middle School Intermural Sports Soccer	Zamboni		<u>Stipend</u> \$172 LCAP	03-01-17	05-12-17

* Ratification

PERSONNEL REPORT 16-17
MAY 22, 2017
CLASSIFIED PERSONNEL

NAME	POSITION	LOCATION	DESCRIPTION	EFFECTIVE	
				FROM	TO
<u>LEAVE OF ABSENCE</u>					
Novelo Becerra, Cynthia	Occupational Therapist	Special Education	Personal	04-19-17	06-09-17
Carlson, Josephine	Instructional Assistant- Sp. Ed.	Collins	Family and Medical Leave	05-01-17*	
<u>RESIGNATION</u>					
Perez, Isabel	Nutrition Services Worker	Student Nutrition Services	Personal	05-25-17	
Vega, Maria	Nutrition Services Worker	Student Nutrition Services	Personal	04-13-17	
Brumfield, Dominick	Short Term Instructional Assistant – Sp. Ed.	Alondra	Personal	05-12-17	
Jimenez, Rosalva	Noon Duty Aide	Collins	Personal	04-28-17	
<u>TERMINATION</u>					
Galindo, Eduardo	Noon Duty Aide	Collins	End of Assignment	06-07-16	

* Return from Leave

Paramount Unified School District

TO: Ruth Pérez, Superintendent
FROM: Deborah Stark, Assistant Superintendent – Educational Services
DATE: May 22, 2017
SUBJECT: Professional Activities Report 16-08

BACKGROUND INFORMATION:

This year Alondra and Jackson Middle Schools were recertified as a Middle Schools to Watch, a national recognition program for middle schools that demonstrate excellence in achievement. As part of this recognition Alondra and Jackson Middle Schools will attend the Schools to Watch – Taking Center Stage conference in Arlington, Virginia on June 21-25, 2017. Principals Kelly Anderson and Lynn Butler, Assistant Principals Margie Domino and Jill Hammond along with Stephanie Ribitzki, Cecile Kim, Maria Gamez, Luz Soto Michelle Soto, Michelle Cribari, Melissa Mora and Courtney Tilson and Assistant Superintendent, Deborah Stark request to attend this out-of-state conference. As part of the conference Alondra and Jackson Middle School teams will receive an award to recognize their accomplishments.

This professional activity has been budgeted and approved by the appropriate administrators. This is an out-of-state conference that requires Board approval.

POLICY/ISSUE:

Board Policy 4231.1 – Conferences
Board Policy 4233 – Travel; Reimbursement

FISCAL IMPACT:

Approximately \$25,000 from site and district categorical funds

STAFF RECOMMENDATION:

Approve the Professional Activities Report 16-08 for the Alondra and Jackson Middle Schools staff and Assistant Superintendent to attend an out-of-state conference.

PREPARED BY:

Deborah Stark, Assistant Superintendent-Educational Services

DISTRICT PRIORITY 1:

Raise student achievement: student achievement is this District's primary focus with an emphasis on reading/language arts, ELD, mathematics and core.

CONSENT ITEM: 3.1-C

Paramount Unified School District

TO: Ruth Pérez, Superintendent
FROM: Ryan Smith, Assistant Superintendent-Secondary Educational Services
DATE: May 22, 2017
SUBJECT: Consultant and Contract Services

BACKGROUND INFORMATION:

The District contracts with consultants or independent contractors who provide valuable and necessary specialized services not normally required on a continuing basis.

The following specialized service is/are requested:

#	Consultant	Services to be Provided/ Audience	Site/ Requested by	Time Period	Cost/ Funding Source
1	Jumporama PC16-17108	Consultant to provide an interactive activity as an incentive for students achieving their goals through hard work and participation. 600 students	Tanner School Requested by: Holly Hennessy	June 6, 2017	Not to exceed \$3,494 from Special Site Account funds
2	Flippen Group PC16-17109	Consultant to provide professional development to 4-8 teachers from Jackson and Alondra schools. Teachers will participate in two days of professional development on building meaningful and productive relationships with students and creating safe and effective learning environments.	Jackson School Requested by: Kelly Anderson	June 15-16, 2017	Not to exceed \$45,000 from LCAP site funds

#	Consultant	Services to be Provided/ Audience	Site/ Requested by	Time Period	Cost/ Funding Source
3	American Language Services PC17-1817	Consultant to provide translating or interpreting services for languages the District cannot accommodate.	Special Education Requested by: Deborah Stark	July 1, 2017 through June 30, 2018	Not to exceed \$10,000 from Special Education funds
4	Autism Spectrum Therapies PC17-1818	Consultant to provide in-home applied behavior analysis services, direct supervision and consultation for students with autism.	Special Education Requested by: Deborah Stark	July 1, 2017 through June 30, 2018	Not to exceed \$50,000 from Special Education funds
5	Behavior and Education PC17-1819	Consultant to provide applied behavior analysis services to new and continuing students.	Special Education Requested by: Deborah Stark	July 1, 2017 through June 30, 2018	Not to exceed \$75,000 from Special Education funds
6	BMR Health Services PC17-1820	Consultant to provide one Speech/Language Pathologist to complete evaluations and provide services to new and continuing students.	Special Education Requested by: Deborah Stark	July 1, 2017 through June 30, 2018	Not to exceed \$125,000 from Special Education funds

#	Consultant	Services to be Provided/ Audience	Site/ Requested by	Time Period	Cost/ Funding Source
7	Childnet PC17-1821	Consultant to provide mental health assessments and outpatient therapy services to new and continuing students.	Special Education Requested by: Deborah Stark	July 1, 2017 through June 30, 2018	Not to exceed \$25,000 from Mental Health funds
8	Fagen, Friedman & Fulfro PC17-1822	Consultant to provide legal services on an as needed basis regarding special education issues.	Special Education Requested by: Deborah Stark	July 1, 2017 through June 30, 2018	Not to exceed \$175,000 from Special Education funds
9	Gallagher Pediatric Therapy PC17-1823	Consultant to provide occupational and physical therapy for students as specified in their Individual Educational Plans.	Special Education Requested by: Deborah Stark	July 1, 2017 through June 30, 2018	Not to exceed \$10,000 from Special Education funds
10	Golden State Speech PC17-1824	Consultant to provide 4 Speech and Language Pathologists and 2 Speech and Language Pathologist assistants to complete evaluations and provide therapy services to new and continuing students.	Special Education Requested by: Deborah Stark	July 1, 2017 through June 30, 2018	Not to exceed \$500,000 from Special Education funds

#	Consultant	Services to be Provided/ Audience	Site/ Requested by	Time Period	Cost/ Funding Source
11	JBA Institute PC17-1825	Consultant to provide Applied Behavior Analysis assessment and services per Individualized Education Program team agreement.	Special Education Requested by: Deborah Stark	July 1, 2017 through June 30, 2018	Not to exceed \$75,000 from Special Education funds
12	Let's Talk About It PC17-1826	Consultant to provide auditory-verbal therapy for students who are deaf.	Special Education Requested by: Deborah Stark	July 1, 2017 through June 30, 2018	Not to exceed \$20,000 from Special Education funds
13	Sea Change Staffing PC17-1827	Consultant to provide one psychologist to complete evaluations and provide therapy services and 1 certified occupational therapist assistant to provide services to new and continuing students.	Special Education Requested by: Deborah Stark	July 1, 2017 through June 30, 2018	Not to exceed \$225,000 from Special Education funds
14	Speech Bananas PC17-1828	Consultant to provide auditory-verbal therapy for students who are deaf.	Special Education Requested by: Deborah Stark	July 1, 2017 through June 30, 2018	Not to exceed \$30,000 from Special Education funds
15	Speechcom, Inc PC17-1829	Consultant to provide up to five speech/language pathologists to complete evaluations and provide services to new and continuing students.	Special Education Requested by: Deborah Stark	July 1, 2017 through June 30, 2018	Not to exceed \$612,000 from Special Education funds

#	Consultant	Services to be Provided/ Audience	Site/ Requested by	Time Period	Cost/ Funding Source
16	Starview PC17-1830	Consultant to provide mental health assessments and outpatient therapy services to new and continuing students.	Special Education Requested by: Deborah Stark	July 1, 2017 through June 30, 2018	Not to exceed \$5,000 from Mental Health funds
17	Summit Speech Pathology Services PC17-1831	Consultant to provide up to two Speech/Language Pathologists to complete evaluations and provide services to new and continuing students.	Special Education Requested by: Deborah Stark	July 1, 2017 through June 30, 2018	Not to exceed \$250,000 from Special Education funds
18	The Orange County Superintendent of Schools PC17-1832	Consultant to provide education, behavior related services and transportation for students with autism.	Special Education Requested by: Deborah Stark	July 1, 2017 through June 30, 2018	Not to exceed \$180,000 from Special Education funds
19	2 Teach, LLC PC17-1833	Consultant to provide staff development for secondary teachers and administrators on co-teaching and inclusion.	Special Education Requested by: Deborah Stark	August 2, 2017 through June 30, 2018	Not to exceed \$35,000 from LCAP funds

#	Consultant	Services to be Provided/ Audience	Site/ Requested by	Time Period	Cost/ Funding Source
20	Pivot Learning Partners PC17-1834	Approve a contract with Pivot Learning Partners to provide coaching and a change of principal workshops for two new principals, professional development for K-12 academic coaches and leadership development for assistant principals and deans.	Educational Services Requested by: Deborah Stark	June 12, 2017 through June 8, 2018	Not to exceed \$85,000 from LCAP and Educator Effectiveness Grant funds

POLICY/ISSUE:

Board Policy 4126 – Consultants and Independent Contractors Provide Specialized Services

FISCAL IMPACT:

As indicated above

STAFF RECOMMENDATION:

Approve the consultant and contract service request authorizing contracts with consultants or independent contractors who provide specialized services, as submitted.

PREPARED BY:

Manuel San Miguel, Director – Student Services

DISTRICT PRIORITY 1:

Raise student achievement: student achievement is the District’s primary focus with an emphasis on reading/language arts, ELD, mathematics and core.

Paramount Unified School District

TO: Ruth Pérez, Superintendent
FROM: Ryan Smith, Assistant Superintendent-Secondary Educational Services
DATE: May 22, 2017
SUBJECT: Overnight and/or Out-of-County Study Trips

BACKGROUND INFORMATION:

The following overnight and/or out-of-county study trip is requested:

#	Site/Location	Description/ Participants	Site/ Requested by	Time Period	Cost/ Funding Source
1	Nashville, Tennessee	Paramount High School students will travel to Nashville to participate in the FHA-FCCLA 2017 National Leadership meeting. 3 students and 1 chaperone	Paramount High School Requested by: Damon Dragos	July 1-7, 2017	Cost of trip to be paid from site General funds

POLICY/ISSUE:

Education Code, Section 35330 - Excursions and Field Trips
 Board Policy 6153 - Instruction, School-Sponsored Trips

FISCAL IMPACT:

None

STAFF RECOMMENDATION:

Approve the overnight and/or out-of-county study trips for students consistent with the District policies and instructional programs.

PREPARED BY:

Manuel San Miguel, Director - Student Services

DISTRICT PRIORITY 1:

Raise student achievement: student achievement is the District’s primary focus with an emphasis on reading/language arts, ELD, mathematics and core.

CONSENT ITEM: 3.3-C

Itinerary for Paramount High School
Future Homemakers of America National Leadership Meeting
Nashville, TN
July 1-7, 2017

Saturday, July 1, 2017

10:25 a.m.	Depart LAX to Nashville, Tennessee
4:35 p.m.	Arrive at Nashville, Tennessee
6:00 p.m.	Dinner
7:00 p.m.	State meetings
11:00 p.m.	Lights out

Sunday, July 2, 2017

6:30 a.m.	Breakfast
9:00 a.m.	Leadership and career development workshop
12:30 p.m.	Lunch
1:00 p.m.	National network trainings
6:00 p.m.	Dinner
7:00 p.m.	Opening general session
11:00 p.m.	Lights out

Monday, July 3, 2017

6:30 a.m.	Breakfast
8:00 a.m.	Leadership academy workshop
12:30 p.m.	Lunch
1:15 p.m.	Exhibits/partner workshops
7:00 p.m.	Dinner
11:00 p.m.	Lights out

Tuesday, July 4, 2017

6:30 a.m.	Breakfast
8:15 a.m.	Exhibits/partner workshops
10:00 a.m.	Leadership academy workshop
12:30 p.m.	Lunch
1:15 p.m.	Exhibits/partner workshops
7:00 p.m.	Dinner
11:00 p.m.	Lights out

Wednesday, July 5, 2017

6:30 a.m.	Breakfast
8:15 a.m.	Exhibits/partner workshops
10:00 a.m.	Leadership academy workshop
12:30 p.m.	Lunch
1:15 p.m.	Exhibits/partner workshops
7:00 p.m.	Dinner
11:00 p.m.	Lights out

Thursday, July 6, 2017

6:30 a.m.	Breakfast
8:00 a.m.	Registration to workshops
9:30 a.m.	Capital leadership kickoff
12:00 p.m.	Lunch
1:00 p.m.	STAR events
5:30 p.m.	Closing general session
7:30 p.m.	FCCLA gala
11:00 p.m.	Lights out

Friday, July 7, 2017

7:00 a.m.	Depart Nashville, Tennessee
9:15 a.m.	Arrive at LAX

Paramount Unified School District

TO: Ruth Pérez, Superintendent
FROM: Ryan Smith, Assistant Superintendent-Secondary Educational Services
DATE: May 22, 2017
SUBJECT: Memorandum of Understanding with United Friends of the Children, Foster Youth - College Readiness Program

BACKGROUND INFORMATION:

United Friends of the Children, Foster Youth – College Readiness Program is a program for Foster Youth students grades seven through twelve. It supports Foster Youth students through a College Readiness Program which provides individual college counseling, tutoring, workshops, college tours, career planning, mentoring, special events, test preparation, financial aid planning and summer enrichment.

POLICY/ISSUE:

Board Policy 6141.1 – Experimental/Innovative Programs

FISCAL IMPACT:

None

STAFF RECOMMENDATION:

Approve the Memorandum of Understanding with United Friends of the Children, Foster Youth – College Readiness Program for the 2017-18 school year.

PREPARED BY:

Manuel San Miguel, Director – Student Services

DISTRICT PRIORITY 1:

Raise student achievement: student achievement is the District’s primary focus with an emphasis on reading/language arts, ELD, mathematics and core.

CONSENT ITEM: 3.4-C

Paramount Unified School District

Memorandum of Understanding

This Memorandum of Understanding is entered into by United Friends of the Children, College Readiness Program and Paramount Unified School District for the purpose of educating our Foster Youth students.

United Friends of the Children will provide contact services through college counselors and academic tutors for the following topics:

- Individualized college plan
- Quarterly one-on-one sessions
- College tours
- Career planning
- Summer enrichment activities
- Bi-monthly workshops
- Test preparation
- Financial aid planning

Paramount Unified School District agrees to provide:

- School site meeting location
- Access to Foster Youth student records

This Memorandum of Understanding shall be effective September 1, 2017 through June 30, 2018. Should this Memorandum of Understanding require modifications during this period, they shall be added with mutual agreement by both parties.

Either party may cancel this agreement within 30 days prior written notice.

United Friends of the Children
Foster Youth –
College Readiness Program

Ruben Frutos
Assistant Superintendent-
Business Services
Paramount Unified School District

Date

Date

Paramount Unified School District

TO: Ruth Pérez, Superintendent
FROM: Ryan Smith, Assistant Superintendent-Secondary Educational Services
DATE: May 22, 2017
SUBJECT: Memorandum of Understanding with Cerritos Community College, Foster and Kinship Care Education

BACKGROUND INFORMATION:

Cerritos Community College, Foster Youth and Kinship Care Program seeks to educate parents and legal guardians in parenting skills. The program consists of eight informational and interactive sessions which cover topics such as: homework assistance, conflict resolution, bullying, sexual harassment, discipline and developing positive values. The principles of these sessions support the District's Foster Youth program.

Cerritos Community College will provide trainers for each parent session. The District will host the training and provide child care. Sessions will be conducted at Paramount High School for the 2017-18 school year.

POLICY/ISSUE:

Board Policy 6141.1 – Experimental/Innovative Programs

FISCAL IMPACT:

Estimated costs not to exceed \$1,000 from Foster Youth Grant funds

STAFF RECOMMENDATION:

Approve the Memorandum of Understanding with Cerritos Community College, Foster and Kinship Care Education to provide services to parents and legal guardians for the 2017-18 school year.

PREPARED BY:

Manuel San Miguel, Director – Student Services

DISTRICT PRIORITY 1:

Raise student achievement: student achievement is the District's primary focus with an emphasis on reading/language arts, ELD, mathematics and core.

CONSENT ITEM: 3.5-C

Paramount Unified School District

Memorandum of Understanding

This Memorandum of Understanding is entered into by Cerritos Community College, Foster and Kinship Care Education and Paramount Unified School District for the purpose of educating parents/guardians.

Cerritos Community College will provide facilitators and a trainer for eight sessions on the following scheduled topics:

- Homework Help
- Conflict Resolution
- Bullying, Sexual Harassment
- Discipline Rules: Grounds for Suspension
- Love Affection/Developing Positive Values

Paramount Unified School District agrees to provide:

- Session Location
- Child Care

This Memorandum of Understanding shall be effective September 1, 2017 through June 30, 2018. Should this Memorandum of Understanding require modifications during this period, they shall be added with mutual agreement by both parties.

Either party may cancel this agreement within 30 days prior written notice.

Cerritos Community College
Foster and Kinship Care Education

Ruben Frutos
Assistant Superintendent
Business Services
Paramount Unified School District

Date

Date

Paramount Unified School District

TO: Ruth Pérez, Superintendent
FROM: Ryan Smith, Assistant Superintendent-Secondary Educational Services
DATE: May 22, 2017
SUBJECT: Memorandum of Understanding with El Camino College Compton Center

BACKGROUND INFORMATION:

El Camino College Compton Center will offer two college courses in Human Development at Buena Vista High School in 2017-18. Students who participate will receive both high school and college credit. Classes are held after school once a week September, 2017 through June, 2018.

POLICY/ISSUE:

Board Policy 3322 - Contracts

FISCAL IMPACT:

None

STAFF RECOMMENDATION:

Approve the Memorandum of Understanding with El Camino College Compton Center to provide after school instruction for selected students at Buena Vista High School for the 2017-18 school year.

PREPARED BY:

Manuel San Miguel, Director – Student Services

DISTRICT PRIORITY 1:

Raise student achievement: student achievement is the District's primary focus with an emphasis on reading/language arts, ELD, mathematics and core.

CONSENT ITEM: 3.6-C

Paramount Unified School District

TO: Ruth Pérez, Superintendent
FROM: Ryan Smith, Assistant Superintendent-Secondary Educational Services
DATE: May 22, 2017
SUBJECT: Memorandum of Understanding with the Long Beach Guidance Center

BACKGROUND INFORMATION:

The Long Beach Guidance Center has provided mental health services to Paramount Unified School District students since 2011. Long Beach Guidance Center services include individual and group counseling and referrals for wrap around services. Case carriers are assigned to 16 schools in the District. The Long Beach Guidance Center will provide services under this agreement from August 2017 through August 2018 at no charge to the District.

POLICY/ISSUE:

Board Policy 6141.1 – Experimental/Innovative Programs
Board Policy 1210 – Community Relations

FISCAL IMPACT:

None

STAFF RECOMMENDATION:

Approve Memorandum of Understanding with the Long Beach Guidance Center to provide mental health care carriers at school sites throughout the District to provide outpatient mental health services.

PREPARED BY:

Manuel San Miguel, Director – Student Services

DISTRICT PRIORITY 1:

Raise student achievement: student achievement is the District's primary focus with an emphasis on reading/language arts, ELD, mathematics and core.

CONSENT ITEM: 3.7-C

Paramount Unified School District

15110 California Avenue
Paramount CA 90723

Consultant Agreement

This Agreement is made and entered into this 22nd day of May 2017, by and between Long Beach Guidance Center, hereinafter referred to as "Agency," and the Paramount Unified School District, hereinafter referred to as "District."

WHEREAS the District is in need of special services and such services are needed on a limited basis; NOW, THEREFORE, the parties hereto agree as follows:

1. SERVICES TO BE PROVIDED BY AGENCY

Mental Health Services

2. The Agency will commence providing services under this Agreement from August 2017 through August 2018. The Agency will perform said services as an independent contractor and not as an employee of the District. Agency and District shall mutually establish expected outcomes and the means or manner by which such outcomes are to be accomplished within Education Code regulations.
3. The District will prepare and furnish to the Agency upon request such information as is reasonably necessary to the performance of the Agency to this Agreement.
4. No payment or compensation shall be made to the Agency for services rendered pursuant to this Agreement.
5. The District may at any time and for any reason terminate this Agreement. Written notice by the District's superintendent shall be sufficient to stop further performance of services by Agency. Notice by the Agency shall be sufficient to terminate services by Agency. The notice shall be deemed given when received or no later than three days after the day of mailing whichever is sooner.
6. Agency agrees to and shall hold harmless and indemnify the District, officers, agents, and employees from every claim or demand and every liability or loss, damage, or expense of any nature whatsoever, which may be incurred by reason of:
 - a) Liability for damages for death or bodily injury to person, injury to property, or any other loss, damage, expense sustained by the Agency or any person, firm, or corporation employed by the Agency upon or in connection with the services called for in this Agreement except for liability for damages referred to above which result from the sole negligence or willful misconduct of the District, its officers, employees, or agents. Any injury to or death of persons or damage to property, sustained by any persons, firm, or corporation, including the District, arising out of, or in any way connected with the services covered by this Agreement, whether said injury or damage occurs either on or off school District property, except for liability for damages which result from the sole negligence or willful misconduct of the District, its officers, employees, or agents.
7. District agrees to and shall hold harmless and indemnify the Agency, its officers, agents, and employees from every claim or demand and every liability or loss, damage, or expense of any nature whatsoever, which may be incurred by reason of:

Paramount Unified School District

TO: Ruth Pérez, Superintendent
FROM: Ryan Smith, Assistant Superintendent – Secondary Educational Services
DATE: May 22, 2017
SUBJECT: Contract with the Los Angeles County Probation Department for a Gang Alternative and Prevention Program Officer

BACKGROUND INFORMATION:

A Deputy Probation Officer is assigned to the District through the Gang Alternative and Prevention Program contract with the Los Angeles County Probation Department. The Probation Officer can be assigned up to 55 juvenile probationers. The Probation Officer conducts individual and group crisis counseling, serves as a representative on the School Attendance Review Board and provides on-site assistance for at risk students with behavior problems. The Probation Officer is assigned to Buena Vista High School.

The contract for July 1, 2017 through June 30, 2018 requires the District to reimburse the County for fifty percent of the salary and benefits for one Deputy Probation Officer II, with the County incurring the other fifty percent. The billable amount is \$68,000 plus any adjustments to salary, employee benefits and/or overhead rates approved by the Board of Supervisors during the fiscal year.

POLICY/ISSUE:

Board Policy 4126 – Consultants and Independent Contractors Provide Specialized Services

FISCAL IMPACT:

\$68,000 from Unrestricted General Fund

STAFF RECOMMENDATION:

Approve the contract with the Los Angeles County Probation Department for a Gang Alternative and Prevention Program Officer for the 2017-18 school year.

PREPARED BY:

Manuel San Miguel, Director – Student Services

DISTRICT PRIORITY 4:

Improve student support services.

CONSENT ITEM: 3.8-C

COUNTY OF LOS ANGELES
PROBATION DEPARTMENT



**AGREEMENT TO PROVIDE A
PREVENTION AND INTERVENTION PROGRAM
(PIP)**

PARAMOUNT UNIFIED SCHOOL DISTRICT

JULY 1, 2017 - JUNE 30, 2018

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**COUNTY OF LOS ANGELES
AND
PARAMOUNT UNIFIED SCHOOL DISTRICT**

THIS AGREEMENT is made and entered into this _____ day of _____, 2017 by and between the Paramount Unified School District, located at 15110 California Avenue, Paramount, California 90723, hereinafter referred to as "SCHOOL BOARD", and the County of Los Angeles, hereinafter referred to as "COUNTY", both of whom are collectively referred to as the "PARTIES".

WHEREAS, SCHOOL BOARD operates schools which may at times require probation prevention/intervention services to assist in reducing incidents of truancy and other serious behavioral problems; and

WHEREAS, COUNTY Probation Department has statutory authority pursuant to Section 1203.14 of the Penal Code and Section 652 of the Welfare and Institutions Code to provide certain expertise and resources in this area; and

WHEREAS, the Chief Probation Officer has been delegated authority by the Los Angeles County Board of Supervisors to negotiate and sign agreements to provide these services; and

WHEREAS, COUNTY desires to participate in a joint effort with the SCHOOL BOARD;

NOW, THEREFORE, in consideration of the mutual benefits and subject to the conditions contained herein, the PARTIES mutually agree as follows:

1. PURPOSE OF THE AGREEMENT

The purpose of this Agreement is to maintain within the SCHOOL BOARD, the services of one (1) Deputy Probation Officer (DPO) and support staff assigned to schools mutually agreed upon by both parties. This officer will provide specialized probation services for SCHOOL BOARD. Probation services shall be provided by COUNTY through this Agreement and shall be consistent with the laws of the State of California and the guidelines by which SCHOOL BOARD administers its schools.

2. STATEMENT OF WORK

A. COUNTY shall provide, on behalf of SCHOOL BOARD, the services of one (1) DPO and related support staff with caseload supervision of juvenile probationers who are students within the SCHOOL BOARD, such caseloads to conform to the standards established for the Probation Department's (Probation) Prevention and Intervention Program (PIP). These students will be mutually agreed upon by the Chief Probation

Officer or his designee and the SCHOOL BOARD. Further, the SCHOOL BOARD will give input towards the evaluation conducted by the DPO.

- B. SCHOOL BOARD shall provide office space and telephone services within its boundaries for use by the assigned DPO.
- C. In addition to the duties associated with caseload supervision, the assigned DPO will:
 - 1. Supervise a caseload of no less than fifty (50) court-ordered probationers and/or at risk youth as mutually agreed upon by the Chief Probation Officer or his designee and the SCHOOL BOARD; and
 - 2. Conduct crisis counseling and intervention/prevention services in individual and group settings with referred juveniles and parents, as mutually agreed upon by the Chief Probation Officer or his designee and the SCHOOL BOARD.

3. EMPLOYMENT STATUS

The assigned DPO is an employee of COUNTY and is entitled to wages and employee benefits appropriate to what is provided other COUNTY employees who are DPOs. It is additionally understood that no term or condition of this Agreement can conflict with State statute defining the status of the DPO as a Peace Officer.

4. PAYMENT

SCHOOL BOARD shall reimburse COUNTY for 50% of the salary and employee benefits for one (1) Deputy Probation Officer II (DPO II) and support staff assigned by COUNTY to perform services according to Paragraph 2, STATEMENT OF WORK above. The billable amount is \$82,000 plus any adjustments to salary, employee benefits and/or overhead rates approved by the Board of Supervisors during the fiscal year.

COUNTY shall provide DPO services commensurate with the 50% cost of services and staff being paid by SCHOOL BOARD. SCHOOL BOARD agrees that the DPO services provided may include 50% of all customary employee functions such as attending mandatory training, scheduled and unscheduled time-off (e.g. sick, vacation, etc.), and/or attending to other Probation-related activities that may on occasion require the DPO to be away from the service site. SCHOOL BOARD agrees that it is responsible for the entire billable amount of this Agreement.

SCHOOL BOARD shall reimburse COUNTY for 100% of the salary for a DPO II, paid at one and one-half time, for all time worked beyond forty (40) hours per week. It is at the discretion of the COUNTY whether the DPO II works in excess of forty (40) hours per week. The current overtime rate is approximately \$63.43 per hour plus any adjustments to salary, employee benefits and/or overhead rates approved by the Board of Supervisors during the fiscal year.

Within thirty (30) days following the receipt of an invoice from Probation's Business Management Office, SCHOOL BOARD shall reimburse COUNTY for the billed amount. These invoices shall be provided to SCHOOL BOARD within twenty (20) days following: September 30, 2017, December 30, 2017, March 31, 2018, and June 30, 2018.

5. INDEPENDENT CONTRACTOR

This Agreement is by and between COUNTY and SCHOOL BOARD and is not intended, and shall not be construed, to create the relationship of agent, servant, employee, partnership, joint venture, or association as between COUNTY and SCHOOL BOARD. The COUNTY'S relationship to the SCHOOL BOARD in the performance of this Agreement is that of an independent contractor. The COUNTY'S personnel performing services under this Agreement shall at all times be under the COUNTY'S exclusive direction and control and shall be employees of the COUNTY and not employees of the SCHOOL BOARD. COUNTY shall pay all wages, salaries, worker's compensation, and other amounts due its employees in connection with this Agreement and shall be responsible for all reports and obligations respecting them.

6. INDEMNIFICATION

SCHOOL BOARD shall indemnify, defend, and hold harmless COUNTY, and its Special Districts, elected and appointed officers, employees and agents from and against any and all liability, including but not limited to demands, claims, actions, fees, costs, and expenses (including attorney and expert witness fees), arising from or connected with SCHOOL BOARD'S acts and/or omissions arising from and/or relating to this Agreement.

COUNTY shall indemnify, defend, and hold harmless SCHOOL BOARD, and its elected and appointed officers, employees and agents from and against any and all liability, including but not limited to demands, claims, actions, fees, costs, and expenses (including attorney and expert witness fees), arising from or connected with COUNTY'S acts and/or omissions arising from and/or relating to this Agreement.

7. LIMITATION OF COUNTY'S OBLIGATION DUE TO NON-APPROPRIATION

COUNTY'S obligation for its percentage of salary and employee benefits costs is payable only and solely from funds appropriated for the purpose of this Agreement subject to COUNTY'S legislative appropriation for this purpose. In the event the Board of Supervisors does not allocate sufficient funds then the affected services shall be terminated. COUNTY shall notify SCHOOL BOARD in writing of such non-allocation at the earliest possible date.

8. BUDGET REDUCTIONS

In the event that COUNTY'S Board of Supervisors adopts in any Fiscal Year a COUNTY Budget which provides for reductions in the salaries and benefits paid to the majority of COUNTY employees and imposes similar reductions with respect to COUNTY contracts, COUNTY reserves the right to reduce its services obligation correspondingly for that Fiscal Year and any subsequent Fiscal Year services. COUNTY'S notice to SCHOOL BOARD regarding said reduction in obligation shall be provided within thirty (30) days of the Board of Supervisors approval of such actions.

9. TERMINATION AND TERMINATION COSTS

In the event that SCHOOL BOARD or COUNTY withdraws its participation in the project described in this Agreement, such withdrawal shall be preceded by thirty (30) days' written notice to the other party. Notwithstanding, SCHOOL BOARD or COUNTY may terminate this Agreement upon the termination, suspension, discontinuation or substantial reduction in SCHOOL BOARD or COUNTY funding for the Agreement activity. In such event, COUNTY shall be compensated for all services rendered and all necessary incurred costs performed in accordance with the terms of this Agreement which have not been previously reimbursed up to the date of said termination. Payment shall be made only upon the filing with SCHOOL BOARD, by COUNTY, vouchers evidencing the time expended and said costs incurred. Said vouchers must be filed with SCHOOL BOARD within thirty (30) days of said termination.

10. TERMINATION FOR IMPROPER CONSIDERATION

COUNTY may, by written notice to SCHOOL BOARD, immediately terminate the right of the SCHOOL BOARD to proceed under this Agreement if it is found that consideration, in any form, was offered or given by the COUNTY, either directly or through an intermediary, with the intent of securing the Agreement or securing favorable treatment with respect to the amendment or extension of the Agreement or making of any determinations with respect to the COUNTY'S performance pursuant to the Agreement. In the event of such termination,

COUNTY shall be entitled to pursue the same remedies against the SCHOOL BOARD as it could pursue in the event of default by the SCHOOL BOARD.

SCHOOL BOARD shall immediately report any attempt by a COUNTY officer or employee to solicit such improper consideration. The report shall be made either to the COUNTY manager charged with the supervision of the employee or to the COUNTY Auditor-Controller's Employee Fraud Hotline at (800) 544-6861.

Among other items, such improper consideration may take the form of cash, discounts, services, the provision of travel or entertainment, or tangible gifts.

11. TERM

This Agreement shall be for a period of twelve (12) months commencing on July 1, 2017, and terminating on June 30, 2018.

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IN WITNESS WHEREOF, the County of Los Angeles and SCHOOL BOARD have caused this Contract to be executed on their behalf by their authorized representatives, the day, month and year first above written. The person signing on behalf of SCHOOL BOARD warrants that he or she is authorized to bind the SCHOOL BOARD, and attest under penalty of perjury to the truth and authenticity of representations made and documents submitted and incorporated as part of this Contract.

COUNTY OF LOS ANGELES
PROBATION DEPARTMENT

By _____
TERRI L. MCDONALD
CHIEF PROBATION OFFICER

Date

PARAMOUNT UNIFIED SCHOOL
DISTRICT

By _____

Name (Typed or Printed)

Title

Date

APPROVED AS TO FORM:

MARY C. WICKHAM
COUNTY COUNSEL

By 
MILLCENT L. ROLON
PRINCIPAL DEPUTY COUNTY COUNSEL

1.20.17
Date

Paramount Unified School District

TO: Ruth Pérez, Superintendent
FROM: Ryan Smith, Assistant Superintendent – Secondary Educational Services
DATE: May 22, 2017
SUBJECT: Professional Activities Report 16-07

BACKGROUND INFORMATION:

Paramount Unified School District recently learned of the opportunity to have counselors attend the annual National Association for College Admission Counseling (NACAC) Conference from September 14-16, 2017 in Boston, MA.

The NACAC conference is a leading professional development opportunity for high school counselors. Various school districts have indicated that attending the NACAC regularly has increased their ability to support students to gain admission nationwide to colleges and universities. This conference will provide:

- Admission requirement information, training and updates for private and out of state colleges.
- Training for secondary counselors related to student personal statements and writing effective letters of recommendation.
- Opportunities to network with high schools and secondary institutions nationwide.
- A national college fair that will provide counselors an opportunity to meet with university representatives from across the nation to learn more about the institutions' admission requirements, programming, curricula and more.

The Assistant Superintendent of Secondary Education, Ryan Smith, Director of Secondary Education, Greg Francois, Administrators, CTE Curriculum Specialist, AVID Curriculum Specialist and counselors submit a request to attend this out-of-state conference.

This is an out-of-state conference that requires Board approval.

POLICY/ISSUE:

Board Policy 4231.1 – Conferences
Board Policy 4233 – Travel; Reimbursement

FISCAL IMPACT:

Approximately \$24,000 from LCAP funds

CONSENT ITEM: 3.9-C

STAFF RECOMMENDATION:

Approve the Professional Activities Report 16-07 for Assistant Superintendent of Secondary Education, Ryan Smith, Director of Secondary Education, Greg Francois, Administrators, CTE Curriculum Specialist, AVID Curriculum Specialist and counselors to attend the annual National Association for College Admission Counseling (NACAC) Conference in Boston, MA. from September 14-16, 2017, as submitted.

PREPARED BY:

Greg Francois, Director of Secondary Education and Instructional Technology

DISTRICT PRIORITY 1:

Raise student achievement: student achievement is this District's primary focus with an emphasis on reading/language arts, ELD, mathematics and core.

Paramount Unified School District

TO: Ruth Pérez, Superintendent
FROM: Ryan Smith, Assistant Superintendent – Secondary Educational Services
DATE: May 22, 2017
SUBJECT: Memorandum of Understanding with the City of Paramount, Parks and Recreation Department

BACKGROUND INFORMATION:

Student Nutrition Services will provide a comprehensive summer food and recreation program in collaboration with the City of Paramount's Parks and Recreation Department. The District will provide breakfast and lunch at all K-5 schools including Hollydale, Alondra, Paramount Park and Zamboni Middle Schools. The program will operate Monday through Friday from 9:00 a.m-1:00 p.m. The City of Paramount's Parks and Recreation Department will provide staff and site coordinators to supervise recreational activities on school grounds. This is a federally funded program and all meals are reimbursed.

POLICY/ISSUE:

Board Policy 3542.31(b) - Food Services: Free or Reduced Price Meals

FISCAL IMPACT:

\$135,000 to the Student Nutrition Services Department

STAFF RECOMMENDATION:

Approve the Memorandum of Understanding with the City of Paramount, Parks and Recreation Department to provide grounds supervision and supervised recreation for the Summer Food Service Program.

PREPARED BY:

Greg Francois, Director – Secondary Education and Instructional Technology

DISTRICT PRIORITY 4:

Improve student support services.

Paramount Unified School District

MEMORANDUM OF UNDERSTANDING

This Memorandum of Understanding is entered into by The City of Paramount's Parks and Recreation Department and Paramount Unified School District for the purpose of providing a Summer Food and Recreation Program with supervision to children at all elementary schools and three middle school site.

City of Paramount Parks and Recreation Department will provide:

- Success Through Academics and Recreation (STAR) program staff members at each site
- Staff to monitor/supervise breakfast lines and dining area
- Two hours of supervised recreational activities on school Playgrounds
- Staff to monitor/supervise lunch lines and dining area
- One (1) STAR Program Coordinator who will carry a City of Paramount issued cell phone with an emergency contact list of public safety officials and additional city officials

Paramount Unified School District will provide:

- Funds to pay the salaries for STAR Program staff members
- Kitchen staff to provide breakfast and lunches
- Staff to clean cafeterias, dining areas and student restrooms daily

This Memorandum of Understanding shall be effective June 12, 2017 through August 4, 2017. Should this Memorandum of Understanding require modifications during this period, they shall be added with mutual agreement by both parties.

City of Paramount Representative

Ruben Frutos,
Assistant Superintendent-Business
Services
Paramount Unified School District

Date

Date

Paramount Unified School District

TO: Ruth Pérez, Superintendent
FROM: Ruben Frutos, Assistant Superintendent-Business Services
DATE: May 22, 2017
SUBJECT: Purchase Order Report 16-17

BACKGROUND INFORMATION:

The Board receives and approves Purchase Orders as submitted. Individual Purchase Orders and supporting documentation are available for review in the Business Services Department.

2016/2017

1. Authorized Orders – Adult Education	7,096.75
2. Authorized Orders – Capital Facilities	7,290.00
3. Ratified Orders – General Fund	29,423.51
4. Authorized Orders – General Fund	178,752.50
5. Ratified Orders – LCAP	3,795.00
6. Authorized Orders – LCAP	95,659.84
7. Ratified Orders – Student Nutrition Services	3,295.13
	Subtotal \$ 325,312.73
8. Ratified Orders (Under \$1,500)	31,078.28
TOTAL OF ALL ORDERS	\$ <u>356,391.01</u>

POLICY/ISSUE:

Board Policy 3300 - Expenditures and Purchases

Board Policy and Administrative Regulation 3320 - Purchasing Procedures

FISCAL IMPACT:

As indicated above

STAFF RECOMMENDATION:

Approve Purchase Order Report 16-17 authorizing the purchase of supplies, equipment, and services for the District.

CONSENT ITEM: 4.1-C

PREPARED BY:

Cindy DiPaola, Director-Operations

DISTRICT PRIORITY 9:

Effectively manage resources in order to achieve the District's mission.

Paramount Unified School District

2016/2017

Purchase Orders To Be Ratified and Authorized

May 22, 2017

PO Number	Vendor	Site	Description	Total Amount
010 - General Fund				
17-00119	VISTA PAINTS	Maintenance & Operations	Annual: paint supplies (increase from \$17,500 to \$22,500)	\$5,000.00 *
17-00184	PIONEER CHEMICAL COMPANY	Maintenance & Operations	Annual: custodial supplies (increase from \$13,000 to \$21,000)	\$8,000.00 *
17-00186	QUALITY FENCE	Maintenance & Operations	Annual: fence repairs (increase from \$13,500 to \$17,000)	\$3,500.00
17-02710	U. S. BANK	Paramount High School	Computer supplies	\$5,190.18 *
17-02711	STAPLES	Human Resources	Office chairs (5)	\$2,649.59
17-02714	GOPHER SPORTS EQUIPMENT	Alondra Middle School	PE equipment & supplies	\$3,200.87
17-02729	COAST PARTY RENTALS, INC.	K-5 Schools and Innovative Programs	Annual: promotion ceremony rentals	\$6,200.00 *
17-02734	PARAMOUNT HIGH SCHOOL A.S.B.	Paramount High School	Fundraising fees	\$2,160.00
17-02746	SOUTHWEST SCHOOL & OFFICE SUPPLY	Maintenance & Operations	Warehouse stock	\$5,090.63 *
17-02747	PIONEER CHEMICAL COMPANY	Maintenance & Operations	Warehouse stock	\$3,843.23
17-02756	SPICERS PAPER INC.	Maintenance & Operations	Warehouse stock	\$21,282.38 *
17-02757	JIM'S MUSIC CENTER, INC.	Tanner Elementary School	PA system	\$2,992.82
17-02762	GALE SUPPLY COMPANY	Maintenance & Operations	Warehouse stock	\$6,048.68 *
17-02763	PIONEER CHEMICAL COMPANY	Maintenance & Operations	Warehouse stock	\$6,784.91 *
17-02772	TEXTBOOK WAREHOUSE	Educational Services	Science textbooks (600) (Board adopted: 5/8/07)	\$4,763.25
17-02776	MCGRAW-HILL/CONTEMPO RARY	Educational Services	Anthropology textbooks (156) & Writing textbooks (233) (Board adopted: 4/27/16)	\$16,527.68 *
17-02782	CYBERTEK	Technology	Annual: network storage support	\$14,014.62 *
17-02788	CHAMPION CHEMICAL CO.	Maintenance & Operations	Warehouse stock	\$11,136.00 *
17-02789	GALE SUPPLY COMPANY	Maintenance & Operations	Warehouse stock	\$3,588.75
17-02790	SOUTHWEST SCHOOL & OFFICE SUPPLY	Maintenance & Operations	Warehouse stock	\$8,064.90 *
17-02808	ORGANIZED SPORTSWEAR	Paramount High School West	P.E. uniforms (2400)	\$14,040.71 *
17-02813	U. S. BANK	Maintenance & Operations	Professional activity attendance: CASBO (5)	\$2,725.00
17-02818	CYBERTEK	Technology	Network Equipment and 1-year Service	\$15,399.51 *
17-02819	HOUGHTON MIFFLIN HARCOURT	Educational Services	9-12 ELD instructional materials & training	\$35,972.30 *
010 - General Fund - LCAP				
17-02712	SOUTHWEST SCHOOL & OFFICE SUPPLY	Buena Vista High School	College & Career Center: chairs (12)	\$1,644.95

* Indicates a request over \$5,000 signifying approval prior to issuing the purchase order.

Paramount Unified School District

2016/2017

Purchase Orders To Be Ratified and Authorized

May 22, 2017

PO Number	Vendor	Site	Description	Total Amount
010 - General Fund - LCAP				
17-02715	FUTURE DESIGN COMMUNICATIONS	Maintenance & Operations	Collins: network cabling	\$5,428.97 *
17-02778	YAMADA ENTERPRISES	Buena Vista High School	College & Career Center: chairs (12)	\$2,150.05
17-02817	MCGRAW-HILL/CONTEMPO RARY	Educational Services	K-5 ELD workbooks (6170)	\$39,329.22 *
17-02819	HOUGHTON MIFFLIN HARCOURT	Educational Services	9-12 ELD instructional materials & training	\$50,901.65 *
110 - Adult Education Fund				
17-02753	RICHARD MORGAN	Adult Education	Interim project manager: March	\$4,000.00
17-02759	JERRY KING	Adult Education	Lodging fees for WASC members (5)	\$3,096.75
130 - Cafeteria Fund				
17-02807	CALIFORNIA MILK ADVISORY BOARD	Mokler Elementary School	Milk cooler	\$3,295.13
250 - Capital Facilities Fund				
17-02735	DEPARTMENT OF WATER AND POWER	Business Services	Jefferson: annual lease- parking lot	\$7,290.00 *

* Indicates a request over \$5,000 signifying approval prior to issuing the purchase order.

Paramount Unified School District

2016/2017

Purchase Orders To Be Ratified and Authorized

May 22, 2017

PURCHASE ORDER SUMMARY BY FUND

112 Purchase orders for a total of **\$356,391.01**

010 - General Fund	To Be Authorized	\$178,752.50
	To Be Ratified Over \$1,500	\$29,423.51
	To Be Ratified Under \$1,500	\$22,564.97
	Fund Total	\$230,740.98
010 - General Fund - LCAP	To Be Authorized	\$95,659.84
	To Be Ratified Over \$1,500	\$3,795.00
	To Be Ratified Under \$1,500	\$5,452.28
	Fund Total	\$104,907.12
110 - Adult Education Fund	To Be Ratified Over \$1,500	\$7,096.75
	To Be Ratified Under \$1,500	\$1,355.85
	Fund Total	\$8,452.60
120 - Child Development Fund	To Be Ratified Under \$1,500	\$505.18
	Fund Total	\$505.18
130 - Cafeteria Fund	To Be Ratified Over \$1,500	\$3,295.13
	To Be Ratified Under \$1,500	\$1,200.00
	Fund Total	\$4,495.13
250 - Capital Facilities Fund	To Be Authorized	\$7,290.00
	Fund Total	\$7,290.00

Paramount Unified School District

TO: Ruth Pérez, Superintendent
FROM: Ruben Frutos, Assistant Superintendent-Business Services
DATE: May 22, 2017
SUBJECT: Warrants for the Month of April 2017

BACKGROUND INFORMATION

The following warrants were issued during the month of April:

FUNDS	REGISTER NO.		AMOUNT
<u>GENERAL FUND (01)</u>			
Certificated Salaries	C1I/R37	\$	8,891,840.67
Classified Salaries	C5I/096	\$	2,974,729.49
Commercial Warrants	23696768/23755301	\$	2,424,326.15
TOTAL GENERAL FUND		\$	<u>14,290,896.31</u>
<u>ADULT EDUCATION FUND (11)</u>			
Certificated Salaries	C1I/R37	\$	165,967.71
Classified Salaries	C4R/H1S	\$	50,924.05
Commercial Warrants	23696768/23755301	\$	2,706,751.25
TOTAL ADULT EDUCATION FUND		\$	<u>2,923,643.01</u>
<u>CHILD DEVELOPMENT FUND (12)</u>			
Certificated Salaries	C1I/R37	\$	78,475.05
Classified Salaries	E4R/H1S	\$	66,369.62
Commercial Warrants	23696768/23755301	\$	9,763.07
TOTAL CHILD DEVELOPMENT		\$	<u>154,607.74</u>
<u>BUILDING (BOND) FUND (21)</u>			
Commercial Warrants	23696768/23755301	\$	250.00
TOTAL BUILDING (BOND) FUND		\$	<u>250.00</u>
<u>CAPITAL FACILITIES FUND (25)</u>			
Classified Salaries		\$	
Commercial Warrants	23696768/23755301	\$	2,422.79
TOTAL CAPITAL FACILITIES FUND		\$	<u>2,422.79</u>

CONSENT ITEM: 4.2-C

SCHOOL FACILITIES FUND (35)

Commercial Warrants	23696768/23755301	\$	15,427.50
TOTAL SCHOOL FACILITIES FUND		\$	<u>15,427.50</u>

CAFETERIA FUND (13)

Classified Salaries	E4R/096	\$	330,010.57
Commercial Warrants	23696768/23755301	\$	407,719.64
TOTAL CAFETERIA FUND		\$	<u>737,730.21</u>

SELF-INSURANCE FUND - H & W (67.0)

Commercial Warrants	23696768/23755301	\$	29,609.13
TOTAL SELF-INSURANCE FUND - H & W		\$	<u>29,609.13</u>

SELF-INSURANCE FUND - Workers' Comp (67.1)

Commercial Warrants	23696768/23755301	\$	0.00
TOTAL SELF-INSURANCE FUND - Workers' Comp		\$	<u>0.00</u>

SELF-INSURANCE FUND - Early Retirees (67.2)

Commercial Warrants	23696768/23755301	\$	4,547.08
TOTAL SELF-INSURANCE FUND - Early Retirees		\$	<u>4,547.08</u>

REVOLVING CASH FUND

Commercial Warrants	9233/9303	\$	46,349.09
TOTAL REVOLVING CASH FUND		\$	<u>46,349.09</u>

TOTAL WARRANTS ALL FUNDS \$ 18,205,482.86

POLICY/ISSUE:

Education Code, Section 42643 - Keeping a Register of Warrants Open to Public Inspection Required
Board Policy 3326.1 - Warrants

FISCAL IMPACT:

As shown above

STAFF RECOMMENDATION:

Approve warrants for all funds through April with a total of \$18,205,482.86.

PREPARED BY:

Patricia Tu, Director-Fiscal Services

DISTRICT PRIORITY 9:

Effectively manage resources in order to achieve the District's mission.

Paramount Unified School District

TO: Ruth Pérez, Superintendent
FROM: Ruben Frutos, Assistant Superintendent-Business Services
DATE: May 22, 2017
SUBJECT: Acceptance of Donations

BACKGROUND INFORMATION:

The Board may accept and utilize, on behalf of the District, any bequests or gifts of money or property for a purpose deemed to be suitable by the Board.

The following donations have been presented to the District:

1. The District received a donation of six Fire HD 8 Amazon 8-inch GB tablets with an estimated value of \$80.00 from the Water Replenishment District. This donation will be designated for District students who participated in a water awareness art contest.
2. The District received a donation totaling \$4,800.00 from Jefferson School PTA. This donation will be designated for the students of Jefferson School to support transportation costs for field trips.
3. The District received a donation totaling \$400.00 from Atkinson, Andelson, Loya, Ruud & Romo. This donation will be designated for the 2017 Employees of the Year Awards event.
4. The District received a donation totaling \$500.00 from Communications Workers of America, Local 9400, AFL-CIO. This donation will be designated for the 2017 Employees of the Year Awards event.
5. The District received a donation totaling \$100.00 from Richandre, Inc. (DBA Ardella's). This donation will be designated for the 2017 Employees of the Year Awards event.
6. The District received a donation totaling \$500.00 from Weber Metals, Inc. This donation will be designated for the 2017 Employees of the Year Awards event.
7. The District received a donation totaling \$1,000.00 from Carlton Forge Works. This donation will be designated for the 2017 Employees of the Year Awards event.

CONSENT ITEM: 4.3-C

8. The District received a donation totaling \$250.00 from Modena Enterprises, LLC. This donation will be designated for the 2017 Employees of the Year Awards event.

For the current 2016-17 fiscal year through May 22, 2017, the District has received an estimated total, which includes the above amounts, of \$38,388.44 in gifts, grants, and bequests.

POLICY/ISSUE:

Board Policy 3280 – Gifts, Grants, and Bequests

FISCAL IMPACT:

None

STAFF RECOMMENDATION:

Accept the donations as presented on behalf of the District with any bequests or gifts of money or property for a purpose deemed to be suitable by the District.

PREPARED BY:

Ruben Frutos, Assistant Superintendent-Business Services

DISTRICT PRIORITY 9:

Effectively manage resources in order to achieve the District's mission.

Paramount Unified School District

TO: Ruth Pérez, Superintendent
FROM: Myrna Morales, Assistant Superintendent-Human Resources
DATE: May 22, 2017
SUBJECT: Proposed Revised Board Policy 4118.11, 4218.11 -
Nondiscrimination In Employment

BACKGROUND INFORMATION:

Submitted for second reading and adoption is the proposed revised Board Policy 4118.11, 4218.11 – Nondiscrimination in Employment. The current policy is being revised in order to update the policy to a more inclusive policy under new nondiscrimination categories which prohibits district employees from discriminating against or harassing any other district employee or job applicant on the basis of the person’s actual or perceived race, religious affiliation, color, national origin, ancestry, age, marital status, pregnancy, physical or mental disability, medical condition, genetic information, veteran status, gender, gender identity, gender expression, sex, or sexual orientation.

Additionally, work conditions exclude harassment in all aspects of pre-employment as well as employment.

POLICY/ISSUE:

Government Code 11138, 12900 - 12996 Fair Employment and Housing Act

FISCAL IMPACT:

None

STAFF RECOMMENDATION:

Accept for second reading and adopt the proposed revised Board Policy 4118.11, 4218.11 – Nondiscrimination In Employment.

PREPARED BY:

Beatriz Spelker-Levi, Director of Personnel – Human Resources

DISTRICT PRIORITY 6:

Increase understanding and acceptance of cultural diversity and multiple perspectives.

ACTION ITEM: 2.1-A

CURRENT BOARD POLICY

BP 4118.11
4218.11

Personnel – Certificated/ Classified

Nondiscrimination

The conditions of employment in this school district, including the wages, hours, terms, and benefits, shall be applied without regard to race, color, creed, sex, religion, ancestry, national origin, age, or non-job related handicap or disability. Thereby, the governing board seeks to extend the advantages of public education with full equality of educational opportunity to all pupils and personnel.

Grievances

No employee, employee association representative, member of any employee organization, or any other participant in a grievance procedure shall suffer reprisals in any way or suffer any professional disadvantage by reason of participants in the processing of grievance. The superintendent will provide procedures for alleged violations of Title IX, Equal Educational Opportunity Act. (cf. 4135.4/4234.4)

Discipline

No employee or adult education staff member will be disciplined, reprimanded, reduced in rank or compensation, or deprived of any professional advantage without just cause and due process.

Association Membership

No employee shall suffer any professional disadvantage by reason of the employee's membership in an employee association or participation in its lawful activities.

Legal Reference: Administrative Code, Title 5
30-31 Affirmative Action Employment
Programs

Government Code
3543.5 Unlawful Acts of Employer

Title VII, Civil Rights Act as Amended by
Title IX, Equal Employment Opportunity Act

Policy

adopted: 1-25-83 PARAMOUNT UNIFIED SCHOOL DISTRICT
revised: 2-10-87 Paramount, California

PROPOSED BOARD POLICY

BP 4118.11 (a)

Personnel – All Personnel

Nondiscrimination in Employment

~~The conditions of employment in this school district, including the wages, hours, terms, and benefits, shall be applied without regard to race, color, creed, sex, religion, ancestry, national origin, age, or non job related handicap of disability. Thereby, the governing board seeks to extend the advantages of public education with full equality of educational opportunity to all pupils and personnel.~~

It is the District's duty to provide a positive work environment where employees and job applicants are assured of equal access and opportunities and are free from harassment in accordance with law. The Board prohibits district employees from discriminating against or harassing any other district employee or job applicant on the basis of the person's actual or perceived race, religious affiliation, color, national origin, ancestry, age, marital status, pregnancy, physical or mental disability, medical condition, genetic information, veteran status, gender, gender identity, gender expression, sex, or sexual orientation. Prohibited discrimination consists of the taking of any adverse employment action against a person, including termination or denial of promotion, job assignment, or training, in discriminating against the person in compensation, terms, conditions, or other privileges of employment based on any of the prohibited categories of discrimination listed above.

The prohibition against discrimination based on the religious affiliation of an employee or job applicant includes any discrimination based on the person's religious dress or grooming practices or any conflict between the person's religious belief, observance, or practice and an employment requirement. The prohibition against discrimination based on the sex of an employee or job applicant shall include any discrimination based on the person's pregnancy, childbirth, lactation, or any related medical conditions.

Harassment consists of any unwelcome verbal, physical, or visual conduct that is based on any of the prohibited categories of discrimination listed above and that is so severe or pervasive that it adversely affects an individual's employment opportunities, has the purpose or effect of unreasonably interfering with the individuals work performance, or creates an intimidating, hostile, or offensive work environment.

The Board also prohibits retaliation against any District employee or job applicant who complains, testifies or in any way participated in the District's complaint procedures instituted pursuant to this policy.

Any District employee who engages, participates in, or knowingly allows unlawful discrimination, harassment, intimidation, or who aids, abets, incites, compels, or coerces another to discriminate, harass, or intimidate is in

PROPOSED BOARD POLICY

BP 4118.11 (b)

Personnel – All Personnel

Nondiscrimination in Employment

violation of this policy and is subject to disciplinary action, up to and including dismissal. Any District employee who observes or has knowledge of an incident of unlawful discrimination, harassment, or intimidation shall report the incident to the principal, district administrator, or Superintendent as soon as practical after the incident. Failure of a district employee to report discrimination, harassment, or intimidation may result in disciplinary action.

The Superintendent or designee shall regularly publicize the District's nondiscrimination policy and the availability of complaint procedures. Such publication shall be included in announcement, bulletin or application form that is used in employee recruitment.

Equal opportunity shall be provided to all employees and applicants in every aspect of personnel policy and practice. The District shall not discriminate against physically or mentally disabled persons who, with reasonable accommodation, can perform the essential functions of the job in question. In order to implement this policy, the District has designated the following individual as having responsibility for ensuring compliance with the laws indicated:

Director of Personnel

Director of Student Services

Any employee or job applicant who believes that he/she has been or is being discriminated against or harassed in violation of district policy should, as appropriate, immediately contact his/her supervisor, and/or the Superintendent's designee shall advise the employee or applicant about the District's procedures for filing, investigating, and resolving any such complaint. Any supervisor or management employee who observes or has knowledge of an incident of prohibited discrimination, harassment, or intimidation shall report the incident to the Superintendent designee as soon as practical after the incident. All other employees are to report such incidents to the supervisor immediately.

The Superintendent or designee provides training to supervisory and management employees about how to recognize harassment and discrimination, how to respond appropriately, and components of the District's policies and regulations regarding discrimination.

The District recognizes its obligation to provide overall accessibility to district programs and facilities for handicapped persons and non-English speaking persons. Accordingly, the district will take action to ensure that no one is

PROPOSED BOARD POLICY

BP 4118.11 (c)

Personnel – All Personnel

Nondiscrimination in Employment

denied admission to or participation in district programs and facilities as a result of disability, or because they do not speak English.

Grievances

No employee, employee association representative, member of any employee organization, or any other participant in a grievance procedure shall suffer reprisals in any way or suffer any professional disadvantage by reason of participants in the processing of grievance. The superintendent will provide procedures for alleged violations of Title IX, Equal Educational Opportunity Act. (cf. 4135.4/4234.4)

Discipline

No employee or adult education staff member will be disciplined, reprimanded, reduced in rank or compensation, or deprived of any professional advantage without just cause and due process.

Association Membership

No employee shall suffer any professional disadvantage by reason of the employee's membership in an employee association or participation in its lawful activities.

Legal Reference: ~~Administrative Code, Title 5~~
~~30-31~~ ~~Affirmative Action Employment~~
~~Programs~~

~~Government Code~~
~~3543.5~~ ~~Unlawful Acts of Employer~~

~~Title VII, Civil Rights Act as Amended by~~
~~Title IX, Equal Employment Opportunity Act~~
Education Code
200-262.4 Prohibition of discrimination
Civil Code

51.7 Freedom from violence or intimidation

Government Code
11135 Unlawful discrimination
11138 Rules and regulations

12900 – 12966 Fair Employment and Housing Act
Code of Regulations, Title 2
11006-11086 Discrimination in employment

PROPOSED BOARD POLICY

BP 4118.11 (d)

Personnel – All Personnel

Nondiscrimination in Employment

- 11013 Recordkeeping
 - 11019 Terms, conditions and privileges of employment

 - 11023 Harassment and discrimination prevention and correction
 - 11024 Sexual harassment training and education
- Code of Regulations, Title 5
4900-4965 Nondiscrimination in elementary and secondary education programs
United States CODE, Title 20
1681-1688 Title IX of the Education Amendments of 1972
United States Code, Title 29
621-634 Age Discrimination in Employment Act
794 Section 504 of the Rehabilitation Act of 1973
United States Code, Title 42
2000d-2000d-7 Title VI, Civil Rights Act of 1964, as amended
2000e-2000e-17 Title VII, Civil Rights Act of 1964, as amended
2000ff-2000ff-11 Genetic Information Nondiscrimination Act of 2008
2000h-2-2000h-6 Title IX of the Civil Rights Act of 1964
6101-6107 Age discrimination in federally assisted programs
12101-12213 Americans with Disabilities Act
Code of Federal Regulations, Title 28
35.101-35.190 Americans with Disabilities Act
- Code of Federal Regulations, Title 34
100.6 Compliance Information
104.7 Designation of responsible employee for Section 504
104.8 Notice
106.8 Designation of responsible employee and adoption of grievance procedures
106.9 Dissemination of Policy
110.1-110.39 Nondiscrimination on the basis of age

Policy

adopted: 1-25-83

revised: 2-10-87

PARAMOUNT UNIFIED SCHOOL DISTRICT
Paramount, California

Paramount Unified School District

TO: Ruth Pérez, Superintendent
FROM: Myrna Morales, Assistant Superintendent – Human Resources
DATE: May 22, 2017
SUBJECT: Presentation of the Teachers Association of Paramount’s Initial Reopener Proposal for the 2017-18 Collective Bargaining Agreement with Paramount Unified School District

BACKGROUND INFORMATION:

Presented herewith is the Teachers Association of Paramount’s initial reopener proposal for the 2017-18 Collective Bargaining Agreement with Paramount Unified School District. The document is presented for Board and public review.

POLICY/ISSUE:

Board Policy 4135 – Organization/Units

FISCAL IMPACT:

None

STAFF RECOMMENDATION:

Receive for public review the Teachers Association of Paramount’s initial reopener proposal of the 2017-18 Collective Bargaining Agreement with Paramount Unified School District.

PREPARED BY:

Myrna Morales, Assistant Superintendent – Human Resources

DISTRICT PRIORITY 1:

Raise student achievement: student achievement is the District’s primary focus with an emphasis on reading/language arts, ELD, mathematics and core.

ACTION ITEM: 2.2-A



TEACHERS ASSOCIATION OF PARAMOUNT

17434 STUDEBAKER ROAD

CERRITOS, CA 90703

PH: 562-924-9311 / Fax: 562-864-8003

PROPOSAL FOR SUCCESSOR AGREEMENT NEGOTIATIONS

From

TEACHERS ASSOCIATION OF PARAMOUNT

To

PARAMOUNT UNIFIED SCHOOL DISTRICT

Submitted April 27, 2017

As per Article XXX of the Master Agreement, the Association proposes to negotiate **ARTICLE XVII – SALARIES** and **ARTICLE XIX – EMPLOYEE BENEFITS**, and to continue current negotiations on **ARTICLE XVIII - SPECIAL EDUCATION**.

In addition, the Association reserves the right to re-open one other Article.

Paramount Unified School District

TO: Ruth Pérez, Superintendent
FROM: Myrna Morales, Assistant Superintendent – Human Resources
DATE: May 22, 2017
SUBJECT: Public Hearing on the Teachers Association of Paramount’s Initial Reopener Proposal for the 2017-18 Collective Bargaining Agreement with Paramount Unified School District

BACKGROUND INFORMATION:

In keeping with the requirements of the Education Employment Relations Act, a public hearing regarding the Teachers Association of Paramount’s initial reopener proposal for the 2017-18 collective bargaining agreement with Paramount Unified School District must be conducted so that the Board of Education may receive any possible comment.

The initial reopener proposal was disclosed to the public through notice in the *Long Beach Press Telegram* and notices posted at District schools and departmental sites.

POLICY/ISSUE:

Board Policy 4315 (a-c) – Organizations/Units

FISCAL IMPACT:

None

STAFF RECOMMENDATION:

Conduct a public hearing regarding the Teachers Association of Paramount’s initial reopener proposal of the 2017-18 Collective Bargaining Agreement with Paramount Unified School District.

PREPARED BY:

Myrna Morales, Assistant Superintendent – Human Resources

DISTRICT PRIORITY 1:

Raise student achievement: student achievement is the District’s primary focus with an emphasis on reading/language arts, ELD, mathematics and core.

ACTION ITEM: 2.3-A

Paramount Unified School District

TO: Ruth Pérez, Superintendent
FROM: Myrna Morales, Assistant Superintendent – Human Resources
DATE: May 22, 2017
SUBJECT: Presentation of Paramount Unified School District’s Initial Reopener Proposal for the 2017-18 Collective Bargaining Agreement with the Teachers Association of Paramount

BACKGROUND INFORMATION:

Presented herewith is the District’s initial reopener proposal for the 2017-18 Collective Bargaining Agreement with the Teachers Association of Paramount. The document is presented for Board and public review.

POLICY/ISSUE:

Board Policy 4135 – Organization/Units

FISCAL IMPACT:

None

STAFF RECOMMENDATION:

Receive for public review the District’s initial reopener proposal of the 2017-18 Collective Bargaining Agreement with the Teachers Association of Paramount.

PREPARED BY:

Myrna Morales, Assistant Superintendent – Human Resources

DISTRICT PRIORITY 1:

Raise student achievement: student achievement is the District’s primary focus with an emphasis on reading/language arts, ELD, mathematics and core.

ACTION ITEM: 2.4-A



PARAMOUNT UNIFIED SCHOOL DISTRICT

INITIAL PROPOSAL TO THE TEACHERS ASSOCIATION OF PARAMOUNT FOR THE 2017-2018 CONTRACT YEAR

Pursuant to Article XXXII – Duration and Negotiation, the District proposes to reopen negotiations on the following articles:

Article X – EVALUATION PROCEDURE

Section F Establishment of CSTP Standards and Assessment Techniques

Article XVII – SALARIES

Section A Salary Changes

Article XIX – EMPLOYEE BENEFITS

Section A (Untitled)

Paramount Unified School District

TO: Ruth Pérez, Superintendent
FROM: Myrna Morales, Assistant Superintendent – Human Resources
DATE: May 22, 2017
SUBJECT: Public Hearing on the Paramount Unified School District’s Initial Reopener Proposal for the 2017-18 Collective Bargaining Agreement with the Teachers Association of Paramount

BACKGROUND INFORMATION:

In keeping with the requirements of the Education Employment Relations Act, a public hearing regarding the District’s initial reopener proposal for the 2017-18 Collective Bargaining Agreement with the Teachers Association of Paramount must be conducted so that the Board of Education may receive any possible comment.

The initial reopener proposal was disclosed to the public through notice in the *Long Beach Press Telegram* and notices posted at District schools and departmental sites.

POLICY/ISSUE:

Board Policy 4315 – Organizations/Units

FISCAL IMPACT:

None

STAFF RECOMMENDATION:

Conduct a public hearing regarding the District’s initial reopener proposal of the 2017-18 Collective Bargaining Agreement with the Teachers Association of Paramount.

PREPARED BY:

Myrna Morales, Assistant Superintendent – Human Resources

DISTRICT PRIORITY 1:

Raise student achievement: student achievement is the District’s primary focus with an emphasis on reading/language arts, ELD, mathematics and core.

ACTION ITEM: 2.5-A

Paramount Unified School District

TO: Ruth Pérez, Superintendent
FROM: Myrna Morales, Assistant Superintendent – Human Resources
DATE: May 22, 2017
SUBJECT: Approval of a Job Description for Specialized High School Principal, Establishment of, and Employment Authorization for, one Specialized High School Principal

BACKGROUND INFORMATION:

Under the direction of the Assistant Superintendent of Secondary Educational Services, the Specialized High School Principal will plan, prepare and organize for a Specialized focused high school for the 2017-18 School Year.

The Specialized High School will open in the 2018-19 school year. This high school will be a small learning environment that will have specialized curriculum that will serve grade 9 in 2018-19, grades 9 and 10 in 2019-20 until full grade level span is met for 9-12.

This Specialized High School site will provide varied program offerings.

It is recommended that the position of Specialized High School Principal K-12 be placed on Schedule C of the Certificated Management Salary Schedule in alignment with years of experience.

POLICY/ISSUE:

Board Policy 4110 – Permanent Personnel (Certificated)
Board Policy 4111 – Recruitment and Selection (Certificated)
Board Policy 4000 – Concept and Roles in Personnel
Board Policy 4118.3 – Duties of Personnel

FISCAL IMPACT:

Approximately \$151,735 to \$186,485, including fringe benefits, from General funds.

STAFF RECOMMENDATION:

Approve the new Job Description of Specialized High School Principal and establishment of, and employment authorization for, one Specialized High School Principal.

ACTION ITEM 2.6-A

PREPARED BY:

Myrna Morales, Assistant Superintendent – Human Resources

DISTRICT PRIORITY 1:

Raise student achievement: student achievement is the District's primary focus, especially reading/language arts, ELD, mathematics and core.

SPECIALIZED HIGH SCHOOL PRINCIPAL – Certificated Job Description

PRIMARY FUNCTION

Serves as the educational leader and chief administrator of the high school; responsible for direction of the instructional program and operation of the school plant; participates in staff and student activities; implements the general policies of the District as established and approved by the Superintendent and Board of Education; exercises leadership in the community.

ADMINISTRATIVE RELATIONSHIP

Directly responsible to the Superintendent or designee. Directly responsible for all personnel assigned to the school.

MAJOR DUTIES AND RESPONSIBILITIES

- Provides leadership regarding student attendance, activities, technology and student services.
- Assists in curriculum development and implementation of the instructional program.
- Counsels and guides students and their parents regarding social, emotional, career and educational issues.
- Provides leadership in the development and implementation of curricular programs through direct teacher assistance and staff development activities.
- Works effectively with college, business and community partners to support student, school and district goals.
- Develops and fosters a positive school climate and culture.
- Utilizes technology to accelerate learning, foster collaboration and connect the school community.
- Implements district initiatives.
- Works collaboratively with district leadership, staff and support teams.
- Communicates regularly with parents and community.
- Supervises and evaluates assigned certificated and classified staff.
- Provides leadership for staff by supporting the instructional process.
- Maintains positive community relations.
- Provides leadership for the implementation of the Standards Based Curriculum.
- Assists in managing the site budget and physical plant.
- Serves as a school leadership team member.
- Supervises extra-curricular activities.
- Shared responsibility for discipline and campus control.
- Performs other duties as assigned.

KNOWLEDGE AND ABILITIES

- Knowledge of the latest effective high school practices that result in improved student outcomes.
- Knowledge of STEM and CTE.
- Knowledge of Linked Learning and Projects Based Learning.
- Knowledge of student support frameworks lit RTI, MTSS and Safe & Civils Schools.
- Knowledge of effective student attendance programs and activities.

- Knowledge of current curricular and instructional innovations.

SPECIALIZED HIGH SCHOOL PRINCIPAL – Certificated Job Description – continued

KNOWLEDGE AND ABILITIES - continued

- Knowledge of activities/athletics.
- Knowledge of the growth, development and learning styles of high school age students.
- Knowledge of student discipline techniques.
- Knowledge of grant sources and successful grant writing techniques.
- Knowledge of instructional and support technology.
- Ability to effectively market the school.
- Ability to establish and maintain and college going culture.
- Ability to relate well with the students, staff, and parents of a multi-cultural school.
- Ability to develop, maintain and manage facilities and learning environments that will meet the needs of the school.

REQUIRED QUALIFICATIONS

- Possess or qualify for appropriate California administrative credential.
- School level leadership experience.
- Possess a Master's Degree.

DESIRABLE QUALIFICATIONS

- High school administrative experience.
- At least five years successful teaching experience at the secondary level.
- Knowledge of English acquisition strategies and state English learner guidelines.
- Experience in Guidance and Student Services.
- Experience in culturally diverse school environment.
- Bilingual in Spanish.

Paramount Unified School District

TO: Ruth Pérez, Superintendent
FROM: Myrna Morales, Assistant Superintendent-Human Resources
DATE: May 22, 2017
SUBJECT: Clinical Affiliation Agreement with California State University, Fullerton

BACKGROUND INFORMATION:

Periodically, the District enters into agreements with accredited universities and colleges to provide fieldwork placement or clinical training for students enrolled in such institutions. California State University, Fullerton has requested that the District participate in such an agreement for clinical training for School Nurses. The agreement, if approved, would commence May 23, 2017 and terminate in three years, unless previously terminated, in writing, by either party.

The District has participated in numerous programs, which have proven to be of definite benefit to the students, as well as the college students.

POLICY/ISSUE:

Board Policy 1600 – Relations between Non-public and other Educational Organizations

FISCAL IMPACT:

None

STAFF RECOMMENDATION:

Approve the clinical affiliation agreement with California State University, Fullerton for participation in clinical training for School Nurses.

PREPARED BY:

Myrna Morales, Assistant Superintendent – Human Resources

DISTRICT PRIORITY 1:

Raise student achievement: student achievement is the District's primary focus, especially reading/language arts, ELD, mathematics and core.

ACTION ITEM: 2.7-A

CLINICAL AFFILIATION AGREEMENT

This Agreement is made this 23rd day of May, 2017, by and between the State of California acting through the Trustees of the California State University on behalf of **CALIFORNIA STATE UNIVERSITY, FULLERTON**, hereinafter called the (“University”) and **PARAMOUNT UNIFIED SCHOOL DISTRICT**, hereinafter called the (“Affiliate”). The parties may be referred to collectively as the “Parties” and singularly as a “Party”.

- A. University is an institution of higher learning authorized pursuant to California law to offer fully accredited health science programs and to maintain classes and such programs at Affiliate for the purpose of providing clinical training for students in such classes.
- B. Affiliate operates clinical facility which is suitable for University’s Clinical training programs offered in BSN; School Nurse credential; MSN: Leadership, Women’s Health Care, School Nursing, Nurse Educator, FNP Concentrations; and DNP. (“Program” or “Programs”).
- C. The purpose of this Agreement is to set forth the terms and conditions pursuant to which the parties will institute the Programs at Affiliate.
- D. The parties will both benefit by making a Program available to University students at Affiliate.

THE PARTIES AGREE AS FOLLOWS:

I. GENERAL INFORMATION ABOUT THE PROGRAM

- A. The maximum number of University students who may participate in the Program during each training period shall be mutually agreed by the parties at least 30 days before the training period begins.
- B. The starting date and length of each Program training period shall be determined by mutual agreement.

II. UNIVERSITY’S RESPONSIBILITIES

- A. Academic Responsibility. University shall develop the curriculum of the Programs and shall be responsible for offering health care education programs eligible, if necessary, for accreditation and approval by any state board or agency.
- B. Schedule of Assignments. University shall notify Affiliate’s Program supervisor of student assignments, including the name of the student, level of academic preparation, and length and dates of proposed clinical experience.
- C. Orientation Program. University shall provide orientation to all students and ensure that all students receive clinical instruction and have necessary basic skills prior to the clinical experience at Affiliate.

D. Records. University shall maintain all personnel records for its staff and all attendance academic records for its students participating in the Programs. University shall implement and maintain an evaluation process of the students' progress throughout the Programs.

E. Discipline. University shall be responsible for counseling, controlling and disciplining students.

F. Health Clearance. University shall inform students of the students' need to comply with Affiliate's requirements for immunizations and tests, including but not limited to an annual health examination, negative tuberculin skin test/and or chest x-ray as required. Also, University shall inform students of the students' need to comply with Affiliate's policies and procedures regarding blood-borne pathogens, including but not limited to, universal precautions.

G. Student Responsibilities. University shall notify students in the Program that they are responsible for:

- 1) Complying with Affiliate's clinical and administrative policies, procedures, rules and regulations, including undergoing and passing any required background check;
- 2) Arranging for their own transportation and living arrangements if not provided by University;
- 3) Assuming responsibility for their personal illnesses, necessary immunizations, tuberculin tests, and annual health examinations;
- 4) Maintaining the confidentiality of patient information:
 - a) No student shall have access to or have the right to receive any medical record, except when necessary in the regular course of the clinical experience. The discussion, transmission, or narration in any form by students of any individually identifiable patient information, medical or otherwise, obtained in the course of the Program is forbidden except as a necessary part of the practical experience;
 - b) Neither University nor its employees or agents shall be granted access to individually identifiable information unless the patient has first given consent using a form approved by Affiliate that complies with applicable state and federal law, including the Health Insurance Portability and Accountability Act ("HIPAA") and its implementing regulations;
 - c) Affiliate shall reasonably assist University in obtaining patient consent in appropriate circumstances. In the absence of consent, students shall use de-identified information only in any discussions about the clinical experience with University, its employees, or agents.
- 5) Complying with Affiliate's dress code and wearing name badges identifying themselves as students;
- 6) Attending an orientation to be provided by their University instructors;
- 7) Notifying Affiliate immediately of any violation of state or federal laws by any student; and

8) Providing services to Affiliate's patients only under the direct supervision of the University faculty and/or Affiliate's professional staff.

H. Payroll Taxes and Withholdings. University shall be solely responsible for any payroll taxes, withholdings, Workers' Compensation and any other insurance or benefits of any kind for University's employees and agents, if any, who provide services to the Program under this Agreement. Students are not employees or agents of the University and shall receive no compensation for their participation in the Program, either from University or Affiliate.

I. Background Checks. If required by Affiliate, ensure that students complete any background check required by Affiliate and submit such results to Affiliate for review and approval.

J. Workers' Compensation. University will at its cost provide students with Workers' Compensation coverage while students are participating in Affiliate's clinical training program.

III. AFFILIATE'S RESPONSIBILITIES

A. Clinical Experience. Affiliate shall accept from University the mutually agreed upon number of students enrolled in the Program and shall provide the students with clinical experience during the agreed upon dates and times (for pre-licensure students, the University faculty will be supervising the students).

B. Implementation of Programs. Affiliate agrees to cooperate with and assist in the planning and implementation of the Programs at Affiliate for the benefit of students from University.

C. Orientation Program for University Instructors. Affiliate shall provide an orientation for University instructors who will oversee students in the Program, and shall include all information and materials that University instructors are to provide during the student orientation required in paragraphs II.C and II.G.6) above.

D. Access to Facilities. Affiliate shall permit students enrolled in the Program access to Affiliate facilities as appropriate and necessary for their Program, provided that the students' presence shall not interfere with Affiliate's activities.

E. Records and Evaluations. University shall maintain complete records and reports on each student's performance and Affiliate staff shall provide input on student performance to University as requested (Only faculty can evaluate student performance for grading; Affiliate staff provide input on student performance at the prelicensure level).

F. Withdrawal of Students. Affiliate may request that University withdraw from the program any student who Affiliate determines is not performing satisfactorily, refuses to follow Affiliate's administrative policies, procedures, rules and regulations, or violates any federal or state laws. Such requests must be in writing and must include a statement as to the reason or reasons for Affiliate's request. University shall comply with the written request within five (5) days after actually receiving it.

G. Emergency Health Care/First Aid. Affiliate shall, on any day when a student is receiving training at its facilities, provide to that student necessary emergency health care or first aid for accidents occurring in its facilities. Any emergency health care or first aid provided by

Affiliate shall be billed to the student at Affiliate's normal billing rate for private-pay patients. Except as provided in this paragraph, Affiliate shall have no obligation to furnish medical or surgical care to any student.

H. Student Supervision. In the absence of University faculty, Affiliate shall permit students to perform services for patients only when under the supervision of a registered, licensed, or certified clinician/professional on Affiliate's staff. Such clinicians or professionals are to be certified or licensed in the discipline in which supervision is provided. Students shall train (students train vs. work), perform assignments, and participate in ward rounds, clinics, staff meetings, and in-service educational programs at the discretion of their University faculty and/or Affiliate-designated supervisors. Students are to be regarded as trainees, not employees, and are not to replace Affiliate's staff.

I. Affiliate's Confidentiality Policies. As trainees, students shall be considered members of Affiliate's "workforce," as that term is defined by the HIPAA regulations at 45 C.F.R. § 160.103, and shall be subject to Affiliate's policies respecting confidentiality of medical information. In order to ensure that students comply with such policies, Affiliate shall provide students with substantially the same training that it provides to its regular employees.

IV. AFFIRMATIVE ACTION AND NON-DISCRIMINATION

The parties agree that all students receiving clinical training pursuant to this Agreement shall be selected without discrimination on account of race, color, religion, national origin, ancestry, disability, marital status, gender, gender identity, sexual orientation, age or veteran status.

V. STATUS OF UNIVERSITY AND AFFILIATE

The parties expressly understand and agree that the students enrolled in the Program are in attendance for educational purposes, and such students are not considered employees of either Affiliate or University for any purpose, including, but not limited to, compensation for services, welfare and pension benefits, or Workers' Compensation insurance. Students are, however, considered members of Affiliate's "workforce" for purposes of HIPAA compliance.

VI. INSURANCE

A. University Insurance. The State of California has elected to be self-insured for its general liability, worker's compensation, professional liability, motor vehicle liability, and property exposures through an annual appropriation from the General Fund. As a State agency, the California State University, Office of the Chancellor, the Trustees, and its system of campuses are included in this self-insured program.

The Office of Risk Management in the Chancellor's Office administers the general liability, workers' compensation, property, and professional liability programs. The State Office of Risk and Insurance Management administers the motor vehicle liability program.

Under this form of insurance, the State and its employees (as defined in Section 810.2 of the Government Code) are insured for any tort liability that may develop through carrying out official activities, including state official operations on non-state owned property. Should and claims arise by reason of such operations or under an official contract or license agreement, they should be referred to the California State University, Office of Risk Management, 401 Golden Shore, 5th Floor, Long Beach, CA 90802-4210.

B. Student Insurance. The California State University Risk Management Authority maintains a Student Professional Liability Insurance Program (SPLIP).

Coverage is provided on a “claims-made” basis for claims which are both made against the Insured during the Policy Period and reported to the Carrier as soon as practicable, but not later than three (3) years after the Policy Period for claims arising from Professional Services which are rendered or Incidents which occurred during the Policy Period.

Insureds include CSU students enrolled in required credited coursework in addition to employees, faculty and staff of the CSU.

Coverage includes General, Professional, & Educator’s Errors and Omissions Liability. Coverage limits are two million (\$2,000,000) each loss and four million (\$4,000,000) aggregate for all Covered Parties, and not per student. A party to whom the University is obligated by written agreement to provide such coverage are included as additional insureds.

C. Affiliate Insurance. Affiliate shall procure and maintain in force during the term of this Agreement, at its sole cost and expense, insurance in amounts that are reasonably necessary to protect it against liability arising from any and all negligent acts or incidents caused by its employees. Coverage under such professional and commercial general liability insurance shall be not less than one million dollars (\$1,000,000) for each occurrence and three million dollars (\$3,000,000) in the aggregate. Such coverage is to be obtained from a carrier rated A VII or better by AM Best or a qualified program of self-insurance. Affiliate shall also maintain and provide evidence of workers’ compensation and disability coverage for its employees as required by law. Affiliate shall provide University with evidence of the insurance coverage required by this paragraph. Affiliate shall promptly notify University of any cancellation, reduction, or other material change in the amount or scope of any coverage required hereunder.

VII. INDEMNIFICATION.

A. The University agrees to defend all claims of loss, indemnify and hold harmless the Affiliate and its officers, agents and employees from any and all liability for personal injury, damages, wrongful death or other losses and costs, including but not limited to reasonable attorney fees and defense costs, arising out of the negligent acts or omissions or willful misconduct of the University or its employees, officers, or volunteers in the performance of this Agreement.

B. The Affiliate agrees to defend all claims of loss, indemnify, and hold harmless the State of California, the Trustees of the California State University, California State University Fullerton and their officers, agents, volunteers and employees from any and all liability for personal injury, damages, wrongful death or other losses and costs, including but not limited to reasonable attorney fees and defense costs, arising out of the negligent acts or omissions or willful misconduct of the Affiliate or its employees, agents or volunteers in the performance of this Agreement.

VIII. TERM AND TERMINATION

A. Term. This Agreement shall remain in full force and effective for an initial term of three (3) years beginning May 23, 2017 through May 22, 2020.

B. Renewal. This Agreement may be renewed by mutual agreement.

C. Termination. This Agreement may be terminated at any time by written agreement or upon 30 days' advance written notice by one party to the other, PROVIDED, HOWEVER, that in no event shall termination take effect with respect to currently enrolled students, who shall be permitted to complete their training for any semester in which termination would otherwise occur.

IX. GENERAL PROVISIONS

A. Amendments. In order to ensure compliance with HIPAA, the following provisions of this Agreement shall not be subject to amendment by any means during the term of this Agreement or any extensions: Section II, Paragraph G, subdivisions 4.a), 4.b), and 4.c); Section II, Paragraph H, to the extent it provides that students are members of Affiliate's "workforce" for purposes of HIPAA; Section III, Paragraphs H and I; and Section V. This Agreement may otherwise be amended at any time by mutual agreement of the parties without additional consideration, provided that before any amendment shall take effect, it shall be reduced to writing and signed by the parties.

B. Assignment. Neither party shall voluntarily or by operation of law, assign or otherwise transfer this Agreement without the other party's prior written consent. Any purported assignment in violation of this paragraph shall be void.

C. Captions. Captions and headings in this Agreement are solely for the convenience of the parties, are not a part of this Agreement, and shall not be used to interpret or determine the validity of this Agreement or any of its provisions.

D. Counterparts. This Agreement may be executed in any number of counterparts, each of which shall be deemed an original, but all such counterparts together shall constitute one and the same instrument.

E. Entire Agreement. This Agreement is the entire agreement between the parties. No other agreements, oral or written, have been entered into with respect to the subject matter of this Agreement.

F. Governing Law. The validity, interpretation, and performance of this Agreement shall be governed by and construed in accordance with the laws of the State of California.

G. Electronic Signatures. This Agreement may be executed by facsimile or scanned signature of any party hereto, it being agreed that the facsimile or scanned signature of any party hereto shall be deemed an original for all purposes.

H. Notices. Notices required under this Agreement shall be sent to the parties by certified or registered mail, return receipt requested, postage prepaid, at the addresses set forth below.

TO UNIVERSITY:

California State University, Fullerton
Contracts & Procurement
2600 Nutwood Ave., Suite 300
Fullerton, CA 92831
Attn: Karen Pearson, Buyer II

TO AFFILIATE:

Paramount Unified School District
15110 California Ave,
Paramount, CA 90723
Attn: Joni Knapp

X. EXECUTION

By signing below, each of the following represent that they have authority to execute this Agreement and to bind the party on whose behalf their signature is made.

CALIFORNIA STATE UNIVERSITY
FULLERTON

PARAMOUNT UNIFIED SCHOOL DISTRICT

By: _____

By: _____

Name: Karen Pearson

Name: _____

Title: Buyer II

Title: _____

Date: _____

Date: _____

This Agreement may be executed in counterparts all of which taken together shall constitute one and the same Agreement. The exchange of copies of this Agreement by electronic mail in "portable document format" (".PDF") form or by other similar electronic means shall constitute effective execution and delivery of this Agreement and shall have the same effect as copies executed and delivered with original signatures.

Paramount Unified School District

TO: Ruth Pérez, Superintendent
FROM: Deborah Stark, Assistant Superintendent-Educational Services
DATE: May 22, 2017
SUBJECT: Second Amendment to the California State Preschool Program
Quality Improvement Block Grant

BACKGROUND INFORMATION:

The contract for the California State Preschool Program Quality Improvement Block Grant was originally approved on October 28, 2015. The original funding period for the block grant was from October 1, 2015 to September 30, 2016 and the contract amount was \$64,000. The Los Angeles Universal Preschool has issued a second amendment to the block grant to extend the funding period from October 1, 2016 to September 30, 2017 with an additional \$28,000. Four state preschool sites continue to participate in this grant; Alondra, Gaines, Hollydale and Zamboni Preschools.

The California State Preschool Program Quality Improvement Block Grant provides funds to state preschools to improve or maintain quality ratings on the Quality Continuum Framework-Hybrid Rating Matrix. The block grant provides technical assistance, coaching, professional development and incentives. The funding includes \$2,000 participation grants for professional development per site. Additionally, there is an incentive grant of \$4,000 per site since all four preschool sites received a Tier 4 rating. Funds may be used for professional development, classroom materials, and family engagement activities. The grant is administered by the Los Angeles County Office of Education and Los Angeles Universal Preschool.

POLICY/ISSUE:

Board Policy 3230 - Categorical Funds
Education Code 12400-Authority to Receive and Expend Funds

FISCAL IMPACT:

Approximately \$28,000 to restricted funds.

ACTION ITEM: 3.1-A

STAFF RECOMMENDATION:

Approve the second amended amount for the California State Preschool Quality Improvement Block Grant to maintain quality ratings on the Quality Continuum Framework.

PREPARED BY:

Elida Garcia, Director-Early Childhood Education

DISTRICT PRIORITY 1:

Raise student achievement: student achievement is the District's primary focus, especially reading/language arts, ELD, mathematics and core.

Paramount Unified School District

TO: Ruth Pérez, Superintendent
FROM: Deborah Stark, Assistant Superintendent-Educational Services
DATE: May 22, 2017
SUBJECT: *Arts for All* School District Advancement Grant Application

BACKGROUND INFORMATION:

The *Arts for All* School District Advancement Grant provides assistance to school districts to support a long-term vision for arts education. Districts can apply for matching funds of up to \$25,000. If funded, this grant will expand K-12 Visual and Performing Arts by hiring a part-time visual arts teacher or consultant to provide K-5 art lessons to students and professional learning to teachers.

The grant application is provided under separate cover.

POLICY/ISSUE:

Board Policy 3280 – Gifts, Grants and Bequests

FISCAL IMPACT:

Income of up to \$25,000 to categorical funds if funded

STAFF RECOMMENDATION:

Approve the submission of the *Arts for All* School District Advancement Grant application to support the arts and expand the District's K-12 Visual and Performing Arts Program for the 2017-18 school year.

PREPARED BY:

Renée Jeffrey, Director – K-5 School Support and Innovative Programs

DISTRICT PRIORITY 1:

Raise student achievement: student achievement is the District's primary focus with an emphasis on reading/language arts, ELD, mathematics and core.

ACTION ITEM: 3.2-A

Paramount Unified School District

TO: Ruth Pérez, Superintendent
FROM: Deborah Stark, Assistant Superintendent-Educational Services
DATE: May 22, 2017
SUBJECT: Nonpublic School Placement for a Special Education Student for 2016-17

BACKGROUND INFORMATION:

In order to facilitate appropriate educational progress some students require programs not available in the District. These students receive services from nonpublic schools and agencies which provide the necessary programs. The District contracts on an as needed basis for services based on needs identified in the Individual Education Plan (IEP) process.

An elementary school student (2016002807) with a diagnosis of emotional disturbance transferred into the District with NPS placement. The IEP team recommends placement at Spectrum Center with designated instructional services counseling as the least restrictive environment for the 2016-17 school year. The estimated cost not to exceed \$6,200.

POLICY/ISSUE:

Education Code 56020-56040 - Education of Exceptional Children in Non-Public Schools

FISCAL IMPACT:

Estimated cost not to exceed \$6,200 from special education funds.

STAFF RECOMMENDATION:

Approve the placement for a special education student in nonpublic schools as determined by the student's Individual Education Plan for the 2016-17 school year.

PREPARED BY:

Deborah Stark, Assistant Superintendent – Educational Services

DISTRICT PRIORITY 1:

Raise student achievement: student achievement is this District's primary focus with an emphasis on reading/language arts, ELD, mathematics and core.

ACTION ITEM: 3.3-A

Paramount Unified School District

TO: Ruth Pérez, Superintendent
FROM: Deborah Stark, Assistant Superintendent-Educational Services
DATE: May 22, 2017
SUBJECT: Contract for Professional Development and Instructional Materials for *English 3D*

BACKGROUND INFORMATION:

In April, 2017 new textbooks and materials were approved for high school English Language Development courses. *English 3D*, which emphasizes academic language and expository text to prepare students to be successful in core courses will be used in high school ELD classes beginning in fall, 2017. In order to support the effective use of this program teachers will participate in professional development followed by quarterly on site coaching and feedback from an English 3D consultant. This support will be provided to teachers at PHS West, Buena Vista High School and Paramount High School.

POLICY/ISSUE:

Board Policy 4126 – Consultants and Independent Contractors Provide Specialized Services

FISCAL IMPACT:

Not to exceed \$90,000 from LCAP and Lottery funds

STAFF RECOMMENDATION:

Approve the contract for instructional materials, three days of professional development and 16 days of on-site coaching and technical support for high school ELD teachers from August, 2017 through spring, 2018.

PREPARED BY:

Deborah Stark, Assistant Superintendent-Educational Services

DISTRICT PRIORITY 1:

Raise student achievement: student achievement is the District's primary focus, with an emphasis on reading/language arts, ELD, mathematics and core.

ACTION ITEM: 3.4-A

Paramount Unified School District

TO: Ruth Pérez, Superintendent
FROM: Deborah Stark, Assistant Superintendent-Educational Services
DATE: May 22, 2017
SUBJECT: Rockstar Recruiting LLC, DBA StaffRehab Consultant

BACKGROUND INFORMATION:

Rockstar Recruiting LLC, DBA StaffRehab is a nonpublic, nonsectarian agency which provides school psychologists services. Due to the medical leave of a District psychologist, Rockstar Recruiting LLC, DBA StaffRehab will provide a psychologist to complete evaluations and provide services to new and continuing students.

POLICY/ISSUE:

Board Policy 4126 – Consultants

FISCAL IMPACT:

Not to exceed \$15,000 from Special Education funds

STAFF RECOMMENDATION:

Ratify Rockstar Recruiting LLC, DBA StaffRehab to provide a psychologist to complete evaluations and provide services to new and continuing students.

PREPARED BY:

Deborah Stark, Assistant Superintendent – Educational Services

DISTRICT PRIORITY 1:

Raise student achievement: student achievement is the District's primary focus with an emphasis on reading/language arts, ELD, mathematics and core.

ACTION ITEM: 3.5-A

Paramount Unified School District

TO: Ruth Pérez, Superintendent
FROM: Ryan Smith, Assistant Superintendent-Secondary Educational Services
DATE: May 22, 2017
SUBJECT: School Sponsored Study/Incentive Trips

BACKGROUND INFORMATION:

School sponsored study trips are an important part of a balanced instructional program. Study trips that are consistent with the District's instructional program and academic content standards are provided to enhance students' learning. The attached list of study/incentive trips are consistent with Board policy, District curriculum and are recommended for the 2017-18 school year.

POLICY/ISSUE:

Board Policy 6153 - Instruction, School-Sponsored Trips

FISCAL IMPACT:

None

STAFF RECOMMENDATION:

Approve the school sponsored study/incentive trips to provide students with experiences that extend grade-level curriculum.

PREPARED BY:

Manuel San Miguel, Director – Student Services

DISTRICT PRIORITY 1:

Raise student achievement: student achievement is the District's primary focus with an emphasis on reading/language arts, ELD, mathematics and core.

ACTION ITEM: 3.6-A



Paramount Unified School District Educational Services

2017-18 Study/Incentive Trip Sites and Location

Site	Location	Grade Level				Allowable Funding	
		K-3	4-5	6-8	9-12	Categorical	Other
COLLEGES & UNIVERSITIES							
California State Colleges & University of California Campuses				X	X	X	X
Community Colleges				X	X	X	X
Private Colleges/Universities				X	X	X	X
EVENTS							
Los Angeles County Office of Education Math Field Day			X	X	X	X	X
Los Angeles County Office of Education Science Fair				X	X	X	X
Los Angeles County Office of Education Science Olympiad				X	X	X	X
Run for Fun				X	X	X	X
Science Day at Magic Mountain	Valencia			X	X	X	X
INCENTIVE TRIPS							
Adventure City	Anaheim	X	X	X	X		X
Honda Center	Anaheim		X	X	X		X
Atlantis Park Play Center	Garden Grove	X	X	X	X		X
Bianchi Theatre	Paramount		X	X	X		X
Boomers Entertainment Center	Irvine/ Fountain Valley			X	X		X
Disneyland	Anaheim	X	X	X	X		X
Dodger Stadium	Los Angeles			X	X		X
Angel Stadium	Anaheim			X	X		X
Golf N' Stuff	Norwalk			X	X		X
Hollywood Bowl	Hollywood			X	X		X
Home Depot Sports Center	Carson		X	X	X		X
IMAX Theatre at Universal Studios, City Walk	Universal City			X	X		X
Jackie Robinson Center	Pasadena			X	X		X
Keystone Lanes	Norwalk				X		X
Knott's Berry Farm	Buena Park	X	X	X	X		X
Long Beach Convention Center	Long Beach			X	X		X
Los Angeles Convention Center	Los Angeles			X	X		X
Los Angeles Memorial Coliseum	Los Angeles		X	X	X		X
Los Angeles Sport Arena	Los Angeles			X	X		X
Magic Johnson Theatre	Los Angeles		X	X	X		X
Medieval Times Dinner and Tournament	Buena Park			X	X		X
Paramount Iceland	Paramount		X	X	X		X
Plaza Olvera	Los Angeles	X	X	X	X		X
Pomona Fairplex	Pomona			X	X		X
Rhythm and Hues Studios	Marina Del Rey		X	X	X		X
Rose Bowl	Pasadena				X		X
Skate Depot	Cerritos		X	X	X		X
Staples Center	Los Angeles		X	X	X		X
Universal City Walk	Universal City				X		X
MARINE STUDIES							

Site	Location	Grade Level				Allowable Funding	
		K-3	4-5	6-8	9-12	Categorical	Other
Aquarium of the Pacific	Long Beach	X	X	X	X	X	X
Bolsa Chica Ecological Reserve	Huntington Beach			X	X	X	X
Cabrillo Marine Museum	San Pedro	X	X	X	X	X	X
Long Beach Harbor Cruise and/or Whale Watching	Long Beach		X	X	X	X	X
Los Angeles County Office of Education Roundhouse Marine Lab & Aquarium	Manhattan Beach	X	X	X	X	X	X
Los Angeles County Office of Education Science Floating Lab	Los Angeles			X	X	X	X
Los Angeles County Harbor Cruise and/or Whale Watching	Los Angeles		X	X	X	X	X
Los Angeles Maritime Institute, TopSail Program	San Pedro			X	X	X	X
Newport Landing, Sport Fishing/Whale Watching	Newport		X	X	X	X	X
Ocean Institute/Crystal Cove	Laguna Beach		X	X	X	X	X
Orange County Marine Institute	Dana Point		X	X	X	X	X
Sea World	San Diego		X	X	X	X	X
MUSEUMS & MISSIONS							
Bowers Museum of Cultural Art	Santa Ana	X	X	X	X	X	X
California African-American Museum	Exposition Park	X	X	X	X	X	X
California Science Center and IMAX Theatre	Exposition Park	X	X	X	X	X	X
Craft and Folk Art Museum	Los Angeles		X			X	X
Frida Kahlo Theatre	Los Angeles		X	X	X	X	X
Geffen Museum of Contemporary Art	Los Angeles			X	X	X	X
Hammer Museum of Art and Cultural Center at UCLA	Los Angeles			X	X	X	X
Huntington Library and Art Museum	San Marino			X	X	X	X
J.Paul Getty Museum	Los Angeles			X	X	X	X
Japanese-American National Museum	Los Angeles	X	X	X	X	X	X
Kidspace Children's Museum	Pasadena	X	X			X	X
Knott's Berry Farm, Westward Movement, Indian Trails	Buena Park	X	X			X	X
Los Angeles Children's Museum	Los Angeles	X	X			X	X
Los Angeles County Museum of Art	Los Angeles	X	X	X	X	X	X
Museum of Contemporary Art	Los Angeles			X	X	X	X
Museum of Latin American Art	Long Beach	X	X	X	X	X	X
Museum of Tolerance	Los Angeles	X	X	X	X	X	X
Natural History Museum	Los Angeles	X	X	X	X	X	X
Norton Simon Museum	Pasadena			X	X	X	X
Page Museum at the La Brea Tar Pits	Los Angeles	X	X	X	X	X	X
Queen Mary	Long Beach			X	X	X	X
Rancho Los Alamitos	Long Beach		X			X	X
Richard Nixon Public Library and Museum	Yorba Linda	X	X	X	X	X	X
Ronald Reagan Library	Simi Valley	X	X	X	X	X	X
San Fernando Mission	San Fernando		X			X	X
San Gabriel Mission	San Gabriel		X			X	X
San Juan Capistrano Mission	San Juan Capistrano		X	X	X	X	X
Southwest Museum	Los Angeles		X	X	X	X	X
The Children's Museum	La Habra	X				X	X
Wells Fargo Museum	Los Angeles		X	X	X	X	X
NATURE STUDIES							

Site	Location	Grade Level				Allowable Funding	
		K-3	4-5	6-8	9-12	Categorical	Other
Clark Center	Buena Park	X	X	X		X	X
El Dorado Nature Center	Long Beach	X	X	X	X	X	X
Jurupa Mountains Cultural Center	Riverside		X	X	X	X	X
Los Angeles Botanic Gardens - Arboretum - Descanso Gardens - South Coast Botanical Gardens - Virginia Robinson Gardens	Arcadia La Canada Palos Verdes Beverly Hills		X	X	X	X	X
Los Angeles County Natural Areas - Eaton Canyon Nature Center - Placerita Canyon Nature Center - San Dimas Canyon Nature Center - Whittier Narrows Nature Center	Pasadena Newhall San Dimas South El Monte			X	X	X	X
Los Angeles Regional Park - Santa Fe Dam	Irwindale	X	X	X	X	X	X
Madrona Marsh Preserve	Torrance	X	X	X	X	X	X
Monrovia Park	San Gabriel	X	X	X		X	X
Puddingstone Lake	San Dimas			X	X	X	X
San Gabriel Mountains	San Gabriel				X	X	X
San Pedro Fossil Site	San Pedro	X	X	X	X	X	X
Tree People City Forest	Coldwater Canyon	X	X	X	X	X	X
Tucker Wild Life Sanctuary	Modjeska Canyon	X	X	X	X	X	X
SCIENCE TRIPS							
American Wilderness Zoo	Monrovia		X			X	X
Camp Trask (Outdoor Discovery School)	Monrovia		X	X		X	X
Caspers Wilderness Park	San Juan Capistrano			X	X	X	X
Pio Pico State Historic Park	Whittier	X	X	X	X	X	X
Columbia Memorial Space Center Museum	Downey	X	X	X	X	X	X
Centennial Farms & Centennial Heritage Museum	Costa Mesa	X	X	X		X	X
Colonial Chesterfield at Riley's Farm	Oak Glen		X	X		X	X
Cottontail Ranch Outdoor School	Malibu		X	X		X	X
Discovery Science Center	Santa Ana		X	X		X	X
Donna O'Neil Land Conservancy	San Juan Capistrano			X	X	X	X
Green Meadows Farm	Irvine/Pasadena	X				X	X
Griffith Park Observatory	Los Angeles	X	X	X	X	X	X
Jet Propulsion Laboratory	Pasadena			X	X	X	X
Los Angeles Zoo	Griffith Park	X	X	X	X	X	X
Los Angeles County Outdoor Science School - Blue Sky Meadow - Camp Wrightwood - Malibu Outdoor School	San Bernardino Wrightwood Malibu		X	X		X	X
Northrop Engineering	Redondo Beach		X	X	X	X	X
Oak Glenn Outdoor School	Yucaipa		X			X	X
San Diego Zoo/Balboa Park	San Diego	X	X	X	X	X	X
Santa Ana Zoo	Santa Ana	X				X	X
Tanaka Farms	Irvine	X				X	X
Thousand Pines	Crestline		X			X	X
VISUAL & PERFORMING ARTS							
Arantani/Japan American Theatre	Los Angeles	X	X	X	X	X	X

Site	Location	Grade Level				Allowable Funding	
		K-3	4-5	6-8	9-12	Categorical	Other
Bellflower Civic Center	Bellflower		X	X	X	X	X
Carpenter Center	Long Beach	X	X	X		X	X
Greek Theatre	Los Angeles			X	X	X	X
Harriet and Charles Luckman Fine Arts Gallery	Los Angeles			X	X	X	X
Hermosa Beach Civic Center Theatre	Hermosa Beach	X	X	X	X	X	X
Hollywood Bowl	Hollywood			X	X	X	X
James Armstrong Theatre	Torrance	X	X	X	X	X	X
Kirk Douglas Theater	Culver City	X	X	X		X	X
La Mirada Civic Theatre	La Mirada		X	X	X	X	X
Los Cerritos Center for the Performing Arts	Cerritos	X	X	X	X	X	X
Musical Theatre West	Long Beach	X	X	X	X	X	X
Orange County Performing Arts Center	Costa Mesa	X	X	X	X	X	X
Pantages Theatre	Hollywood			X	X	X	X
Redondo Beach Performing Arts Center	Redondo Beach		X	X	X	X	X
South Coast Repertory Theatre	Costa Mesa				X	X	X
Terrace Theatre	Long Beach		X	X	X	X	X
Wilshire Ebell Theatre	Los Angeles	X	X	X	X	X	X

Paramount Unified School District

TO: Ruth Pérez, Superintendent
FROM: Ryan Smith, Assistant Superintendent–Secondary Educational Services
DATE: May 22, 2017
SUBJECT: Adoption of Textbooks and Instructional Materials for Probability and Statistics Courses for Grades 9-12

BACKGROUND INFORMATION:

Texts currently used in the high school Probability and Statistics course have not been updated for fourteen years at Paramount High School. To address this need, a committee of high school teachers, administrators and the math curriculum specialist met to review recently published materials for core Probability and Statistic courses for grades 9-12. After a comprehensive evaluation of materials using criteria that addressed the state standards for high school Statistics, the following textbook is recommended for adoption and use in 2017-18:

Course	Textbook	Publisher	Date
Probability and Statistics	Understandable Statistics 11 th Edition	Cengage Learning	2014

The required public notice of intent to recommend the adoption of textbook and materials for the Probability and Statistics courses was published in the Long Beach Press Telegram and posted in the Instructional Media Center. Staff and community members were invited to examine the textbook and resources on display in the Instructional Media Center at the District Office.

POLICY/ISSUE:

Board Policy 6141 – Curriculum Development

FISCAL IMPACT:

Approximately \$44,800 from LCAP

STAFF RECOMMENDATION:

Approve the adoption and purchase of textbooks and instructional materials for the high school Probability and Statistic course for the 2017-18 school year.

PREPARED BY:

Greg Francois, Director – Secondary Education and Instructional Technology

DISTRICT PRIORITY 1:

Raise student achievement: student achievement is the District’s primary focus with an emphasis on reading/language arts, ELD, mathematics and core.

ACTION ITEM: 3.7-A

Paramount Unified School District

TO: Ruth Pérez, Superintendent
FROM: Ryan Smith, Assistant Superintendent – Secondary Educational Services
DATE: May 22, 2017
SUBJECT: Carnegie Learning Agreement

BACKGROUND INFORMATION:

Carnegie Learning offers a “blended” approach to teaching mathematics that works especially well with students who struggle with the subject but is appropriate for any level of student. Students use Carnegie’s award winning software – “Mathia” – to build their skills, practice problems, and assess what they have learned. In combination with the software, Carnegie’s consumable workbooks are ideal for supporting and reinforcing math concepts that are difficult for students to grasp, and present problems in a way that is engaging, relevant, and challenging. This agreement is for three years (2017-2020) and includes materials, software, training, and coaching.

In 2017-2018, both PHS West and PHS will pilot the Carnegie materials as a supplement to the previously adopted math curriculum in designated Algebra 1 and Geometry courses. The students who take these specific courses will be those who have typically underachieved in mathematics or have fallen behind for one reason or another. In the past, we have typically placed these types of students into multiple periods of math (i.e. blocks) or placed them into math courses that cover one year’s worth of material over two; both of these approaches have limitations. We are confident that Carnegie’s model will serve these students well, and that their approach to blended learning will result in closing the achievement gap over time.

The principals at both PHS West and PHS were both involved in reviewing the Carnegie math materials. Teachers interested in piloting the program along with coaches from both sites also had an opportunity to hear more about the program, ask questions, and review the materials. Dr. Smith and Dr. Francois had the opportunity to meet with the district leadership of Palm Springs Unified School District to learn about their successful adoption and implementation of Carnegie Math’s programs for all students – not just struggling math students – in their secondary schools. Locally, ABC Unified School District, Pasadena Unified School District, Baldwin Park Unified School District, Duarte Unified School District, Anaheim Union High School District, and others have adopted Carnegie Learning as a key part of their respective math curriculums.

ACTION ITEM: 3.8-A

POLICY/ISSUE:

Board Policy 6141 – Curriculum Development

FISCAL IMPACT:

\$ 64,657.65 - LCAP Funds

STAFF RECOMMENDATION:

Approve implementation of Carnegie Learning agreement for PHS and PHS West for the 2017-20 school years.

PREPARED BY:

Ryan Smith, Assistant Superintendent – Secondary Educational Services

DISTRICT PRIORITY 1:

Raise student achievement: student achievement is the District's primary focus with an emphasis on reading/Language Arts, ELD, Mathematics and core.

CARNEGIE LEARNING

The Frick Building Suite 918
437 Grant St.
Pittsburgh, PA 15219

Send PO to: Matt Mole, Client Management Representative
Phone: (888) 851-7094
Fax: (412) 690-2444
Email: mmole@carnegielearning.com

Quoted: Three-Year Blended Implementation
District/Organization: Paramount Unified School District
Contact: Ryan Smith
Title: Assistant Superintendent, Secondary Educational Services
Address: 15110 California Avenue
City, State, Zip: Paramount, CA 90723
Phone: 562-602-6000
Email: rsmith@paramount.k12.ca.us

Student Instructional Materials	List Price	Cost Per Student/Year	Number of Students	Three Year Total
Core Work Text Sets and MATHia Blended Solution				
Algebra 1	\$44.50	\$36.45	175	\$19,136.25
<ul style="list-style-type: none"> National CCSS Student Work Text, MATHia On-line Software License and Home Connection Access -- Home Connection Access includes PDF versions of the Student Edition and the Skills Practice Book 				
Geometry	\$44.50	\$36.45	105	\$11,481.75
<ul style="list-style-type: none"> National CCSS Student Work Text, MATHia On-line Software License and Home Connection Access -- Home Connection Access includes PDF versions of the Student Edition and the Skills Practice Book 				

Teacher Instructional Materials	List Price	Cost Per Teacher	Number of Teachers	Total
Teacher Implementation Guide and Resource Center Access				
Algebra 1	\$110.00	\$110.00	1	\$110.00
<ul style="list-style-type: none"> Teacher Implementation Guide and Resource Center Access -- Resource Center access includes PDF versions of the TIG, Student Edition, Skills Practice Book, and on-line professional development 				
Geometry	\$110.00	\$110.00	2	\$220.00
<ul style="list-style-type: none"> Teacher Implementation Guide and Resource Center Access -- Resource Center access includes PDF versions of the TIG, Student Edition, Skills Practice Book, and on-line professional development 				

Professional Development	Cost Per Day	Number of Days	Total
Initial Implementation Day	\$2,500.00	6	\$15,000.00
<ul style="list-style-type: none"> The Initial Implementation Workshop gets your teachers and coaches started with Carnegie Learning curricula. Participants experience the research-based instructional model, become familiar with the teacher and student materials, and leave with an established process for planning and pacing throughout the school year. Participating educators will learn to: <ul style="list-style-type: none"> Effectively implement Carnegie Learning math curricula on a day-to-day basis Apply student-centered, standards-based instructional strategies Develop effective questions to support students' conceptual understanding Make connections between Carnegie Learning software, texts, and classroom instruction Navigate the resources available to teachers and students and the intent behind each of them 			
In-Classroom Support Days	\$2,000.00	8	\$16,000.00
<ul style="list-style-type: none"> In-classroom coaching takes place within the classroom and provides side-by-side coaching from Carnegie Learning's master practitioners. Carnegie Learning's master practitioners intentionally build relationships with teachers and leaders by offering on-going support based on school/district improvement goals, with the common end goal of helping students achieve success in mathematics. During the coaching process Carnegie Learning master practitioners will: <ul style="list-style-type: none"> Pre-conference, observe, and post-conference with teachers Support the implementation of best practices in the mathematics classroom Provide support and recommendations related to content and pedagogy Assist schools in monitoring and maximizing a constant stream of data specific to individual classrooms and individual students 			

--The Carnegie Learning Federal Tax ID# is 25-1805640.

--Prices are subject to change, and do not include hardware.

--Multi-year licenses run consecutively from date of shipment.

--The school district is responsible for providing all hardware necessary to run the software, as specified in CLI's Systems Requirements (available at carnegielearning.com/support).

--Payment Terms: Net 30 Days. Payment of entire invoice amount is required within 30 days from invoice date.

--All media sold by Carnegie Learning, Inc. are sold on a non-returnable basis. The only exceptions to this policy are:

- Media received that was not ordered (wrong title, wrong quantity).
- Media received in a damaged condition that would render it unsuitable for use.

--If a return is required, for one of the above reasons, please contact Order Management in order to expedite the issuance of return labels and to arrange a carrier pickup.

--All Professional Development services purchased expire at the term of this license agreement. Standalone Professional Development purchases will expire one year from the purchase date.

--Our standard shipping time is 4-6 weeks and is based on inventory availability and time of year. However, we will make every attempt to have your shipment arrive sooner when possible.

--Customer is responsible for additional costs applicable to shipments that cannot be delivered because they require inside delivery and/or special handling. The customer will be invoiced by CLI when special delivery instructions were not invoiced and/or requested prior to actual delivery.

Subtotal	\$61,948.00
Freight	\$1,451.85
California Sales Tax	\$1,257.80
Total	\$64,657.65

Paramount Unified School District

TO: Ruth Pérez, Superintendent
FROM: Ruben Frutos, Assistant Superintendent of Business Services
DATE: May 22, 2017
SUBJECT: 2016-17 Budget Adjustments as of April 30, 2017

BACKGROUND INFORMATION:

Requests for budget adjustments are submitted for Board approval for various funds. The budget adjustments are self-balancing.

GENERAL FUND (01.0) – UNRESTRICTED – TRANSFER FROM

<u>Object</u>	<u>Description</u>	<u>Amount</u>
3000-3999	Employee Benefits	\$ 73,389
4000-4999	Books and Supplies	27,715
5000-5999	Services, Other Operating Expenses	570,632
9790	Reserves	558,022
Total Transfer From:		\$ 1,229,758

GENERAL FUND (01.0) – UNRESTRICTED – TRANSFER TO

<u>Object</u>	<u>Description</u>	<u>Amount</u>
1000-1999	Certificated Salaries	\$ 45,859
2000-2999	Classified Salaries	336,631
6000-6999	Capital Outlay	726,200
8010-8099	Revenue Limit Sources	121,068
Total Transfer To:		\$ 1,229,758

GENERAL FUND (01.0) – RESTRICTED – TRANSFER FROM

<u>Object</u>	<u>Description</u>	<u>Amount</u>
1000-1999	Certificated Salaries	\$ 4,648
3000-3999	Employee Benefits	865
5000-5999	Services, Other Operating Expenses	77,476
6000-6999	Capital Outlay	10,000
7300-7399	Indirect Costs	9,982
8300-8599	Other State Revenues	20,322
Total Transfer From:		\$ 123,293

ACTION ITEM: 4.1-A

GENERAL FUND (01.0) – RESTRICTED – TRANSFER TO

<u>Object</u>	<u>Description</u>		<u>Amount</u>
4000-4999	Books and Supplies	\$	78,794
8600-8799	Federal Revenues		44,499
	Total Transfer To:	\$	123,293

ADULT EDUCATION FUND (11.0) – TRANSFER FROM

<u>Object</u>	<u>Description</u>		<u>Amount</u>
8600-8799	Other Local Revenues		1,336
1000-1999	Certificated Salaries		95
	Total Transfer From:	\$	1,431

ADULT EDUCATION FUND (11.0) – TRANSFER TO

<u>Object</u>	<u>Description</u>		<u>Amount</u>
3000-3999	Employee Benefits	\$	95
4000-4999	Books and Supplies		836
5000-5999	Services, Other Operating Expenses		500
	Total Transfer To:	\$	1,431

POLICY/ISSUE:

Board Policy 3150 - Budget as Spending Plan

FISCAL IMPACT:

As reflected in the 2016-17 Revised Budget as shown above.

STAFF RECOMMENDATION:

Approve the 2016-17 Budget Adjustments for the General Funds, Unrestricted and Restricted, and Adult Education Fund.

PREPARED BY:

Patricia Tu, Director-Fiscal Services

DISTRICT PRIORITY 9:

Effectively manage resources in order to achieve the District's mission.

PARAMOUNT UNIFIED SCHOOL DISTRICT
UNRESTRICTED GENERAL FUND (01)
BUDGET REVISIONS
2016-2017

	A	B	C	D	E	F	G	H	I	J	K	L	M	N	O
			Adopted Budget	Unaudited Actuals Board Date	07/01 - 08/31 Board Date	09/01 - 09/31 Board Date	10/01 - 10/31 Board Date	1st Interim Board Date	12/01-12/31 Board Date	1/1-1/31 Board Date	2nd Interim Board Date	3/1-3/31 Board Date	04/01 - 04/31 Board Date	5/1-5/31 Board Date	Final Budget
2	Revenues:														
3	Revenue Limit Sources	8010-8099	\$ 155,075,350	9/12/16	9/26/16	10/24/16	11/14/16	3/79,421	01/23/17	02/27/17	03/27/17	5/08/17	5/22/17	5/1-5/31 Board Date	\$ 155,857,877
4	Federal Revenues	8100-8299	\$ 53,833					48,588	193,020		(48,719)		(121,068)		\$ 53,702
5	Other State Revenues	8300-8599	\$ 2,716,720					2,985,489	10,000			170,000			\$ 5,895,229
6	Other Local Revenues	8600-8799	\$ 580,035												\$ 931,353
7	A. Total Revenues		\$ 158,423,938	\$ -	\$ -	\$ -	\$ 171,318	\$ 3,364,910	\$ 203,020	\$ 48,588	\$ 472,455	\$ 170,000	\$ (121,068)	\$ -	\$ 162,738,161
8															
9	Expenditures:														
10	Certificated Salaries	1000-1999	\$ 65,869,909		86,479	23,046	53,194	223,291	29,315	62,071	2,042,379	7,199	45,859		\$ 68,442,742
11	Classified Salaries	2000-2999	\$ 14,946,716		12,912	26,771	45,200	(160,375)	9,119	(4,909)	18,617	62,579	336,631		\$ 15,293,261
12	Employee Benefits	3000-3999	\$ 33,022,530		19,222	25,535	77,813	(563,811)	9,299	(207,439)	(226,033)	(11,220)	(73,369)		\$ 32,072,507
13	Books and Supplies	4000-4999	\$ 9,829,269		352,147	45,110	32,617	47,733	(161,644)	272,907	(345,592)	(608,719)	(27,715)		\$ 9,536,113
14	Services, Other Operating Expenses	5000-5999	\$ 13,545,051		(539,551)	231,288	(223,511)	1,096,233	147,882	(141,659)	87,357	(604,250)	(570,632)		\$ 12,831,008
15	Capital Outlay	6000-6999	\$ 6,144,794		110,911	(197,000)	3,386	(1,027,200)	69,000	(73,000)	(10,000)	1,272,600	726,200		\$ 7,019,691
16	Other Outgo	7100-7299	\$ 100,000												\$ 100,000
17	Indirect Costs	7300-7399	\$ (963,365)					29,175		(25,103)	(5,169)				\$ (857,084)
18	B. Total Expenditures		\$ 142,297,904	\$ -	\$ 42,120	\$ 154,750	\$ 70,974	\$ (354,954)	\$ 102,771	\$ (117,132)	\$ 1,561,559	\$ 218,189	\$ 436,954	\$ -	\$ 144,413,135
19															
20	C. Excess (Deficiency) of Revenues		\$ 16,131,034	\$ -	\$ (42,120)	\$ (154,750)	\$ 100,344	\$ 3,719,864	\$ 100,249	\$ 165,720	\$ (1,089,104)	\$ (48,189)	\$ (558,022)	\$ -	\$ 18,325,026
21	Over Expenditures														
22															
23	Other Financing Sources/Uses														
24	D. Transfers In	8910-8929													\$ -
25	E. Transfers Out	7610-7629	\$ 1,545,000												\$ 1,545,000
26	F. Financing Sources	8930-8979													\$ -
27	G. Financing Uses	7630-7699													\$ -
28	H. Flexibility Transfers	8997													\$ -
29	I. Flexibility Transfers	8998													\$ -
30	J. Contributions to Res. Programs	8980-8999	\$ (18,039,522)				243,280			8,410	(353,209)				\$ (18,141,041)
31	K. Total, Other Sources/Uses		\$ (19,584,522)	\$ -	\$ -	\$ -	\$ 243,280	\$ -	\$ -	\$ 8,410	\$ (353,209)	\$ -	\$ -	\$ -	\$ (16,596,041)
32															
33	Net Increase (Decrease) in Fund Balance		\$ (3,453,489)	\$ -	\$ (42,120)	\$ (154,750)	\$ 343,624	\$ 3,719,864	\$ 100,249	\$ 174,130	\$ (1,442,313)	\$ (48,189)	\$ (558,022)	\$ -	\$ (1,361,015)
34															
35															
36	Beginning Balance		\$ 29,821,954	\$ 40,900,660	\$ 40,900,660	\$ 40,900,660	\$ 40,900,660	\$ 37,127,609	\$ 37,127,609	\$ 37,127,609	\$ 37,127,609	\$ 37,127,609	\$ 37,127,609	\$ 37,127,609	\$ 37,127,609
37	Ending Balance		\$ 26,368,466	\$ 37,447,172	\$ 37,405,052	\$ 37,250,302	\$ 37,595,926	\$ 37,540,739	\$ 37,640,988	\$ 37,815,118	\$ 36,372,805	\$ 36,324,616	\$ 35,766,594	\$ 35,766,594	\$ 35,766,594
38															
39															

PARAMOUNT UNIFIED SCHOOL DISTRICT
RESTRICTED GENERAL FUND (01)
 BUDGET REVISIONS
 2016-2017

	A	B	C	D	E	F	G	H	I	J	K	L	M	N	O
			Adopted Budget	Unaudited Actuals Board Date 9/12/16	07/01 - 08/31 Board Date 9/26/16	09/01 - 09/31 Board Date 10/24/16	10/01 - 10/31 Board Date 11/14/16	1st Interim Board Date 12/12/16	12/01-12/31 Board Date 01/23/17	1/1-1/31 Board Date 02/27/17	2nd Interim Board Date 03/27/17	3/1-3/31 Board Date 5/08/17	04/01 - 04/31 Board Date 5/22/17	5/1-5/31 Board Date	Final Budget
2	Revenues:														
3	Revenue Limit Sources	8010-8099	\$ -												\$ -
4	Federal Revenues	8100-8299	\$ 8,820,931				2,253,416			5,443	167,774		(44,499)		\$ 11,203,065
5	Other State Revenues	8300-8599	\$ 8,766,837				606,731	(146,158)	(20,432)	639,726			20,322		\$ 9,867,026
6	Other Local Revenues	8600-8799	\$ 1,310,401			10,139	240,889	280	25,470	7,829	4,333	775			\$ 1,600,116
7	A. Total Revenues		\$ 18,898,169	\$ -	\$ -	\$ 10,139	\$ 3,101,036	\$ (145,878)	\$ 5,038	\$ 652,998	\$ 172,107	\$ 775	\$ (24,177)	\$ -	\$ 22,670,207
8															
9	Expenditures:														
10	Certificated Salaries	1000-1999	\$ 13,347,341		(6,331)	(698)	412,755		113,438	56,656	291,785	(3,767)	(4,648)		\$ 14,206,531
11	Classified Salaries	2000-2999	\$ 6,825,890		(3,357)	45,096	190,747		5,557	(38,270)	21,466	(23,132)			\$ 7,023,997
12	Employee Benefits	3000-3899	\$ 7,248,665		(2,922)	11,619	207,097	45,154	30,869	13,045	67,799	(63,496)	(665)		\$ 7,566,965
13	Books and Supplies	4000-4899	\$ 2,688,054		(6,780)	124,108	2,105,893	14,311	(155,367)	350,720	216,953	139,470	78,794		\$ 5,558,156
14	Services, Other Operating Expenses	5000-5999	\$ 6,835,056		1,232,127	19,273	(162,411)	(30,010)	30,973	11,195	(52,232)	(7,560)	(77,476)		\$ 7,798,935
15	Capital Outlay	6000-6999	\$ 388,929		(41,153)				209,003		(3,377)	(60,740)	(10,000)		\$ 492,662
16	Other Outlay	7100-7299	\$ 80,000												\$ 80,000
17	Indirect Costs	7300-7399	\$ 727,305			(190)	(20,194)	(29,175)		18,999	5,169		(9,982)		\$ 681,932
18	B. Total Expenditures		\$ 38,141,240	\$ -	\$ 1,171,584	\$ 199,208	\$ 2,733,887	\$ 280	\$ 25,470	\$ 621,348	\$ 549,963	\$ 775	\$ (24,177)	\$ -	\$ 43,419,178
19															
20	C. Excess (Deficiency) of Revenues		\$ (19,243,071)	\$ -	\$ (1,171,584)	\$ (189,069)	\$ 367,149	\$ (146,158)	\$ (20,432)	\$ 31,650	\$ (377,456)	\$ -	\$ -	\$ -	\$ (20,748,971)
21	Over Expenditures														
22															
23	Other Financing Sources/Uses														
24	D. Transfers In	8910-8929	\$ -												\$ -
25	E. Transfers Out	7610-7629	\$ -												\$ -
26	F. Financing Sources	8930-8979	\$ -												\$ -
27	G. Financing Uses	7630-7699	\$ -												\$ -
28	H. Flexibility Transfers	8997	\$ -												\$ -
29	I. Flexibility Transfers	8998	\$ -												\$ -
30	J. Contributions to Res. Programs	8980-8999	\$ 18,039,522				(243,280)			(8,410)	353,209				\$ 18,141,041
31	K. Total, Other Sources/Uses		\$ 18,039,522	\$ -	\$ -	\$ -	\$ (243,280)	\$ -	\$ -	\$ (8,410)	\$ 353,209	\$ -	\$ -	\$ -	\$ 18,141,041
32															
33	Net Increase (Decrease) in Fund Balance		\$ (1,203,549)	\$ -	\$ (1,171,584)	\$ (189,069)	\$ 123,869	\$ (146,158)	\$ (20,432)	\$ 23,240	\$ (24,247)	\$ -	\$ -	\$ -	\$ (2,607,930)
34															
35															
36	Beginning Balance		\$ 1,891,665	\$ 7,287,817	\$ 7,287,817	\$ 7,287,817	\$ 7,287,817	\$ 7,287,817	\$ 7,287,817	\$ 7,287,817	\$ 7,287,817	\$ 7,287,817	\$ 7,287,817	\$ 7,287,817	\$ 7,287,817
37	Ending Balance		\$ 688,116	\$ 6,084,268	\$ 4,912,684	\$ 4,723,615	\$ 4,847,484	\$ 4,701,326	\$ 4,680,894	\$ 4,704,134	\$ 4,679,887	\$ 4,679,887	\$ 4,679,887	\$ 4,679,887	\$ 4,679,887
38															

PARAMOUNT UNIFIED SCHOOL DISTRICT
ADULT EDUCATION FUND (11)
BUDGET REVISIONS
2016-2017

	A	B	C	D	E	F	G	H	I	J	K	L	M	N	O
			Adopted Budget	Unaudited Actuals Board Date 9/12/16	07/01 - 08/31 Board Date 9/26/16	09/01 - 09/31 Board Date 10/24/16	10/01 - 10/31 Board Date 11/14/16	1st Interim Board Date 12/12/16	12/01-12/31 Board Date 01/23/17	1/1-1/31 Board Date 02/27/17	2nd Interim Board Date 03/27/17	3/1-3/31 Board Date 5/08/17	04/01 - 04/31 Board Date 5/22/17	5/1-5/31 Board Date	Final Budget
2															
3		8010-8089													
4		8100-8299	716,833				(7,763)			189,526					\$ 878,596
5		8300-8599	3,104,598				2,978,094			1,191					\$ 6,082,692
6		8600-8799	268,500				2,630		257			1,377			\$ 276,506
7			\$ 4,089,931	\$ -	\$ -	\$ 1,215	\$ 2,972,981	\$ -	\$ 257	\$ 170,717	\$ -	\$ 1,377	\$ 1,336	\$ -	\$ 7,237,794
8															
9															
10		1000-1999	824,706				317,787		(21,077)		310,126	160,032	(95)		\$ 1,591,479
11		2000-2999	574,616				21,235				(38,130)	13,948			\$ 571,669
12		3000-3999	469,123				51,294		(3,923)		46,628	33,254			\$ 596,471
13		4000-4999	86,000			85,437	(802)	7,000	50,257	48,663	(67,055)	55,346			\$ 267,682
14		5000-5999	1,803,438			(56,000)	2,581,416	(7,000)	(25,000)	135,638	(5,416)	165,007			\$ 4,592,583
15		6000-6999	25,000			(5,000)	60,577			(15,000)	(65,577)				\$ -
16		7100-7299	-												\$ -
17		7300-7399	136,548				(68,548)			1,416		69,365			\$ 148,781
18			\$ 3,921,431	\$ -	\$ -	\$ 24,437	\$ 2,972,959	\$ -	\$ 257	\$ 170,717	\$ 180,576	\$ 496,952	\$ 1,336	\$ -	\$ 7,768,665
19															
20															
21			\$ 168,500	\$ -	\$ -	\$ (23,222)	\$ 2	\$ -	\$ -	\$ -	\$ (180,576)	\$ (496,575)	\$ -	\$ -	\$ (530,871)
22															
23															
24		8910-8929	\$ -												\$ -
25		7610-7629	\$ -												\$ -
26		8930-8979	\$ -												\$ -
27		7630-7699	\$ -												\$ -
28		8980-8999	\$ -												\$ -
29			\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
30			\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
31			\$ 168,500	\$ -	\$ -	\$ (23,222)	\$ 2	\$ -	\$ -	\$ -	\$ (180,576)	\$ (496,575)	\$ -	\$ -	\$ (530,871)
32															
33															
34			\$ 2,576,585	\$ 2,744,095	\$ 2,744,095	\$ 2,744,095	\$ 2,744,095	\$ 2,744,095	\$ 2,744,095	\$ 2,744,095	\$ 2,744,095	\$ 2,744,095	\$ 2,744,095	\$ 2,744,095	\$ 2,744,095
35			\$ 2,745,095	\$ 2,912,595	\$ 2,889,373	\$ 2,889,373	\$ 2,889,375	\$ 2,889,375	\$ 2,889,375	\$ 2,889,375	\$ 2,708,799	\$ 2,213,224	\$ 2,213,224	\$ 2,213,224	\$ 2,213,224

Paramount Unified School District

TO: Ruth Pérez, Superintendent
FROM: Ruben Frutos, Assistant Superintendent-Business Services
DATE: May 22, 2017
SUBJECT: Resolution 16-34, Assignment of Delinquent Tax Receivables

BACKGROUND INFORMATION:

Since 2002 the District has participated in the process of collecting property tax delinquencies through the California Statewide Delinquent Tax Finance Authority (CSDTFA), which was formed as a joint powers authority pursuant to Government Code Section 6516.6 to purchase delinquent property tax receivables owed to school districts and to issue and sell certificates of participation in the tax receivables from participating districts as a way to generate additional unrestricted income for the districts.

The District has received \$348,564 in premiums since 2002, and more than \$65.2 million in unrestricted income has been generated for all participating districts in Los Angeles County. The CSDTFA has selected Tower Capital Management LLC of Morristown, New Jersey to be its underwriter through 2019. By executing a Purchase and Sale Agreement for an additional three years, the District will continue to receive a 10% premium on the tax receivables for fiscal years 2016-17 through 2018-19.

POLICY/ISSUE:

Government Code Section 6516.6 – Joint Powers Agreements

FISCAL IMPACT:

Anticipated income of \$8,000 for each of fiscal years 2016-17 through 2018-19 to the General Fund

STAFF RECOMMENDATION:

Adopt Resolution 16-34, Assignment of Delinquent Tax Receivables, authorizing the District to extend its contract to participate in the selling and assignment to a joint powers authority any or all of its rights, title and interest in the collection of delinquent and uncollected property taxes and assessments for three years 2016-17 through 2018-19.

PREPARED BY:

Ruben Frutos, Assistant Superintendent-Business Services

DISTRICT PRIORITY 9:

Effectively manage resources in order to achieve the District's mission.

ACTION ITEM: 4.2-A

RESOLUTION NO. 16-34

RESOLUTION OF THE GOVERNING BOARD OF THE PARAMOUNT UNIFIED SCHOOL DISTRICT APPROVING ASSIGNMENT OF DELINQUENT TAX RECEIVABLES TO THE CALIFORNIA STATEWIDE DELINQUENT TAX FINANCE AUTHORITY FOR FISCAL YEARS ENDING JUNE 30, 2017, 2018 AND 2019, AND AUTHORIZING EXECUTION AND DELIVERY OF RELATED DOCUMENTS AND ACTIONS

WHEREAS, under Section 6516.6(b) of the Government Code of the State of California (the "Law"), a school district, community college district or other local educational agency is authorized to sell and assign to a joint powers authority any or all of its right, title, and interest in and to the enforcement and collection of delinquent and uncollected property taxes, assessments, and other receivables that have been levied by it or on its behalf for collection on the secured, unsecured, or supplemental property tax rolls, in accordance with such terms and conditions as are set forth in an agreement with the joint powers authority; and

WHEREAS, the California Statewide Delinquent Tax Finance Authority (the "Authority") has been formed as a joint powers authority for the purpose of purchasing delinquent *ad valorem* property taxes in accordance with Section 6516.6 of the Law upon terms and conditions which are acceptable to local educational agencies in Los Angeles County; and

WHEREAS, under the Law the amount of property tax receipts to be reported in a fiscal year for revenue limit purposes is equal to 100% of the local educational agency's allocable share of the taxes distributed to it for the fiscal year, and any additional amounts will not be reported and will be provided directly to the local educational agency; and

WHEREAS, the Board has previously adopted its resolutions approving the participation by the Paramount Unified School District (the "District") in the delinquent tax finance program of the Authority with respect to prior fiscal years; and

WHEREAS, the Authority has requested the District to consider selling it certain delinquent tax receivables arising with respect to the fiscal years ending June 30 in each of the years 2017, 2018 and 2019 (collectively, the "Tax Receivables"), at a purchase price which is at least equal to 110.0% of the amount of Tax Receivables; and

WHEREAS, in order to provide funding for the purchase of the Tax Receivables, the Authority has made arrangements to issue and sell a certificate of participation for each fiscal year to a designee of Tower Capital Management, LLC, a Delaware limited liability company; and

WHEREAS, the Governing Board of the District (the "Board") wishes to take its action at this time approving the sale of the Tax Receivables to the Authority, and approving related documents and actions;

NOW, THEREFORE, BE IT RESOLVED by the Governing Board of the Paramount Unified School District as follows:

Section 1. Sale of Tax Receivables to Authority. The Board hereby approves and authorizes the sale of the Tax Receivables to the Authority, at a purchase price at least equal to 110.0% of the amount of Tax Receivables.

Section 2. Approval of Purchase and Sale Agreements. The sale of Tax Receivables shall be accomplished under a Purchase and Sale Agreement (the "Purchase and Sale Agreement") between the District and the Authority, in substantially the form executed by the District in connection with previous sales of tax receivables to the Authority.

The Purchase and Sale Agreement is hereby approved in substantially the form on file with the Clerk of the Board, together with any changes therein or modifications thereof approved by the Superintendent (or other chief executive officer) or the chief business officer of the District (each, an "Authorized Officer"). The Authorized Officer is authorized and directed to execute and deliver each such Purchase and Sale Agreement on behalf of the District, and the execution and delivery of each such Purchase and Sale Agreement by the Authorized Officer shall be conclusive evidence of the approval of any such changes and modifications. The Board hereby authorizes the delivery and performance of the Purchase and Sale Agreements.

Section 3. Official Actions. The Authorized Officer and any and all other officers of the District are hereby authorized and directed, for and in the name and on behalf of the District, to do any and all things and take any and all actions, including execution and delivery of any and all assignments, certificates, requisitions, agreements, notices, consents, instruments of conveyance, warrants and other documents, which they, or any of them, may deem necessary or advisable in order to consummate the sale of the Tax Receivables to the Authority and the other transactions described herein. Whenever in this resolution any officer of the District is authorized to execute or countersign any document or take any action, such execution, countersigning or action may be taken on behalf of such officer by any person designated by such officer to act on his or her behalf in the case such officer is absent or unavailable.

Section 4. Effective Date. This resolution shall take effect from and after the date of approval and adoption thereof.

PASSED AND ADOPTED this 22nd day of May, 2017, by the following vote:

AYES:

NOES:

ABSENT:

President, Board of Education

ATTEST:

Secretary, Board of Education

Paramount Unified School District

TO: Ruth Pérez, Superintendent
FROM: Ruben Frutos, Assistant Superintendent-Business Services
DATE: May 22, 2017
SUBJECT: Authorization to Re-bid LED Lighting Replacement and Authorization for Frozen/Dry Groceries

BACKGROUND INFORMATION:

On May 25, 2016, the Board of Education authorized the bid for LED lighting replacement. The project was recently bid, and only one bid was submitted.

For Student Nutrition Services, the current contract for frozen/dry food commodities is due to expire June 30, 2016. As other school districts have obtained competitive pricing on these products, the Student Nutrition Services Department has requested to utilize an existing contract for the upcoming procurement year(s). The Governing Board may authorize alternate methods to public bid, such as use of cooperative bid contracts or piggyback contracts, to procure goods.

Staff requests authorization to utilize the piggyback bid with Alhambra Unified School District, RFP No. 1173-15/16 for Student Nutrition Services frozen/dry food commodities. If services and delivery are acceptable, staff may continue to utilize the piggyback bid for up to two (2) additional twelve (12) month periods, not to exceed three (3) years via a renewal process.

Further, staff requests authorization to re-bid the LED lighting replacement project.

POLICY/ISSUE:

Board Policy 3309 – Bids & Quotations

FISCAL IMPACT:

Student Nutrition Services – Use of existing funds

STAFF RECOMMENDATION:

Authorize staff to utilize a piggyback bid for Student Nutrition Services frozen/dry food commodities and re-bid of LED lighting replacement.

PREPARED BY:

Cindy DiPaola, Director-Operations

DISTRICT PRIORITY 9:

Effectively manage resources in order to achieve the District's mission.

ACTION ITEM: 4.3-A

Paramount Unified School District

TO: Ruth Pérez, Superintendent
FROM: Ruben Frutos, Assistant Superintendent-Business Services
DATE: May 22, 2017
SUBJECT: Monthly Financial Statements, April 2017

BACKGROUND INFORMATION:

Business Services provides a financial statement each month. Staff has prepared a financial statement for each fund in the state-required J-200 format. The information provided includes the Adopted Budget, Revised Budget, expenditures through April 30, 2017, and the percentage of the budget remaining. Highlights include revenues received in excess of \$100,000.

HIGHLIGHTS

Fund 01 – General Fund Revenues

- Received revenue of \$10,656,250 for LCFF April apportionment
- Received revenue of \$2,231,503 for property taxes
- Received revenue of \$470,828 for Mandated Costs reimbursements
- Received revenue of \$740,295 for second quarter State Lottery educational apportionment
- Received revenue of \$325,257 for 16/17 third apportionment for Title III, Limited English Proficient Student Program (LEP)

Fund 11 – Adult Education Fund Revenues

- Received revenue of \$485,731 for 16/17 April apportionment Adult Education Block Grant

Fund 12 – Child Development Fund Revenues

- No highlights to report

Fund 13 – Cafeteria Fund Revenues

- No highlights to report

**Fund 21 – Building Fund
Revenues**

- No highlights to report

**Fund 25 – Capital Facilities Fund
Revenues**

- No highlights to report

**Fund 35 – County School Facilities Fund
Revenues**

- No highlights to report

**Fund 40 – Special Reserve Fund for Capital Outlay Projects
Revenues**

- No highlights to report

**Fund 67.1 – Workers’ Compensation Fund
Revenues**

- Received revenue of \$172,585 from District contributions for Workers’ Compensation

**Fund 67.2 – Early Retirees Health and Welfare Fund
Revenues**

- Received revenue of \$348,431 from District contributions for Health and Welfare

PREPARED BY:

Patricia Tu, Director-Fiscal Services

DISTRICT PRIORITY 9:

Effectively manage resources in order to achieve the District’s mission.

**PARAMOUNT UNIFIED SCHOOL DISTRICT
GENERAL FUND-COMBINED (01)
ACTUALS THROUGH 04/30/17**

	A	B	C	D	E	F
1	DESCRIPTION	ACCOUNT CODES	2016-2017 Adopted Budget	2016-2017 Current Budget	Actuals Through 04/30/17	% of Budget Remaining
2	A. Revenue:					
3	1) Revenue Limit Sources	8010-8099	155,078,350	155,978,945	125,297,896	20%
4	2) Federal Revenues	8100-8299	8,874,764	11,301,256	6,409,292	43%
5	3) Other State Revenues	8300-8599	11,483,557	15,741,933	11,971,709	24%
6	4) Other Local Revenues	8600-8799	1,890,436	2,360,694	2,448,633	-4%
7	5) Total Revenues		177,327,107	185,382,828	146,127,530	21%
8	B. Expenditures					
9	1) Certificated Salaries	1000-1999	79,217,250	82,604,630	58,210,229	30%
10	2) Classified Salaries	2000-2999	21,772,606	21,941,180	17,208,179	22%
11	3) Employee Benefits	3000-3999	40,271,195	39,778,442	26,160,411	34%
12	4) Books and Supplies	4000-4999	12,517,323	15,412,439	6,928,077	55%
13	5) Services, Other Operating Expenses	5000-5999	20,183,107	21,889,861	14,604,490	33%
14	6) Capital Outlay	6000-6599	6,533,723	5,574,293	1,752,854	69%
15		7100-7299				
16	7) Other Outgo	7400-7499	180,000	180,000	50,911	72%
17	8) Direct Support/Indirect Costs	7300-7399	(236,060)	(180,273)	-	100%
18	9) Total Expenditures		180,439,144	187,200,572	124,915,151	33%
19						
20	C. Excess (Deficiency) of Revenues					
21	Over Expenditures Before Other					
22	Financing Sources and Uses		(3,112,037)	(1,817,744)	21,212,379	
23						
24	D. Other Financing Sources/Uses					
25	1) Interfund Transfers					
26	a) Transfers In	8910-8929	-	-	-	
27	b) Transfers Out	7610-7629	1,545,000	1,545,000	1,545,000	
28	2) Other Sources/Uses					
29	a) Sources	8930-8979	-	-	-	
30	b) Uses	7630-7699	-	-	-	
31	3) Contributions to Restricted					
32	Programs	8990-8999	-	-	-	
33	4) Total, Other Financing Sources/Uses		(1,545,000)	(1,545,000)	(1,545,000)	
34						
35	E. Net Increase (Decrease) in Fund Balance		(4,657,037)	(3,362,744)	19,667,379	
36						
37	F. Fund Balance Reserves					
38	1) Beginning Balance					
39	a) As of July 1 - Estimated	9791	48,188,478	48,188,478	48,188,478	
40	b) Unaudited Actual Adj.	9792	-	-	-	
41	c) As of July 1 - Unaudited		48,188,478	48,188,478	48,188,478	
42	d) Audit Adj/Restatement	9793	-	(3,773,051)	(3,773,051)	
43	e) Net Beginning Balance		48,188,478	44,415,427	44,415,427	
44	2) Ending Balance June 30		43,531,441	41,052,683	64,082,806	
45						
46	Components of Ending Fund Balance					
47	a) Reserved Amounts					
48	Revolving Cash	9711	40,000	40,000	40,000	
49	Stores	9712	300,000	300,000	300,000	
50	Legally Restricted Balance	9740	6,085,582	4,847,484	4,847,484	
51	b) Designated for Economic Unc.	9789	12,000,000	12,000,000	12,000,000	
52	Designated for Mandated Cost	9775-9780	-	-	-	
53	Designated for Digital High School	9775-9780	-	-	-	
54	Designated for Anticipated State Rev. Cuts	9775-9780	-	-	-	
55	Designated for Other Assignments	9780	19,987,237	19,987,237	19,987,237	
56	c) Undesignated Amount for Projects	9790				
57	d) Unappropriated Amount	9790	5,118,622	3,877,962	26,908,085	

**PARAMOUNT UNIFIED SCHOOL DISTRICT
ADULT EDUCATION FUND (11)
ACTUALS THROUGH 04/30/17**

	A	B	C	D	E	F
1	DESCRIPTION	ACCOUNT CODES	2016-2017 Adopted Budget	2016-2017 Current Budget	Actuals Through 04/30/17	% of Budget Remaining
2	A. Revenue:					
3	1) Revenue Limit Sources	8010-8099	-	-	-	0%
4	2) Federal Revenues	8100-8299	716,833	878,596	126,583	86%
5	3) Other State Revenues	8300-8599	3,104,598	6,082,692	4,857,315	20%
6	4) Other Local Revenues	8600-8799	268,500	273,793	105,523	61%
7	5) Total Revenues		4,089,931	7,235,081	5,089,421	30%
8	B. Expenditures					
9	1) Certificated Salaries	1000-1999	824,706	1,431,542	967,300	32%
10	2) Classified Salaries	2000-2999	574,616	557,721	425,919	24%
11	3) Employee Benefits	3000-3999	469,123	563,122	388,711	31%
12	4) Books and Supplies	4000-4999	88,000	211,500	163,634	23%
13	5) Services, Other Operating Expenses	5000-5999	1,803,438	4,427,076	3,331,006	25%
14	6) Capital Outlay	6000-6599	25,000	-	-	0%
15		7100-7299				
16	7) Other Outgo	7400-7499	-	-	-	0%
17	8) Direct Support/Indirect Costs	7300-7399	136,548	79,416	-	100%
18	9) Total Expenditures		3,921,431	7,270,377	5,276,570	27%
19						
20	C. Excess (Deficiency) of Revenues					
21	Over Expenditures Before Other					
22	Financing Sources and Uses		168,500	(35,296)	(187,149)	
23						
24	D. Other Financing Sources/Uses					
25	1) Interfund Transfers					
26	a) Transfers In	8910-8929	-	-	-	
27	b) Transfers Out	7610-7629	-	-	-	
28	2) Other Sources/Uses					
29	a) Sources	8930-8979	-	-	-	
30	b) Uses	7630-7699	-	-	-	
31	3) Contributions to Restricted					
32	Programs	8990-8999	-	-	-	
33	4) Total, Other Financing Sources/Uses		-	-	-	
34						
35	E. Net Increase (Decrease) in Fund Balance		168,500	(35,296)	(187,149)	
36						
37	F. Fund Balance Reserves					
38	1) Beginning Balance					
39	a) As of July 1 - Estimated	9791	2,744,095	2,744,095	2,744,095	
40	b) Unaudited Actual Adj.	9792	-	-	-	
41	c) As of July 1 - Unaudited		2,744,095	2,744,095	2,744,095	
42	d) Audit Adj/Restatement	9793	-	-	-	
43	e) Net Beginning Balance		2,744,095	2,744,095	2,744,095	
44	2) Ending Balance June 30		2,912,595	2,708,799	2,556,946	
45						
46	Components of Ending Fund Balance					
47	a) Reserved Amounts					
48	Revolving Cash	9711	-	-	-	
49	Stores	9712	-	-	-	
50	Legally Restricted Balance	9740	772,713	749,493	749,493	
51	b) Designated for Economic Unc.	9770	-	-	-	
52	Other Assignments	9780	2,139,882	1,959,306	1,807,453	
53	c) Undesignated Amount for Projects	9790	-	-	-	
54	d) Unappropriated Amount	9790	-	-	-	

**PARAMOUNT UNIFIED SCHOOL DISTRICT
CHILD DEVELOPMENT FUND (12)
ACTUALS THROUGH 04/30/17**

	A	B	C	D	E	F
1	DESCRIPTION	ACCOUNT CODES	2016-2017 Adopted Budget	2016-2017 Current Budget	Actuals Through 04/30/17	% of Budget Remaining
2	A. Revenue:					
3	1) Revenue Limit Sources	8010-8099	-	-	-	0%
4	2) Federal Revenues	8100-8299	304,257	184,000	101,777	45%
5	3) Other State Revenues	8300-8599	2,052,651	2,332,080	1,711,715	27%
6	4) Other Local Revenues	8600-8799	28,400	37,400	16,957	55%
7	5) Total Revenues		2,385,308	2,553,480	1,830,449	28%
8	B. Expenditures					
9	1) Certificated Salaries	1000-1999	682,430	733,800	516,635	30%
10	2) Classified Salaries	2000-2999	718,566	697,851	523,099	25%
11	3) Employee Benefits	3000-3999	576,651	488,200	345,208	29%
12	4) Books and Supplies	4000-4999	128,276	224,538	44,053	80%
13	5) Services, Other Operating Expenses	5000-5999	176,473	175,123	82,021	53%
14	6) Capital Outlay	6000-6599		-	-	0%
15		7100-7299				
16	7) Other Outgo	7400-7499		-	-	0%
17	8) Direct Support/Indirect Costs	7300-7399	99,512	100,857	-	100%
18	9) Total Expenditures		2,381,908	2,420,369	1,511,016	38%
19						
20	C. Excess (Deficiency) of Revenues					
21	Over Expenditures Before Other					
22	Financing Sources and Uses		3,400	133,111	319,433	
23						
24	D. Other Financing Sources/Uses					
25	1) Interfund Transfers					
26	a) Transfers In	8910-8929	-	-	-	
27	b) Transfers Out	7610-7629	-	-	-	
28	2) Other Sources/Uses					
29	a) Sources	8930-8979	-	-	-	
30	b) Uses	7630-7699	-	-	-	
31	3) Contributions to Restricted					
32	Programs	8990-8999	-	-	-	
33	4) Total, Other Financing Sources/Uses		-	-	-	
34						
35	E. Net Increase (Decrease) in Fund Balance		3,400	133,111	319,433	
36						
37	F. Fund Balance Reserves					
38	1) Beginning Balance					
39	a) As of July 1 - Estimated	9791	710,598	710,598	710,598	
40	b) Unaudited Actual Adj.	9792		-	-	
41	c) As of July 1 - Unaudited		710,598	710,598	710,598	
42	d) Audit Adj/Restatement	9793		-	-	
43	e) Net Beginning Balance		710,598	710,598	710,598	
44	2) Ending Balance June 30		713,998	843,709	1,030,031	
45						
46	Components of Ending Fund Balance					
47	a) Reserved Amounts					
48	Revolving Cash	9711	-	-	-	
49	Stores	9712	-	-	-	
50	Legally Restricted Balance	9740	661,963	788,674	782,674	
51	b) Designated for Economic Unc.	9770		-	-	
52	Other Assignments	9775-9780	52,035	55,035	247,357	
53	c) Undesignated Amount for Projects	9790				
54	d) Unappropriated Amount	9790	-	-	-	

**PARAMOUNT UNIFIED SCHOOL DISTRICT
CAFETERIA - ENTERPRISE FUND (13)
ACTUALS THROUGH 04/30/17**

	A	B	C	D	E	F
1	DESCRIPTION	ACCOUNT CODES	2016-2017 Adopted Budget	2016-2017 Current Budget	Actuals Through 04/30/17	% of Budget Remaining
2	A. Revenue:					
3	1) Revenue Limit Sources	8010-8099	-	-	-	0%
4	2) Federal Revenues	8100-8299	\$ 8,646,350	8,646,350	4,368,046	49%
5	3) Other State Revenues	8300-8599	\$ 688,794	688,794	285,698	59%
6	4) Other Local Revenues	8600-8799	\$ 379,856	379,856	219,743	42%
7	5) Total Revenues		\$ 9,715,000	9,715,000	4,873,487	50%
8	B. Expenditures					
9	1) Certificated Salaries	1000-1999		-	-	0%
10	2) Classified Salaries	2000-2999	\$ 3,548,022	3,556,572	2,716,272	24%
11	3) Employee Benefits	3000-3999	\$ 1,571,939	1,484,834	1,097,463	26%
12	4) Books and Supplies	4000-4999	\$ 4,317,127	4,370,682	2,839,267	35%
13	5) Services, Other Operating Expenses	5000-5999	\$ 220,226	159,779	132,579	17%
14	6) Capital Outlay	6000-6599		30,000	29,500	2%
15		7100-7299	\$ -	-		
16	7) Other Outgo	7400-7499	\$ -	-	-	0%
17	8) Direct Support/Indirect Costs	7300-7399	-	-	-	0%
18	9) Total Expenditures		9,657,314	9,601,867	6,815,081	29%
19						
20	C. Excess (Deficiency) of Revenues					
21	Over Expenditures Before Other					
22	Financing Sources and Uses		57,686	113,133	(1,941,594)	
23						
24	D. Other Financing Sources/Uses					
25	1) Interfund Transfers					
26	a) Transfers In	8910-8929	-	-	-	
27	b) Transfers Out	7610-7629	-	-	-	
28	2) Other Sources/Uses					
29	a) Sources	8930-8979	-	-	-	
30	b) Uses	7630-7699	-	-	-	
31	3) Contributions to Restricted					
32	Programs	8990-8999	-	-	-	
33	4) Total, Other Financing Sources/Uses		-	-	-	
34						
35	E. Net Increase (Decrease) in Fund Balance		57,686	113,133	(1,941,594)	
36						
37	F. Fund Balance Reserves					
38	1) Beginning Balance					
39	a) As of July 1 - Estimated	9791	737,954	737,954	737,954	
40	b) Unaudited Actual Adj.	9792	-	-	-	
41	c) As of July 1 - Unaudited		737,954	737,954	737,954	
42	d) Audit Adj/Restatement	9793	-	-	-	
43	e) Net Beginning Balance		737,954	737,954	737,954	
44	2) Ending Balance June 30		795,640	851,087	(1,203,640)	
45						
46	Components of Ending Fund Balance					
47	a) Reserved Amounts					
48	Revolving Cash	9711	-	-	-	
49	Stores	9712	-	-	-	
50	Legally Restricted Balance	9740	631,507	686,954	670,801	
51	b) Designated for Economic Unc.	9770	-	-	-	
52	Restricted Net Position	9797	164,133	164,133	(1,874,441)	
53	c) Undesignated Amount for Projects	9790				
54	d) Unrestricted Net Position	9790	-	-	-	

**PARAMOUNT UNIFIED SCHOOL DISTRICT
BUILDING FUND (21)
ACTUALS THROUGH 04/30/17**

	A	B	C	D	E	F
1	DESCRIPTION	ACCOUNT CODES	2016-2017 Adopted Budget	2016-2017 Current Budget	Actuals Through 04/30/17	% of Budget Remaining
2	A. Revenue:					
3	1) Revenue Limit Sources	8010-8099	-	-	-	0%
4	2) Federal Revenues	8100-8299	-	-	-	0%
5	3) Other State Revenues	8300-8599	-	-	-	0%
6	4) Other Local Revenues	8600-8799	10,000	18,000	11,521	36%
7	5) Total Revenues		10,000	18,000	11,521	0%
8	B. Expenditures					
9	1) Certificated Salaries	1000-1999	-	-	-	0%
10	2) Classified Salaries	2000-2999	-	-	-	0%
11	3) Employee Benefits	3000-3999	-	-	-	0%
12	4) Books and Supplies	4000-4999	-	-	-	0%
13	5) Services, Other Operating Expenses	5000-5999	-	10,758	3,250	70%
14	6) Capital Outlay	6000-6599	-	1,022,589	586,306	43%
15		7100-7299	-	-	-	
16	7) Other Outgo	7400-7499	-	-	-	0%
17	8) Direct Support/Indirect Costs	7300-7399	-	-	-	0%
18	9) Total Expenditures		-	1,033,347	589,556	43%
19						
20	C. Excess (Deficiency) of Revenues					
21	Over Expenditures Before Other					
22	Financing Sources and Uses		10,000	(1,015,347)	(578,035)	
23						
24	D. Other Financing Sources/Uses					
25	1) Interfund Transfers					
26	a) Transfers In	8910-8929	-	-	-	
27	b) Transfers Out	7610-7629	-	-	-	
28	2) Other Sources/Uses					
29	a) Sources	8930-8979	-	-	-	
30	b) Uses	7630-7699	-	-	-	
31	3) Contributions to Restricted Programs	8990-8999	-	-	-	
32						
33	4) Total, Other Financing Sources/Uses		-	-	-	
34						
35	E. Net Increase (Decrease) in Fund Balance		10,000	(1,015,347)	(578,035)	
36						
37	F. Fund Balance Reserves					
38	1) Beginning Balance					
39	a) As of July 1 - Estimated	9791	2,472,294	2,472,294	2,472,294	
40	b) Unaudited Actual Adj.	9792	-	-	-	
41	c) As of July 1 - Unaudited		2,472,294	2,472,294	2,472,294	
42	d) Audit Adj/Restatement	9793	-	-	-	
43	e) Net Beginning Balance		2,472,294	2,472,294	2,472,294	
44	2) Ending Balance June 30		2,482,294	1,456,947	1,894,259	
45						
46	Components of Ending Fund Balance					
47	a) Reserved Amounts					
48	Revolving Cash	9711	-	-	-	
49	Stores	9712	-	-	-	
50	Legally Restricted Balance	9740	2,371,493	2,071,953	2,071,953	
51	b) Designated for Economic Unc.	9770	-	-	-	
52	Other Assignments	9780	110,801	(615,006)	(177,694)	
53	c) Undesignated Amount for Projects	9790				
54	d) Unappropriated Amount	9790	-	-	-	

**PARAMOUNT UNIFIED SCHOOL DISTRICT
CAPITAL FACILITIES FUND (25)
ACTUALS THROUGH 04/30/17**

	A	B	C	D	E	F
1	DESCRIPTION	ACCOUNT CODES	2016-2017 Adopted Budget	2016-2017 Current Budget	Actuals Through 04/30/17	% of Budget Remaining
2	A. Revenue:					
3	1) Revenue Limit Sources	8010-8099	-	-	-	0%
4	2) Federal Revenues	8100-8299	-	-	-	0%
5	3) Other State Revenues	8300-8599	-	-	-	0%
6	4) Other Local Revenues	8600-8799	198,000	208,000	163,654	21%
7	5) Total Revenues		198,000	208,000	163,654	21%
8	B. Expenditures					
9	1) Certificated Salaries	1000-1999	-	-	-	0%
10	2) Classified Salaries	2000-2999	-	-	-	0%
11	3) Employee Benefits	3000-3999	-	-	-	0%
12	4) Books and Supplies	4000-4999	259,800	31,800	6,321	80%
13	5) Services, Other Operating Expenses	5000-5999	335,200	410,200	288,838	30%
14	6) Capital Outlay	6000-6599	105,000	295,000	244,087	17%
15		7100-7299	-	-	-	
16	7) Other Outgo	7400-7499	-	-	-	0%
17	8) Direct Support/Indirect Costs	7300-7399	-	-	-	0%
18	9) Total Expenditures		700,000	737,000	539,246	27%
19						
20	C. Excess (Deficiency) of Revenues					
21	Over Expenditures Before Other					
22	Financing Sources and Uses		(502,000)	(529,000)	(375,592)	
23						
24	D. Other Financing Sources/Uses					
25	1) Interfund Transfers					
26	a) Transfers In	8910-8929	750,000	750,000	750,000	
27	b) Transfers Out	7610-7629	-	-	-	
28	2) Other Sources/Uses					
29	a) Sources	8930-8979	-	-	-	
30	b) Uses	7630-7699	-	-	-	
31	3) Contributions to Restricted					
32	Programs	8990-8999	-	-	-	
33	4) Total, Other Financing Sources/Uses		750,000	750,000	750,000	
34						
35	E. Net Increase (Decrease) in Fund Balance		248,000	221,000	374,408	
36						
37	F. Fund Balance Reserves					
38	1) Beginning Balance					
39	a) As of July 1 - Estimated	9791	2,366,636	2,366,636	2,366,636	
40	b) Unaudited Actual Adj.	9792	-	-	-	
41	c) As of July 1 - Unaudited		2,366,636	2,366,636	2,366,636	
42	d) Audit Adj/Restatement	9793	-	-	-	
43	e) Net Beginning Balance		2,366,636	2,366,636	2,366,636	
44	2) Ending Balance June 30		2,614,636	2,587,636	2,741,044	
45						
46	Components of Ending Fund Balance					
47	a) Reserved Amounts					
48	Revolving Cash	9711	-	-	-	
49	Stores	9712	-	-	-	
50	Legally Restricted Balance	9740	-	-	-	
51	b) Designated for Economic Unc.	9770	-	-	-	
52	Other Assignments	9780	2,614,636	2,587,636	2,741,044	
53	c) Undesignated Amount for Projects	9790	-	-	-	
54	d) Unappropriated Amount	9790	-	-	-	

**PARAMOUNT UNIFIED SCHOOL DISTRICT
COUNTY SCHOOL FACILITIES FUND (35)
ACTUALS THROUGH 04/30/17**

	A	B	C	D	E	F
1	DESCRIPTION	ACCOUNT CODES	2016-2017 Adopted Budget	2016-2017 Current Budget	Actuals Through 04/30/17	% of Budget Remaining
2	A. Revenue:					
3	1) Revenue Limit Sources	8010-8099	-	-	-	0%
4	2) Federal Revenues	8100-8299	-	-	-	0%
5	3) Other State Revenues	8300-8599	-	-	-	0%
6	4) Other Local Revenues	8600-8799	2,000	7,000	2,054	71%
7	5) Total Revenues		2,000	7,000	2,054	71%
8	B. Expenditures					
9	1) Certificated Salaries	1000-1999	-	-	-	0%
10	2) Classified Salaries	2000-2999	-	-	-	0%
11	3) Employee Benefits	3000-3999	-	-	-	0%
12	4) Books and Supplies	4000-4999	-	-	-	0%
13	5) Services, Other Operating Expenses	5000-5999		75,000	46,330	38%
14	6) Capital Outlay	6000-6599	-	-	-	0%
15		7100-7299	-	-	-	
16	7) Other Outgo	7400-7499	-	-	-	0%
17	8) Direct Support/Indirect Costs	7300-7399	-	-	-	0%
18	9) Total Expenditures		-	75,000	46,330	38%
19						
20	C. Excess (Deficiency) of Revenues					
21	Over Expenditures Before Other					
22	Financing Sources and Uses		2,000	(68,000)	(44,276)	
23						
24	D. Other Financing Sources/Uses					
25	1) Interfund Transfers					
26	a) Transfers In	8910-8929	-	-	-	
27	b) Transfers Out	7610-7629	-	-	-	
28	2) Other Sources/Uses					
29	a) Sources	8930-8979	-	-	-	
30	b) Uses	7630-7699	-	-	-	
31	3) Contributions to Restricted					
32	Programs	8990-8999	-	-	-	
33	4) Total, Other Financing Sources/Uses		-	-	-	
34						
35	E. Net Increase (Decrease) in Fund Balance		2,000	(68,000)	(44,276)	
36						
37	F. Fund Balance Reserves					
38	1) Beginning Balance					
39	a) As of July 1 - Estimated	9791	423,725	423,725	423,725	
40	b) Unaudited Actual Adj.	9792	-	-	-	
41	c) As of July 1 - Unaudited		423,725	423,725	423,725	
42	d) Audit Adj/Restatement	9793	-	-	-	
43	e) Net Beginning Balance		423,725	423,725	423,725	
44	2) Ending Balance June 30		425,725	355,725	379,449	
45						
46	Components of Ending Fund Balance					
47	a) Reserved Amounts					
48	Revolving Cash	9711	-	-	-	
49	Stores	9712	-	-	-	
50	Legally Restricted Balance	9740	19,810	19,810	19,810	
51	b) Designated for Economic Unc.	9770	-	-	-	
52	Other Assignments	9780	405,915	335,915	359,639	
53	c) Undesignated Amount for Projects	9790				
54	d) Unappropriated Amount	9790	-	-	-	

**PARAMOUNT UNIFIED SCHOOL DISTRICT
SPECIAL RESERVE FUND FOR CAPITAL OUTLAY PROJECTS (40)
ACTUALS THROUGH 04/30/17**

	A	B	C	D	E	F
1	DESCRIPTION	ACCOUNT CODES	2016-2017 Adopted Budget	2016-2017 Current Budget	Actuals Through 04/30/17	% of Budget Remaining
2	A. Revenue:					
3	1) Revenue Limit Sources	8010-8099	-	-	-	0%
4	2) Federal Revenues	8100-8299	-	-	-	0%
5	3) Other State Revenues	8300-8599	-	-	-	0%
6	4) Other Local Revenues	8600-8799	1,500	5,000	2,897	42%
7	5) Total Revenues		1,500	5,000	2,897	42%
8	B. Expenditures					
9	1) Certificated Salaries	1000-1999	-	-	-	0%
10	2) Classified Salaries	2000-2999	-	-	-	0%
11	3) Employee Benefits	3000-3999	-	-	-	0%
12	4) Books and Supplies	4000-4999	-	-	-	0%
13	5) Services, Other Operating Expenses	5000-5999	-	-	-	0%
14	6) Capital Outlay	6000-6599	-	-	-	0%
15		7100-7299	-	-	-	0%
16	7) Other Outgo	7400-7499	794,905	794,905	493,450	38%
17	8) Direct Support/Indirect Costs	7300-7399	-	-	-	0%
18	9) Total Expenditures		794,905	794,905	493,450	38%
19						
20	C. Excess (Deficiency) of Revenues					
21	Over Expenditures Before Other					
22	Financing Sources and Uses		(793,405)	(789,905)	(490,553)	
23						
24	D. Other Financing Sources/Uses					
25	1) Interfund Transfers					
26	a) Transfers In	8910-8929	795,000	795,000	795,000	
27	b) Transfers Out	7610-7629	-	-	-	
28	2) Other Sources/Uses					
29	a) Sources	8930-8979	-	-	-	
30	b) Uses	7630-7699	-	-	-	
31	3) Contributions to Restricted					
32	Programs	8990-8999	-	-	-	
33	4) Total, Other Financing Sources/Uses		795,000	795,000	795,000	
34						
35	E. Net Increase (Decrease) in Fund Balance		1,595	5,095	304,447	
36						
37	F. Fund Balance Reserves					
38	1) Beginning Balance					
39	a) As of July 1 - Estimated	9791	3,039,985	3,039,985	3,039,985	
40	b) Unaudited Actual Adj.	9792	-	-	-	
41	c) As of July 1 - Unaudited		3,039,985	3,039,985	3,039,985	
42	d) Audit Adj/Restatement	9793	-	-	-	
43	e) Net Beginning Balance		3,039,985	3,039,985	3,039,985	
44	2) Ending Balance June 30		3,041,580	3,045,080	3,344,432	
45						
46	Components of Ending Fund Balance					
47	a) Reserved Amounts					
48	Revolving Cash	9711	-	-	-	
49	Stores	9712	-	-	-	
50	Legally Restricted Balance	9740	-	-	-	
51	b) Designated for Economic Unc.	9770	-	-	-	
52	Other Assignments	9780	3,041,580	3,045,080	3,344,432	
53	c) Undesignated Amount for Projects	9790				
54	d) Unappropriated Amount	9790	-	-	-	

PARAMOUNT UNIFIED SCHOOL DISTRICT
SELF INSURANCE FUND - Workers Compensation (67.1)
ACTUALS THROUGH 04/30/17

	A	B	C	D	E	F
1	DESCRIPTION	ACCOUNT CODES	2016-2017 Adopted Budget	2016-2017 Current Budget	Actuals Through 04/30/17	% of Budget Remaining
2	A. Revenue:					
3	1) Revenue Limit Sources	8010-8099	-	-	-	0%
4	2) Federal Revenues	8100-8299	-	-	-	0%
5	3) Other State Revenues	8300-8599	-	-	-	0%
6	4) Other Local Revenues	8600-8799	1,602,413	1,635,390	1,361,061	17%
7	5) Total Revenues		1,602,413	1,635,390	1,361,061	17%
8	B. Expenditures					
9	1) Certificated Salaries	1000-1999	-	-	-	0%
10	2) Classified Salaries	2000-2999	-	-	-	0%
11	3) Employee Benefits	3000-3999	-	-	-	0%
12	4) Books and Supplies	4000-4999	-	-	-	0%
13	5) Services, Other Operating Expenses	5000-5999	-	1,111,432	1,100,182	1%
14	6) Capital Outlay	6000-6599	-	-	-	0%
15		7100-7299	-	-	-	0%
16	7) Other Outgo	7400-7499	-	-	-	0%
17	8) Direct Support/Indirect Costs	7300-7399	-	-	-	0%
18	9) Total Expenditures		-	1,111,432	1,100,182	0%
19						
20	C. Excess (Deficiency) of Revenues					
21	Over Expenditures Before Other					
22	Financing Sources and Uses		1,602,413	523,958	260,879	
23						
24	D. Other Financing Sources/Uses					
25	1) Interfund Transfers					
26	a) Transfers In	8910-8929	-	-	-	
27	b) Transfers Out	7610-7629	-	-	-	
28	2) Other Sources/Uses					
29	a) Sources	8930-8979	-	-	-	
30	b) Uses	7630-7699	-	-	-	
31	3) Contributions to Restricted					
32	Programs	8990-8999	-	-	-	
33	4) Total, Other Financing Sources/Uses		-	-	-	
34						
35	E. Net Increase (Decrease) in Fund Balance		1,602,413	523,958	260,879	
36						
37	F. Fund Balance Reserves					
38	1) Beginning Balance					
39	a) As of July 1 - Estimated	9791	5,573,461	5,573,461	5,573,461	
40	b) Unaudited Actual Adj.	9792	-	-	-	
41	c) As of July 1 - Unaudited		5,573,461	5,573,461	5,573,461	
42	d) Audit Adj/Restatement	9793	-	-	-	
43	e) Net Beginning Balance		5,573,461	5,573,461	5,573,461	
44	2) Ending Balance June 30		7,175,874	6,097,419	5,834,340	
45						
46	Components of Ending Fund Balance					
47	a) Reserved Amounts					
48	Revolving Cash	9711	-	-	-	
49	Stores	9712	-	-	-	
50	Legally Restricted Balance	9740	-	-	-	
51	b) Designated for Economic Unc.	9770	-	-	-	
52	Designated for Workers' Comp Payments	9775-9780	7,175,874	6,097,419	5,834,340	
53	c) Undesignated Amount for Projects	9790	-	-	-	
54	d) Unappropriated Amount	9790	-	-	-	

**PARAMOUNT UNIFIED SCHOOL DISTRICT
 SELF INSURANCE FUND - EARLY RETIREES HEALTH AND WELFARE (67.2)
 ACTUALS THROUGH 04/30/17**

	A	B	C	D	E	F
1	DESCRIPTION	ACCOUNT CODES	2016-2017 Adopted Budget	2016-2017 Current Budget	Actuals Through 04/30/17	% of Budget Remaining
2	A. Revenue:					
3	1) Revenue Limit Sources	8010-8099	-	-	-	0%
4	2) Federal Revenues	8100-8299	-	-	-	0%
5	3) Other State Revenues	8300-8599	-	-	-	0%
6	4) Other Local Revenues	8600-8799	3,644,248	3,761,860	2,836,338	25%
7	5) Total Revenues		3,644,248	3,761,860	2,836,338	25%
8	B. Expenditures					
9	1) Certificated Salaries	1000-1999	-	-	-	0%
10	2) Classified Salaries	2000-2999	-	-	-	0%
11	3) Employee Benefits	3000-3999	-	-	-	0%
12	4) Books and Supplies	4000-4999	-	-	-	0%
13	5) Services, Other Operating Expenses	5000-5999	2,674,156	1,980,715	1,255,007	37%
14	6) Capital Outlay	6000-6599	-	-	-	0%
15		7100-7299	-	-	-	0%
16	7) Other Outgo	7400-7499	-	-	-	0%
17	8) Direct Support/Indirect Costs	7300-7399	-	-	-	0%
18	9) Total Expenditures		2,674,156	1,980,715	1,255,007	37%
19						
20	C. Excess (Deficiency) of Revenues					
21	Over Expenditures Before Other					
22	Financing Sources and Uses		970,092	1,781,145	1,581,331	
23						
24	D. Other Financing Sources/Uses					
25	1) Interfund Transfers					
26	a) Transfers In	8910-8929	-	-	-	
27	b) Transfers Out	7610-7629	-	-	-	
28	2) Other Sources/Uses					
29	a) Sources	8930-8979	-	-	-	
30	b) Uses	7630-7699	-	-	-	
31	3) Contributions to Restricted					
32	Programs	8990-8999	-	-	-	
33	4) Total, Other Financing Sources/Uses		-	-	-	
34						
35	E. Net Increase (Decrease) in Fund Balance		970,092	1,781,145	1,581,331	
36						
37	F. Fund Balance Reserves					
38	1) Beginning Balance					
39	a) As of July 1 - Estimated	9791	4,394,775	4,394,775	4,394,775	
40	b) Unaudited Actual Adj.	9792	-	-	-	
41	c) As of July 1 - Unaudited		4,394,775	4,394,775	4,394,775	
42	d) Audit Adj/Restatement	9793	-	-	-	
43	e) Net Beginning Balance		4,394,775	4,394,775	4,394,775	
44	2) Ending Balance June 30		5,364,867	6,175,920	5,976,106	
45						
46	Components of Ending Fund Balance					
47	a) Reserved Amounts					
48	Revolving Cash	9711	-	-	-	
49	Stores	9712	-	-	-	
50	Legally Restricted Balance	9740	-	-	-	
51	b) Designated for Economic Unc.	9770	-	-	-	
52	Other Assignments	9775-9780	5,364,867	6,175,920	5,976,106	
53	c) Undesignated Amount for Projects	9790				
54	d) Unappropriated Amount	9790	-	-	-	

Paramount Unified School District

TO: Ruth Pérez, Superintendent
FROM: Ruben Frutos, Assistant Superintendent-Business Services
DATE: May 22, 2017
SUBJECT: Monthly Financial Statements, April 2017 – Special Education

BACKGROUND INFORMATION:

Per the Board's request, Business Services is providing a financial statement each month for Special Education. Staff has prepared a financial statement in the state-required J-200 format. The information provided includes the Adopted Budget, Revised Budget, expenditures through April 30, 2017, and the percentage of the budget remaining.

HIGHLIGHTS

Fund 01 – General Fund – Special Education Revenues

- Received revenue of \$226,457 for 16/17 second apportionment of State Mental Health

PREPARED BY:

Patricia Tu, Director-Fiscal Services

DISTRICT PRIORITY 9:

Effectively manage resources in order to achieve the District's mission.

**PARAMOUNT UNIFIED SCHOOL DISTRICT
SPECIAL EDUCATION (01)
ACTUALS THROUGH 04/30/17**

	A	B	C	D	E	F
1	DESCRIPTION	ACCOUNT CODES	2016-2017 Adopted Budget	2016-2017 Current Budget	Actuals Through 04/30/17	% of Budget Remaining
2	A. Revenue:					
3	1) Revenue Limit Sources	8010-8099	-	-	-	
4	2) Federal Revenues	8100-8299	3,069,856	3,066,719	89,986	97%
5	3) Other State Revenues	8300-8599	6,359,850	6,398,572	4,426,464	31%
6	4) Other Local Revenues	8600-8799	1,308,521	1,548,280	1,774,737	-15%
7	5) Total Revenues		10,738,227	11,013,571	6,291,187	43%
8	B. Expenditures					
9	1) Certificated Salaries	1000-1999	9,931,249	10,337,686	7,519,764	27%
10	2) Classified Salaries	2000-2999	4,312,702	4,337,501	4,148,107	4%
11	3) Employee Benefits	3000-3999	5,037,508	5,086,596	3,646,183	28%
12	4) Books and Supplies	4000-4999	192,106	281,937	63,866	77%
13	5) Services, Other Operating Expenses	5000-5999	4,347,221	4,253,563	2,725,185	36%
14	6) Capital Outlay	6000-6599			-	0%
15		7100-7299	80,000	80,000	-	100%
16	7) Other Outgo	7400-7499	-	-	-	0%
17	8) Direct Support/Indirect Costs	7300-7399	200,624	111,446	7,257	93%
18	9) Total Expenditures		24,101,410	24,488,729	18,110,362	26%
19						
20	C. Excess (Deficiency) of Revenues					
21	Over Expenditures Before Other					
22	Financing Sources and Uses		(13,363,183)	(13,475,158)	(11,819,175)	
23						
24	D. Other Financing Sources/Uses					
25	1) Interfund Transfers					
26	a) Transfers In	8910-8929				
27	b) Transfers Out	7610-7629				
28	2) Other Sources/Uses					
29	a) Sources	8930-8979				
30	b) Uses	7630-7699				
31	3) Contributions to Restricted					
32	Programs	8900-8999	13,363,183	13,475,158	-	
33	4) Total, Other Financing Sources/Uses		13,363,183	13,475,158	-	
34						
35	E. Net Increase (Decrease) in Fund Balance		-	-	(11,819,175)	
36						
37	F. Fund Balance Reserves					
38	1) Beginning Balance					
39	a) As of July 1 - Estimated	9791	1,832,676	1,832,676	1,832,676	
40	b) Unaudited Actual Adj.	9792				
41	c) As of July 1 - Unaudited		1,832,676	1,832,676	1,832,676	
42	d) Audit Adj/Restatement	9793				
43	e) Net Beginning Balance		1,832,676	1,832,676	1,832,676	
44	2) Ending Balance June 30		1,832,676	1,832,676	(9,986,499)	
45						
46	Components of Ending Fund Balance					
47	a) Reserved Amounts					
48	Revolving Cash	9711				
49	Stores	9712				
50	Legally Restricted Balance	9740	1,832,676	2,111,157	(9,986,499)	
51	b) Designated for Economic Unc.	9770				
52	Designated for H&W Benefit Payments	9775-9780	-	-	-	
53	c) Undesignated Amount for Projects	9790				
54	d) Unappropriated Amount	9790	(0)	(278,481)	(0)	

Paramount Unified School District

TO: Ruth Pérez, Superintendent
FROM: Ruben Frutos, Assistant Superintendent-Business Services
DATE: May 22, 2017
SUBJECT: Monthly Financial Statements, April 2017 – Self-Insurance Fund – Health and Welfare

BACKGROUND INFORMATION:

Per the Board's request, Business Services is providing a financial statement each month for Fund 67.0. Staff has prepared a financial statement in the state-required J-200 format. The information provided includes the Adopted Budget, Revised Budget, expenditures through April 30, 2017, and the percentage of the budget remaining. Highlights include revenues received in excess of \$100,000.

HIGHLIGHTS

Fund 67.0 – Self-Insurance Fund Revenues

- Received revenue of \$2,169,949 from Employees and the District for Health and Welfare premium contributions

PREPARED BY:

Patricia Tu, Director-Fiscal Services

DISTRICT PRIORITY 9:

Effectively manage resources in order to achieve the District's mission.

**PARAMOUNT UNIFIED SCHOOL DISTRICT
SELF INSURANCE FUND - Health Welfare (67.0)
ACTUALS THROUGH 04/30/17**

	A	B	C	D	E	F
1	DESCRIPTION	ACCOUNT CODES	2016-2017 Adopted Budget	2016-2017 Current Budget	Actuals Through 04/30/17	% of Budget Remaining
2	A. Revenue:					
3	1) Revenue Limit Sources	8010-8099	-	-	-	0%
4	2) Federal Revenues	8100-8299	-	-	-	0%
5	3) Other State Revenues	8300-8599	-	-	-	0%
6	4) Other Local Revenues	8600-8799	23,200,871	22,205,567	15,489,913	30%
7	5) Total Revenues		23,200,871	22,205,567	15,489,913	30%
8	B. Expenditures					
9	1) Certificated Salaries	1000-1999	-	-	-	0%
10	2) Classified Salaries	2000-2999	-	-	-	0%
11	3) Employee Benefits	3000-3999	-	-	-	0%
12	4) Books and Supplies	4000-4999	-	-	-	0%
13	5) Services, Other Operating Expenses	5000-5999	23,200,871	22,205,567	12,892,901	42%
14	6) Capital Outlay	6000-6599	-	-	-	0%
15		7100-7299	-	-	-	0%
16	7) Other Outgo	7400-7499	-	-	-	0%
17	8) Direct Support/Indirect Costs	7300-7399	-	-	-	0%
18	9) Total Expenditures		23,200,871	22,205,567	12,892,901	42%
19						
20	C. Excess (Deficiency) of Revenues					
21	Over Expenditures Before Other					
22	Financing Sources and Uses		-	-	2,597,012	
23						
24	D. Other Financing Sources/Uses					
25	1) Interfund Transfers					
26	a) Transfers In	8910-8929	-	-	-	
27	b) Transfers Out	7610-7629	-	-	-	
28	2) Other Sources/Uses					
29	a) Sources	8930-8979	-	-	-	
30	b) Uses	7630-7699	-	-	-	
31	3) Contributions to Restricted					
32	Programs	8990-8999	-	-	-	
33	4) Total, Other Financing Sources/Uses		-	-	-	
34						
35	E. Net Increase (Decrease) in Fund Balance		-	-	2,597,012	
36						
37	F. Fund Balance Reserves					
38	1) Beginning Balance					
39	a) As of July 1 - Estimated	9791	559,306	559,306	559,306	
40	b) Unaudited Actual Adj.	9792	-	-	-	
41	c) As of July 1 - Unaudited		559,306	559,306	559,306	
42	d) Audit Adj/Restatement	9793	-	-	-	
43	e) Net Beginning Balance		559,306	559,306	559,306	
44	2) Ending Balance June 30		559,306	559,306	3,156,317	
45						
46	Components of Ending Fund Balance					
47	a) Reserved Amounts					
48	Revolving Cash	9711	-	-	-	
49	Stores	9712	-	-	-	
50	Legally Restricted Balance	9740	-	-	-	
51	b) Designated for Economic Unc.	9770	-	-	-	
52	Other Assignments	9775-9780	559,306	559,306	3,156,317	
53	c) Unrestricted Net Assets	9790	-	-	-	
54	d) Unappropriated Amount	9790	-	-	-	